

**MINUTES of the LEISURE & ENVIRONMENT COMMITTEE  
WHO MET VITUALLY VIA ZOOM  
TUESDAY 23 MARCH 2021 AT 5.30PM**

**PRESENT:**

Councillors: M Dutton (Chairman Presiding), G Foortse, J Holdom, V Joslin, D Andrews, J Griffiths, M Campbell, P Bucknell, P Hannon, A Glynn and M Coates

Town Clerk: L Jennings

Members of the Public: 0

Press: A McMillan (EDP)

		Action (initials)
118	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b> There were no apologies	
119	<b>ELECTORS QUESTIONS</b> There were no electors questions.	
120	<b>DECLARATIONS OF INTEREST</b> There were none.	
121	<b>MINUTES</b> On the proposition of Cllr Coates, seconded by Cllr Griffiths, the minutes of the meeting held on 23 February 2021 were AGREED by all and will be signed by the Chairman when the Council is next able to meet.	
122	<p><b>Minute 109</b> – Trap Lane Depot - Still awaiting quotes for the works. Cllr Dutton will liaise with Cllr Duffy. This will be discussed at the Trap Lane Working Group meeting.</p> <p><b>Minute 109</b> – Churchyard wall near Community Centre – North Norfolk District Council (NNDC) are consulting with the Diocese of Norwich. Nothing further heard. This could take some months for permission to be obtained.</p> <p><b>Cllr Glynn joined the meeting.</b></p> <p><b>UPDATES:</b></p> <ul style="list-style-type: none"> <li>• CCTV – The Clerk has contacted Norfolk County Council Highways for permission to erect the camera onto the speed sign and is awaiting an answer.</li> <li>• Repairs to play equipment at Whitelands – Cllr Dutton asked if the repairs have been carried out. The Clerk is unaware that the Contractors have been in site.</li> <li>• Creake Road Cemetery –The Clerk is awaiting a quote to get the roof repaired and the moss removed.</li> </ul> <p><b>Cllr Bucknell joined the meeting.</b></p> <ul style="list-style-type: none"> <li>• Sweeping paths, Church Lanes – The Operative was sweeping the area today and this will be cleaned regularly.</li> </ul>	<p><b>MD</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>
123	<p><b>COUNCIL'S ESTATE</b></p> <ul style="list-style-type: none"> <li>• Hayes Lane – the pedestrian gate still needs attention.</li> <li>• Goggs Meadow is very soggy. It was suggested that the footpath could be extended to include Hayes Lane Playing Field. This would need some surfacing as the area is very wet for a lot of the year. Cllr Glynn will speak to the Hawk &amp; Owl Trust as the Leaseholders of Goggs Meadow for their suggestions.</li> <li>• Aldiss Park – new litter bin being well used. Boardwalk drying out.</li> <li>• Bacons Piece – flooded with no access.</li> </ul>	<p><b>Clerk</b></p> <p><b>AG</b></p>

	<ul style="list-style-type: none"> <li>• Peckover Cemetery – some areas need cutting back.</li> <li>• Railway Cutting – the Clerk reported that there has been more fly tipping of rubble, metal etc. and some fires have been lit. The Clerk will contact Environmental Health at North Norfolk District Council (NNDC) to report the issue and ask for their help. The Town Council will ask that they investigate the litter to see if it can be determined who is fly tipping.</li> <li>• Millennium Park – grass has had its first cut. The Clerk reported that one of the new waste bins has been set on fire although no major damage caused. The swings and the base beneath need repairing before Easter. The trees beside the ‘Vets’ will have the lower branches removed by about 6 foot. This will help stop anti-social behaviour. Also, the scrub area at the rear of the Park needs a good trim. The Clerk will also arrange for a Contractor to cut the hedge beside the car park and the trees beside the Vets.</li> <li>• Rudham Stile Lane Allotments - the new hedge will be moved and replanted by a contractor.</li> <li>• Greenway Lane Allotments and new houses in Fox Glove Close – The Council has received a letter from a new resident to say they are unhappy that allotment holders can see directly into their windows. NNDC planning Enforcement are investigating. The Clerk will look at the Town Council’s response to the Planning Application.</li> </ul>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
124	<p><b>DOG BINS</b></p> <p>Two requests have been received. One for a larger bin at the top of the Railway Cutting on Greenway Lane and a new one on Rudham Stile Lane, near to the Allotments. The Clerk will get a quote for both. Also, the bin on Westmead Road is very damaged. The Clerk will investigate.</p>	Clerk
125	<p><b>REMOVAL OF SHED</b></p> <p>On the proposition of Cllr Coates, seconded by Cllr Griffiths, the correct cost of the removal of the shed on Plot 19 of Greenway Lane allotments will be removed at a cost of £1110 +vat. All in favour.</p>	
126	<p><b>USE OF TRAP LANE PAVILLION</b></p> <p>Any discussion will now take place at the next Working Party meeting.</p>	
127	<p><b>REVIEW OF GROUNSDMANS WORKLOAD</b></p> <p>Nothing to report</p>	
128	<p><b>CEMETERIES</b></p> <p>Creake Road Cemetery appears to be filling fast although there are still plenty of spaces at the moment. Some of the site will need to be consecrated. The Clerk will contact the Bishop to arrange. Queens Road Cemetery requires some tidying. Queens Road Cemetery laurel hedge to the North was discussed regarding the gaps. It would appear that this is being used for access to the Cemetery.</p> <p>Cemetery Fees – the current fees were reviewed July 2020. The Clerk will get comparisons from other Councils.</p> <p>Rules and Regulations - The question of whether the Town Council limits burials to just Fakenham postcodes needs addressing. Also, whether the Exclusive Right is purchased at the time of burial.</p> <p>The Deputy Clerk will be asked to update the Rules,</p>	<p>Clerk</p> <p>Deputy Clerk</p>
129	<p><b>ST JOHN AMBULANCE DAY</b></p> <p>This will be held on 24<sup>th</sup> June 2021. The Deputy Clerk is coordinating with the organiser.</p>	
130	<p><b>WALL AT WHITELANDS PLAY AREA</b></p> <p>The owners of the property adjacent to the wall have asked that it is taken down to 4 foot and they will install a fence. Cllr Dutton proposed that as a goodwill gesture the Council are willing to reduce the height of the wall. The owners will then have full responsibility for the remaining wall and the fence. All in favour. Cllrs Campbell and Griffiths will inspect the wall.</p>	Clerk MCA/JG
131	<p><b>TO DISCUSS THE RIVER WALK</b></p> <p>Cllr Hunter had met the MP this week.</p>	

132	<b>THE NURTURE PROJECT</b> The Project has asked if there are any gardening/community spaces around the Town that their Clients could be involved with. Cllr Joslin will investigate.	<b>VJ</b>
133	<b>NEW TRAILER</b> Cllr Coates and the Clerk have chosen a new trailer with the help of the Groundsman. This will be taken to the P & R meeting.	<b>Clerk</b>
134	<b>TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING</b> 27 <sup>th</sup> April 2021 at 5:30pm	
	<p>There being no further business the meeting closed at 18.38pm</p> <p>Confirmed this                      day of    2021</p> <p style="text-align: center;"><b><u>CHAIRMAN</u></b></p>	