

**MINUTES of the LEISURE & ENVIRONMENT COMMITTEE
WHO MET VITUALLY VIA ZOOM
TUESDAY 27 APRIL 2021 AT 5.30PM**

PRESENT:

Councillors: M Dutton (Chairman Presiding), V Joslin, M Coates, J Griffiths, J Holdom, D Andrews, G Foortse, A Glynn, P Hannon, J Rockett and P Bucknell.

Deputy Town Clerk: A Kerrison

Members of the Public: 0

Press: None

		Action (initials)
135	TO RECEIVE APOLOGIES FOR ABSENCE There were no apologies	
136	ELECTORS QUESTIONS <ol style="list-style-type: none"> 1. The meeting was asked about the missing signpost on Tunn Street triangle. The Clerk is dealing with this and it is ongoing. 2. The matter of hedge trimmings being left in Barbers lane was raised. The Clerk has spoken to the owner of the property. 3. The possibility of a “shop local” campaign to boost trade for local businesses post-COVID was discussed. Cllr Glyn will contact the EDP reporter to see if he would be willing to write an article on the subject .It was also suggested that Active Fakenham may be able to help. Cllr Dutton will find out more about the Enjoy Fakenham More card that was available before, And the associated Facebook page and will speak to Richard Crook at Active Fakenham. The regeneration group will also keep an eye on this. 	Clerk AG MD
137	DECLARATIONS OF INTEREST There were none.	
138	MINUTES On the proposition of Cllr Coates, seconded by Cllr Griffiths, the minutes of the meeting held on 23 March 2021 were AGREED by all and will be signed by the Chairman when the Council is next able to meet.	
139	Minute 123 –Greenway Lane Allotment – Foxglove Close. Foxglove Close has been build on the old bus park on Claypit Lane, and the allotments beside site beside it is much higher. There are issues with privacy for the residents below the allotments as they are overlooked, and one of safety as there is no fence behind the allotment plots, or 2 of the houses directly below. Cllr Coates noted that there are trees growing out of the bank near the two houses preventing a fence being put up. There is the potential for these trees to fall and hit the houses below. The Clerk has arranged for the trees to be inspected by an arboriculturist. The ownership of the bank is unclear. The question was asked about what was specified in the planning permission regarding the bank and what needed to be done to make it safe. This matter needs to be addressed by the planning department at NNDC to make sure that all conditions of the application are being adhered to. The Clerk has also written to the developer but as yet has not received a reply. Minute 123 – Trap Lane allotments – the new hedge to be moved. The Clerk has met with the arboriculturist and arranged for the hedge to be moved. This will need watering by the Groundsman to ensure it survival. Minute 125 – Greenway Lane allotments – removal of shed. The contractor has been asked to go ahead and remove the shed.	Clerk Clerk

