

**MINUTES of the proceedings at a Meeting of the**

**FULL COUNCIL**

**WHO MET VITUALLY VIA ZOOM**

**Tuesday 16<sup>th</sup> February 2021 AT 6PM**

**PRESENT:**

Councillor G Footse (Chairman, Presiding)

Cllrs: M Dutton, J Griffiths, M Campbell, V Joslin, M Coates, J Rockett, J Holdom, D Hunter, D Andrews, G Acheson, T Duffy, P Bucknell, A Glynn

Deputy Town Clerk: A Kerrison

District Councillors: J Rest, C Cushing

County Councillor: T Fitzpatrick

Police: None

Press: A McMillan (EDP)

Public: One

		<b>Action (initials)</b>
<b>192</b>	<b>TO ALLOW FAKENHAM POLICE TO GIVE A REPORT</b> Crime figures and Police Newsletters have been sent to all Councillors. Inspector Terri Cooper-Barnes had forwarded her apologies for the meeting. Councillors were disappointed that there was no police representation at the meeting and asked that they be requested to attend the next meeting. Councillors informed the meeting of times where the police had been contacted regarding incidences but there was a disappointing response or no response at all. It was agreed that questions for the police, and a report from Cllr Duffy regarding a specific incident, should be forwarded to the office so that they can be put to them at the next meeting.	<b>TD</b>
<b>193</b>	<b>TO ADJOURN THE MEETING FOR ELECTORS QUESTIONS</b> An item was raised about a letter received from the Orbital Railway project asking for support in their objection to the destruction of railway bridge 1711 on the Gately to Great Ryburgh road. It was agreed that the Council should back them and Cllr Acheson will draft a letter on behalf of the Council. A question was raised about what can be done about suspicions that a Barber in Town is breaking the COVID lockdown rules and using the backdoor to let customers in and out. This should be reported to NNDC. A question was raised about who is responsible for the filling of the grit bins sited around the town. Several were empty when they were needed during the recent bout of snow and ice. It was noted that some of the businesses in town were using the grit from the bins for their own business premises and depleting the supplies. Cllr Fitzpatrick will ensure that the bins are refilled. A complaint had been received by the office from a gentleman who had fallen and hurt himself on a pavement in town that had not been cleared of ice and snow. Cllr Fitzpatrick was happy to contact the gentleman.	<b>GA</b>  <b>TF</b>  <b>TF</b>

194	<p><b>TO ALLOW 10 MINUTES FOR DISTRICT/COUNTY COUNCILLORS TO ADDRESS THE MEETING</b></p> <p><b>Cllr Rest</b> - Cllr Rest stated that any traders working through the COVID lockdown who did not qualify to do so should be reported to Steve Hems at North Norfolk District Council. Cllr Rest was asked if there was any more information about the structural survey that was carried out on the Newman building in Norwich Street. Councillors would like to see the report. Cllr Rest will ask again that this be sent to FTC. Cllr Rest was asked why the refuse bins were not collected during the period of snow last week. He said that the conditions were deemed unsafe for the men working on the collection vehicles.</p> <p><b>Cllr Cushing</b> – gave an update on COVID matters.</p> <p><b>Cllr Fitzpatrick</b> – gave an update on the new SEN school which is to be called the Duke of Lancaster school, Norwich Road re-surfacing problems, help for digitally disadvantaged children, COVID update. A copy of the full report will be sent to all Councillors.</p> <p>Cllrs Rest, Cushing and Fitzpatrick left the meeting.</p>	JR
<b>AGENDA</b>		
195	<p><b>TO CONSIDER FOR ACCEPTANCE APOLOGIES FOR ABSENCE.</b></p> <p>Apologies for absence were received and accepted from Cllrs P Hannon, G Thorpe, District Councillor Punched and the Clerk.</p>	
196	<p><b>DECLARATIONS OF INTEREST</b></p> <p>Cllr Holdom declared a non-pecuniary interest in item 13 on the agenda.</p>	
197	<p><b>TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON 19<sup>th</sup> JANUARY 2021.</b></p> <p><b>197.1</b> The minutes of the meeting held on 19<sup>th</sup> January 2021 were on the proposition of Cllr Griffiths and seconded by Cllr Hunter, AGREED and will be signed by the Chairman when the Council is next able to meet.</p>	
198	<p><b>TO RECEIVE UPDATE ON ACTIONS TAKEN AFTER THE LAST COUNCIL MEETING IF THESE MATTERS ARE NOT ON THE AGENDA</b></p> <p>There were none</p>	
199	<p><b>TO RECEIVE THE MAYORS ANNOUNCEMENTS</b></p> <p>Cllr Foortse attended the virtual NALC training session for the Councillors and the Regeneration Working party meeting. She offered the Council's condolences to the Clerk on her recent bereavement. One of the Groundsmen has decided to retire. This matter is to be discussed at the next L&amp;E meeting and that committee will advise HR before a decision is made about recruitment.</p>	
200	<p><b>TO RECEIVE ANY REPORTS FROM COUNCILLORS WHO HAVE ATTENDED MEETINGS OUTSIDE THE COUNCIL</b></p> <p>Cllr Campbell attended the virtual SNAPS meeting.</p> <p>Cllr Joslin encouraged all Councillors to read the NALC newsletters as there are some interesting topics coming up.</p>	
201	<p><b>DECISION LOG AND CLERKS REPORT</b></p> <ul style="list-style-type: none"> <li>• Full Council 99 and L&amp;E 29 m- Trap Lane Pavilion and Field– to be amalgamated. The cricket club is to look at the pavilion to make sure it is up to scratch.</li> <li>• Full Council 164.4 – NNDC Business rates. This is ongoing, Cllr Holdom is dealing with this.</li> <li>• D&amp;M 16 – parking in the Town centre. The paper has been sent off, but no response has been received as yet. This is to be kept on the log to make sure it does not get forgotten.</li> </ul>	JH

