



Fakenham Town Council

19th May 2021

I give notice that a Meeting of the **LEISURE & ENVIRONMENT COMMITTEE** of Fakenham Town Council will be held at Fakenham Community Centre, Oak Street, Fakenham, NR21 9DY on **WEDNESDAY 26th MAY 2021 at 5.30pm**

Yours faithfully

Linda Jennings

Linda Jennings
Town Clerk

ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THIS MEETING MUST CONTACT THE CLERK IN ADVANCE FOR JOINING INSTRUCTIONS.

A G E N D A

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

- 1 To elect a Chairman of the Committee to serve until the next Annual Meeting of the Council.
- 2 To receive Apologies for Absence.
- 3 To adjourn the Meeting for Electors' questions
- 4 Declarations of Interest: Members are asked at this stage to declare any Interests, which they may have, in any of the following items on the Agenda.
- 5 To elect a Vice-Chairman of the Committee to serve until the next Annual Meeting of the Council.
- 6 To Elect a Committee Member to the Human resources Sub-Committee

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Town Clerk: Linda Jennings

- 7 To Elect a Committee Member to the Policy & Resources Committee
- 8 To confirm the Minutes of the Meeting held on 27 April 2021(attached).
- 9 Matters arising from the Minutes:
Minute 123 – Greenway Lane Allotments – Foxglove Close.
Minute 147 – Wall at Whitelands play area.
Minute 149 – Request by Hempton PC for help with cost of bins at the Bullock Hills
- 10 To receive a report from the Council's Estate and to receive updates on outstanding items.
 - Millennium park – CCTV, tree and hedge works.
 - Repairs to play equipment.
 - Creak Road Cemetery – roof repairs.
 - Trap Lane – Working Party meeting notes, Depot, Sporting Facilities and Pavilion.
 - Goggs Meadow footpath.
- 11 Dog Waste Bins
- 12 To receive notification of the Delegated Grass Cutting Agreement from Norfolk County Council of the highway verges in Fakenham for 2021 at a payment of £14,245.04.
- 13 To receive a request on behalf of Fakenham Junior School to run a cable from the School to the electricity substation in the corner of Trap Lane Field - Queen's Road Recreation Ground UKPN Supply cable to Fakenham Junior School (see attached plan).
- 14 To consider a request for a memorial for Queens Road cemetery to remember all the unmarked babies graves.
- 15 To confirm the date and time of next meeting 22nd June 2021 at 5.30pm.