140	<p>COUNCIL'S ESTATE</p> <ul style="list-style-type: none"> • Millennium Park – CCTV – The Clerk is still waiting for permission for the Camera to be put on the road sign. It was suggested that we need to look at the siting of the camera taking into consideration the problems with the skate park. The Clerk is to investigate. Trees and Hedges – the arboriculturist has looked at these. The conifers have had the bottom branches removed and the hedge by the car park will be lowered later in the year once the birds have finished nesting. The hedge behind the skate park was discussed. This shields the residents from noise from the park. The Committee will consider what to do with this. Repairs of play equipment – the swings have been repaired and put back. A request was made for one of the ordinary swings to be lowered for younger children. The swings on Whitelands are being repaired tomorrow and the wooden feet will be replaced by metal ones to make them more robust. • Creake Road cemetery – roof repairs. This is ongoing. The hedge that was planted has been lost due to lack of water. The trees that were donated are doing well. These will need to be watered to keep them healthy. • Trap Lane - notes have been circulated to all from the working party inspection. There is no update at the moment regarding the surface outside the container. Sporting facilities – Active Fakenham have announced their plans for a Lido in Fakenham and the possibility of using Trap Lane. Cllrs Bucknell and Holdom declared a non-pecuniary interest in this matter. FTC have their own plans for sporting facilities at this site. It was noted that this is all in very early stages. The pavilion has been legionella inspected and all the showers and water heaters are ready to be used in time for the upcoming cricket season. • Goggs Meadow footpath- This is being dealt with by the Hawk and Owl trust. Cllr Glynn will liaise with them. <p>Nothing has changed on the rest of the Estate since the last report.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>AG</p>
141	<p>TO RECEIVE THE MINUTES OF THE ALLOTMENT SUB-COMMITTEE MEETING HELD ON 13TH April 2021.</p> <p>On the proposition of Cllr Coates, seconded by Cllr Griffiths, the minutes of the meeting held on 13th April 2021 were AGREED by all and will be signed by the Chairman when the Council is next able to meet.</p> <p>The deputy Clerk asked about bee keeping on the allotments, and whether tenants needed to have training before they being allowed to keep bees on their plot. It was agreed by 8 votes for and 1 against that all tenants must do a course before keeping bees on the allotment and provide proof of training.</p>	
142	<p>DOG BINS</p> <p>It was agreed to delegate to the Clerk to provide a further dog bin near the Rudham Stile Lane allotment site. A bigger bin could be provided at the Railway cutting if they are available. The Deputy Clerk thought there was only one size available. She is to check with the Clerk and report back to the next meeting. An elector had also asked if a dog bin and litter bin could be provided for church lanes around the Queens Road cemetery entrance. This is to be investigated.</p>	<p>Clerk</p> <p>Deputy Clerk</p> <p>Clerk</p>
143	<p>TO RECEIVE A REQUEST FROM A MEMBER OF THE PUBLIC TO HAVE THE SKATE PARK ON MILLENNIUM PARK MOVED</p> <p>This needs to be discussed at an FRGC meeting as it is an FRGC asset.</p>	
144	<p>REVIEW OF GROUNSDMANS WORKLOAD</p> <p>This is being managed by the Clerk and Deputy Clerk.</p>	
145	<p>TO DISCUSS CEMETERY FEES, RULES AND REGULATIONS</p> <p>The cemetery rules were discussed and the placing of items on graves that are not allowed. This needs to be managed.</p>	

	<p>The fees were discussed. On the proposition of Cllr Dutton, seconded by Cllr Andrews and agreed by all that Exclusive Right of burial must be purchased at the time of interment. The following fees should also be increased; On the proposition of Cllr Dutton, seconded by Cllr Coates and agreed by all that the Interment of cremated remains will rise from £100 to £125. On the proposition of Cllr Dutton, seconded by Cllr Griffiths and agreed by all that the Exclusive Right of Burial on an ashes plot should rise from £100 to £125. On the proposition of Cllr Dutton, seconded by Cllr Holdom and agreed by all that the Exclusive Right of burial on a burial plot should rise from £150 to £175. These new fees will take effect from 1st June 2021.</p>	
146	<p>TO APPROVE THE REPAIR OF THE PENCIL LIGHTS AT TH REAR OF THE WAR MEMORIAL</p> <p>It was agreed to repair one light at a cost of £338.80+vat. If the light works properly following the repair then the other 2 lights should also be repaired.</p>	Clerk
147	<p>WALL AT WHITELANDS PLAY AREA</p> <p>Cllr Griffiths reported that he and Cllr Campbell had looked at this and it needs to come down rather than be lowered as the bottom of the wall has deteriorated and is not safe.</p> <p>Cllr Hannon left the meeting.</p> <p>On the proposition of Cllr Foortse, seconded by Cllr Andrews and agreed by all that we will remove the wall and have the rubble taken away. The owners of the adjoining property MUST erect a fence to replace the wall. Cllr Dutton will liaise with the Clerk.</p>	CLERK/ MD
148	<p>THE NURTURE PROJECT</p> <p>It was noted that the project is currently working with the Community Centre.</p>	
149	<p>TO CONSIDER A REQUEST FROM HEMPTON PARISH COUNCIL FOR FAKENHAM TOWN COUNCIL TO HELP WITH THE COST OF LITTER BINS AND EMPTYING ON THE BULLOCK HILLS</p> <p>It was noted that this is private land. It was agreed to wait until the Hempton Clerk has spoken to the land owners before making a decision.</p>	Clerk
150	<p>TO CONSIDER LOCATIONS THAT FACT CAN WORK</p> <p>The following were put forward as possible areas for FACT to work; Aldiss Park, Railway Cutting, Bacons Piece and the footpath from behind the Kinnerton factory to the river.</p>	
134	<p>TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING</p> <p>25th May 2021 at 5:30pm</p>	
	<p>There being no further business the meeting closed at 19.10 pm</p> <p>Confirmed this day of 2021</p> <p style="text-align: center;"><u>CHAIRMAN</u></p>	