



Fakenham Town Council

10th March 2021

I give notice that a Meeting of the **EXTRAORDINARY POLICY & RESOURCES COMMITTEE** of Fakenham Town Council will be held **Virtually via Zoom on MONDAY 15TH MARCH 2021 at 4pm** to consider the items on the Agenda below

The link to the meeting will be sent to Councillors separately, members of the public or the press wishing to attend the meeting virtually will need to email the Clerk and request a link to the meeting.

Yours faithfully
Linda Jennings

Linda Jennings
Town Clerk

AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

1. To confirm the Minutes of the Meeting held on 12th January (attached).
2. To receive Apologies for Absence.
3. Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
4. Matters arising from the Minutes of 12th January 2021:
Minute 79 (67): GDPR Policy – To receive the completed document.
Minute 79 (64): Standing Orders – Updated document (to follow)
5. To receive the minutes of the Finance Sub Committee meetings held on:
8th February 2021(attached) & 8th March 2021(to follow).
6. To receive the following updated Policies:

Fakenham Connect, Oak Street, Fakenham, Norfolk NR21 9DY
Tel: 01328 853653
Email: info@fakenhamtowncouncil.co.uk
Website: www.fakenhamtowncouncil.org.uk
Town Clerk: Linda Jennings

- The Social Media Policy
 - Receive and review the Interim Internal Audit Report and action recommendations R1, R3 and R4.
 - Receive and complete annual review of Risk Management.
 - NEST Pension policy.
7. To discuss progress regarding the Charter Market becoming a Charity.
 8. To move that Public and Press be excluded from the meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
 9. Staff Matters
 10. To move into open session.
 11. To note the date and time of the next meeting Tuesday 6 April 2021