	<ul style="list-style-type: none"> <li>• L&amp;E 69 – Footpath between Millennium park and the Junior School. This is on the agenda for the next L&amp;E meeting.</li> <li>• L&amp;E 72 – Millennium park CCTV. The Clerk has met with the provider.</li> <li>• P&amp;R 67 – GDPR. This paper is not yet ready but will be discussed at the next P&amp;R meeting.</li> </ul>	
202	<p><b>TO RECEIVE AND COMMENT UPON ANY ITEMS FOR INFORMATION AND ACTION</b></p> <p>None have been received.</p>	
203	<p><b>TO RECEIVE AND ADOPT THE MINUTES OF THE DEVELOPMENT &amp; MARKET COMMITTEE ON 1<sup>st</sup> and 15<sup>th</sup> February 2021.</b></p> <p>203.1 The minutes of the meeting held on 1<sup>st</sup> February 2021 were moved for reception and adoption by Cllr Duffy Seconded by Cllr Acheson and agreed unanimously.</p> <p>203.2 The minutes of the meeting held on 15<sup>th</sup> February 2021 were moved for reception and adoption by Cllr Duffy Seconded by Cllr Griffiths and agreed unanimously.</p>	
204	<p><b>TO RECEIVE AND ADOPT THE MINUTES OF THE LEISURE &amp; ENVIRONMENT COMMITTEE HELD ON 26<sup>th</sup> January 2021.</b></p> <p>204.1 The minutes of the meeting held on 26<sup>th</sup> January 2021 were moved for reception and adoption by Cllr Dutton Seconded by Cllr Andrews and agreed unanimously.</p>	
205	<p><b>FINANCIAL MATTERS</b></p> <p><b>205.1 To receive and approve Fakenham Town Council &amp; Charter Market Receipts &amp; Payments January 2021</b></p> <p>On the proposition of Cllr Holdom, seconded by Cllr Andrews RESOLVED to receive and approve the receipts and payments of the accounts as reviewed by the finance committee for January 2021.</p> <p><b>205.2 To receive and approve Fakenham Town Council and the Charter Market Consolidated Bank reports for January 2021.</b></p> <p>On the proposition of Cllr Holdom, seconded by Cllr Glynn RESOLVED to receive and approve the bank reconciliation statements as reviewed by the finance committee for January 2021.</p> <p><b>205.3 To Receive Minutes of Finance Committee Meetings held 8<sup>th</sup> February 2021.</b></p> <p>The minutes of the meeting held on 8<sup>th</sup> February 2021 were moved for reception and adoption by Cllr Holdom, seconded by Cllr Acheson and agreed unanimously. Cllr Holdom brought attention to minute 91 which should read that an error on the finance report, not the actual current account, had been amended and reissued prior to the Finance meeting.</p> <p><b>205.4 To receive the updated final 2021-2022 budget.</b></p> <p>Cllr Holdom confirmed that copies of the Final budget, updated with the £7k reallocation from Grants to Regeneration Initiatives as recommended and agreed at the 3rd February 2021 meeting, had been distributed to all councillors. The precept demand for £211,350 has been forwarded to NNDC.</p> <p><b>205.5 To Receive Finance Team Report</b></p> <p>It was noted that the Pension Exit Payment cap has been revoked.</p> <p><b>205.6 To Note the S137 Limit for 2021-2022 - £8.41 Per Elector</b></p> <p>This was noted.</p>	
206	<p><b>TO AWARD A GRANT UNDER THE LOCAL GOVERNMENT ACT 1972, S137</b></p> <p>Under the provisions of Section 137 of the Local Government Act 1972 the following expenditure should be incurred which, in the opinion of the Council is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with the expenditure:</p>	

