

**MINUTES of the LEISURE & ENVIRONMENT COMMITTEE  
WHO MET VITUALLY VIA ZOOM  
TUESDAY 26 JANUARY 2021 AT 5.30PM**

**PRESENT:**

Councillors: M Dutton (Chairman Presiding), G Foortse, J Holdom, A. Glynn, V Joslin, D Andrews, J Griffiths, M Campbell, J Rockett and M Coates

Town Clerk: L Jennings

Members of the Public: 1

		Action (initials)
91	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b> Apologies were received from Cllrs Bucknell and Hannon	
92	<b>ELECTORS QUESTIONS</b> Cllr Joslin asked for information regarding the future of the Allotments i.e. toilets, tree works etc. It was explained that the Allotments are self funding. These items will be discussed at the next Allotment subcommittee meeting to be held in April.	Clerk/M Coates
93	<b>DECLARATIONS OF INTEREST</b> There were none.	
94	<b>MINUTES</b> On the proposition of Cllr Coates, seconded by Cllr Glynn, the minutes of the meeting held on 22 December 2020 were AGREED by all and will be signed by the Chairman when the Council is next able to meet.	
95	<p><b>Minute 82</b> – Trap Lane Depot - Still awaiting quotes for the works. Cllr Dutton will liaise with Cllr Duffy.</p> <p><b>Minute 82</b> – Churchyard wall near Community Centre – North Norfolk District Council (NNDC) are consulting with the Diocese of Norwich. Nothing further heard.</p> <p><b>Minute 82</b> – Installation of concrete bins, this is now complete.</p> <p><b>UPDATES:</b></p> <ul style="list-style-type: none"> <li>• Play equipment and repairs, and new play equipment for Millenium Park. The repairs have been ordered and are awaiting completion.</li> <li>• Replacement trailer – The Clerk has updated quotes and will send these to Cllr Coates.</li> <li>• Footpath between Millenium Park and the Junior School. The Clerk has been investigating and the path does not belong to Norfolk County Council (NCC) Highways nor NNDC. Victory Housing have confirmed they have no responsibility for this path. A letter has been received from the Public Rights of Way (PROW), Norfolk County Council (NCC) explaining further that it may be possible to claim this path as a PROW. 20+ years of constant use would need to be proved. Another alternative would be section 30 Highways Act to dedicate the path as a PROW although this would not be maintained by NCC Highways, that would be the responsibility of the Town Council. The Clerk needs to check the ‘Deeds’ to Millenium Park to see if this path is included.</li> <li>• CCTV – The order has been placed and the Clerk is meeting with the Contractor.</li> <li>• Street Lighting – a Cllr reported that only one streetlight on Digby Drive was working. It was suggested that an article is published in the Fakenham Sun reminding people that if they see a streetlight not working then they should report it to the Town Council office.</li> <li>• Town Band request to erect a gazebo, they have responded but due to current lock down rules this will happen later.</li> </ul>	<p>MD</p> <p>Clerk/M Coates</p> <p>MCo/ Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>GF</p>

