

MINUTES of the LEISURE & ENVIRONMENT COMMITTEE
held at the Fakenham Community Centre, Oak Street, Fakenham

WEDNESDAY 26 MAY 2021 AT 5.30PM

PRESENT:

Councillors: J Griffiths (Chairman Presiding), M Dutton, V Joslin, M Coates, J Holdom, G Foortse, A Glynn, J Rockett, M Campbell and P Bucknell.

Town Clerk: L Jennings

Members of the Public: 0

Press: None

		Action (initials)
1	TO ELECT A CHAIRMAN OF THE COMMITTEE TO SERVE UNTIL THE NEXT ANNUAL MEETING OF THE COUNCIL On the proposition of Cllr Holdom, seconded by Cllr Bucknell, Cllr Dutton was nominated. On the proposition of Cllr Coates, seconded by Cllr Joslin, Cllr Griffiths was also nominated. Following a vote of 3 votes for Cllr Dutton and 5 votes for Cllr Griffiths, Cllr Griffiths was duly elected.	
2	TO RECEIVE APOLOGIES FOR ABSENCE There were no apologies	
3	ELECTORS QUESTIONS There were no questions, although Cllr Campbell reported that the first cricket match in some time will be held at Trap Lane tomorrow evening against Dersingham	
4	DECLARATIONS OF INTEREST There were none.	
5	TO ELECT A VICE-CHAIRMAN OF THE COMMITTEE TO SERVE UNTIL THE NEXT ANNUAL MEETING OF THE COUNCIL On the proposition of Cllr Coates, seconded by Cllr Griffiths, that Cllr Vivienne Joslin is Vice-Chairman. All in favour.	
6	TO ELECT A COMMITTEE MEMBER TO THE HUMAN RESOURCES SUB-COMMITTEE On the proposition of Cllr Holdom, seconded by Cllr Bucknell, Cllr Dutton was nominated. On the proposition of Cllr Joslin, seconded by Cllr Foortse, Cllr Bucknell was also nominated. Following a vote of 2 votes for Cllr Dutton and 6 votes for Cllr Bucknell, Cllr Bucknell was duly elected.	
7	TO ELECT A COMMITTEE MEMBER TO THE POLICY AND RESOURCES SUB-COMMITTEE On the proposition of Cllr Holdom, seconded by Cllr Foortse that Cllr Bucknell is elected. All in favour.	
8	MINUTES On the proposition of Cllr Coates, seconded by Cllr Foortse, the minutes of the meeting held on 27 April 2021 were AGREED by all and signed by the Chairman.	
9	MATTERS ARISING FROM THE MINUTES Minute 139 –Greenway Lane Allotment – Foxglove Close. The plans appear to have been removed from North Norfolk District Council's website. The Clerk will chase. These are needed to establish the ownership of the bank. The tree surgeon has inspected these trees and some works are required. Minute 139 – Rudham Stile Lane allotments – the new hedge to be moved. This work still has to be carried out.	Clerk

	<p>Minute 147 – Wall at Whitelands play area. There will be a lot of rubble that needs to be moved. The Clerk will contact a company for pricing. The Town Council will write to the homeowner to emphasise that any new fence they wish to erect in place of the wall will be their responsibility and at their own risk. Cllr Campbell suggested that the Probation Service may have some people able to help out. Cllr Campbell will pass the contact details to the Clerk. This will be an item for the next agenda.</p> <p>Minute 142 – Bullock Hills – dog bins. Councillors asked that the Clerk write to Hempton Parish Clerk to ask what fund raising they would be doing to supply the bins and the emptying of them,</p>	<p>Clerk</p> <p>Clerk</p>
10	<p>COUNCIL'S ESTATE</p> <ul style="list-style-type: none"> • Millennium Park – CCTV – The Clerk is still waiting for permission for the Camera to be put on the road sign. The trees along the side closest to the Vets have had their lower branches cut to allow more visibility. The hedge beside the car park will be cut in August to allow for the birds to finish nesting. • Whitelands - Repairs to the play equipment have been completed. • Creake Road Cemetery - The roof repairs have been completed. • Trap Lane – The windows need to dry out before any inspections or works can take place. • Goggs Mill footpath – the Hawk & Owl Trust maintain this area. It appears that some of the cockerels and chickens are missing from this area. No cull has been heard of. • Hayes Lane jct with Goggs Mill Road – the Clerk suggested that this corner should be cut and tidied as part of the highway verge cutting programme. Some of the brambles could be removed to make a pathway through this large area of verge. On the proposition of Cllr Foortse, seconded by Cllr Griffiths, the Clerk will contact the grass cutting contractors to establish a cost. • Hall Staithe – Street light outside no. 7 is permanently lit. The Clerk will report this. 	<p>Clerk</p> <p>AG</p> <p>Clerk</p>
11	<p>DOG BINS It was agreed to delegate to the Clerk to provide a further dog bin near the Rudham Stile Lane allotment site. On the proposition of Cllr Dutton, seconded by Cllr Foortse that a second dog bin is placed at Greenway Lane. All in favour.</p>	<p>Clerk</p>
12	<p>TO RECEIVE NOTIFICATION OF THE DELEGATED GRASS CUTTING AGREEMENT FROM NORFOLK COUNTY COUNCIL OF THE HIGHWAY VERGES IN FAKENHAM AT A PAYMENT OF £14,245.04 Councillors were notified of this payment. Grass cutting has not been completed on Trap Lane nor Rudham Stile Lane. The Clerk will chase.</p>	<p>Clerk</p>
13	<p>TO RECEIVE A REQUEST ON BEHALF OF FAKENHAM JUNIOR SCHOOL TO SITE A CABLE FROM THE SCHOOL TO THE ELECTRICITY SUBSTATION IN THE CORNER OF MILLENIUM PARK This request is received on behalf of UKPN for a supply cable. Councillors agreed that this should be taken to a Fakenham Recreation Ground Charity Meeting to be held before the next Full Council meeting. Councillors would like to know why laying the cable in the road was not an option.</p>	<p>Clerk</p>
14	<p>TO CONSIDER A REQUEST FOR A MEMORIAL FOR QUEENS ROAD CEMETERY TO REMEMBER ALL THE UNMARKED BABIES GRAVES This was agreed unanimously, and the Clerk will organise. It was also suggested that the Clerk contacts USAF Mildenhall/Lakenheath to arrange a small ceremony.</p>	<p>Clerk</p>
15	<p>TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING 22nd June 2021 at 5:30pm</p>	

There being no further business the meeting closed at 18.30pm

Confirmed this

day of

2021

CHAIRMAN