

**MINUTES of the DEVELOPMENT & MARKET COMMITTEE  
WHO MET VIRTUALLY VIA ZOOM  
MONDAY 18 JANUARY 2021 AT 5.30PM**

**PRESENT:**

Councillors: T Duffy (Chairman presiding), G Foortse, V Joslin, M Coates, J Holdom, J Rockett, G Thorpe, G Acheson, D Hunter, J Griffiths, M Coates, A Glynn

		Action (initials)
<b>AGENDA</b>		
<b>113</b>	<b>APOLOGIES</b> Apologies were received from Cllr Campbell	
<b>114</b>	<b>DECLARATIONS OF INTEREST</b> Cllr Hunter declared a pecuniary interest in agenda item 6 (PF/20/2474). Cllr Glynn declared an interest in agenda item 6 (PF/20/2597). Cllr Joslin declared an interest in agenda item 6 (PF/20/2577).	
<b>115</b>	<b>MINUTES</b> The minutes of the meeting held on 7th December 2020 having been circulated, were on the Proposition of Cllr Duffy, seconded by Cllr Hunter, AGREED by all and will be signed at a later date.	

<b>116</b>	<p><b>MATTERS ARISING</b></p> <p><b>Minute 107 – Blocked footpath beside the River Wensum</b> – Cllr Hunter has met with an adjoining Landowner who is keen to help clear the footpath but is unable to get access as the area is too wet. Cllr Hunter has also been in contact with the Upper Wensum Cluster Group which consists of Landowners who have an interest ecologically with everything to do with the River Wensum. The Fakenham Ramblers have also been in contact with Cllr Hunter. They have sent a report which will be discussed at the Full Council meeting tomorrow evening. Cllr Glynn reported that the Hawk and Owl Trust at Sculthorpe are also investigating flooding issues. The Town Council may join the Upper Wensum Cluster Group in the future.</p> <p><b>Cllr Foortse joined the meeting.</b></p> <p><b>Minute 110 – Refurbishment of Millennium Information Table in the Market Place</b> – Cllr Duffy reported that he is expecting a quotation to be received for the refurbishment. The cost to refurbish the table will be a total of £1018.00 + vat. On the proposition of Cllr Duffy, seconded by Cllr Foortse and agreed by the committee to proceed.</p> <p><b>Minute 111 – Listed Building permission for Heritage Trail Map</b> – Listed Building permission and Planning permission will need to be achieved. The cost to the Council will be £137.00 which could be reduced. Cllr Duffy and the Clerk will complete the documents and submit the applications. The position of this map will be on the wall of the ‘Gallery Bistro’ near the telephone boxes. Cllrs are also looking to replace the board on ‘Boots’ wall with a board advertising the Heritage Trail with directions pointing to the Heritage Map Tables. Cllr Duffy will propose that this project goes ahead at the Full Council meeting tomorrow evening. Cllr Duffy will contact Boots regarding the project and to get their agreement that these works can take place.</p>	<b>DH</b>
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	<b>Minute 112 – Parking in the Market Place</b> – Cllr Duffy will contact Norfolk County Council Highways to inform them of the Council’s proposals.	
117	<b>ELECTORS QUESTIONS</b> Cllr Duffy has been asked by an Elector if the edges of footpaths are trimmed whilst the grass cutters are cutting the verges. The Clerk asked for more specific details so she can establish ownership of path and verge.	TCD
118	<b>TO CONSIDER APPLICATIONS FOR PLANNING PERMISSION</b> PA 4440 (PF/20/2577) – Detached outbuilding to front of dwelling; single storey rear extension – 2 Constitution Hill, NR21 9EF. NNDC case officer: BFDC <b>Councillors have no objection but would comment that they would prefer to see traditional building materials used in this Conservation area.</b>  PA 4441 (PF/20/2474) – Variation of condition 2 (approved plans) and 3 (external materials) of planning permission PF/19/1300 (erection of two storey detached dwelling with integral carport and garage) to allow for minor design amendments and use of alternative external materials – 11 Hall Staithe, NR21 9BW. NNDC case officer JLS <b>Councillors would agree to the Variation as long as traditional pantiles are on the roof in this Conservation area.</b>  PA 4442 (PF/20/2597) – Single storey dwelling including demolition of existing balcony and replacement window to donor dwelling (previously approved under permission number ref: PF/17/2023 – Three Gables, Heath Lane, NR21 8LW. NNDC case office: BLJ <b>Councillors agreed no objection, no comment.</b>	
119	<b>TO RECEIVE NOTICE OF DECISIONS OF THE PLANNING AUTHORITY</b> There were none.	
120	<b>TO AGREE FREE CAR PARKING DAYS FROM NORTH NORFOLK DISTRICT COUNCIL BETWEEN 4<sup>TH</sup> JANUARY 2021 THROUGH TO 31<sup>ST</sup> MARCH 2021</b> The Clerk will write to the District Council to thank them for their offer, but the Council will consider the dates when the current lockdown arrangements are eased.	Clerk
121	<b>TO CONSIDER A REQUEST FOR A STREETLIGHT TO BE INSTALLED IN HALL STAITHE.</b> Then Clerk will get more information as to where the member of the public would like a streetlight.	Clerk
122	<b>TO CONSIDER ADDING STREET LIGHTING TO THE FOOTBRIDGE ON HOLT ROAD</b> Councillors agreed that the bridge is dangerous, and it is unsafe to walk at night as it so dark. The Clerk will write to Norfolk County Council Bridges Department to ask permission or that they install lighting on the bridge. Cllr Foortse will write to the County Councillor.	
123	<b>TO RECEIVE AN UPDATE ON THE THURSDAY MARKET DURING COVID</b> The Clerk reported that although numbers are down due to Covid restrictions, the Market is continuing to function.	
	<b>TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING</b>  Monday 1 <sup>st</sup> February 2021 at 5:30pm	

The meeting closed at 18:30

**CONFIRMED** this

day of

2020

**CHAIRMAN**