

MINUTES of the proceedings at an Extraordinary Meeting of the

POLICY & RESOURCES COMMITTEE

WHO MET VIRTUALLY VIA ZOOM

On TUESDAY 8th DECEMBER 2020 at 6:00pm

PRESENT:

Councillor G Foortse (Chairman, Presiding)

Cllrs: M Coates, M Dutton, G Acheson, V Joslin, A Glynn, and J Holdom

Clerk: L Jennings

Public: None

		Action (initials)
MINUTES		
61	TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON 10th NOVEMBER 2020 The Minutes of the Meeting held on 10 th November 2020 having been circulated were on the proposition of Cllr Coates, seconded by Cllr Dutton, APPROVED and will be signed by the Chairman when the committee next meets.	
62	APOLOGIES Apologies were received from Cllr Duffy	
63	DECLARATIONS OF INTEREST There were none.	
64	MATTERS ARISING FROM THE MINUTES Minute 35 – Standing Orders update: The Clerk and Cllr Dutton to finalise amendments. On the proposition of Cllr Dutton, seconded by Cllr Holdom that the amendments are agreed and approved. All in favour. The Clerk will update the current Standing Orders with this amendment and replace any other amendments with the new version from NALC. A hard copy will be sent to all Councillors. The Allotments subcommittee will be added as it is a subcommittee of the Leisure & Environment committee. Any Councillor can attend any committee/subcommittee meeting they wish. Cllr Glynn joined the meeting.	Clerk
65	TO RECEIVE THE MINUTES OF THE FINANCE SUB-COMMITTEE MEETING HELD ON 9th NOVEMBER 2020 The minutes of the Finance Sub-Committee meeting held on 9 th November 2020 having been circulated were on the proposition of Cllr Holdom, seconded by Cllr Acheson, APPROVED and will be signed by the Chairman when the committee next meets.	
66	TO RECEIVE A PROGRESS REPORT REGARDING THE UPDATING OF THE COUNCIL'S IT EQUIPMENT AND SYSTEM The 'Share Point' access to the folders is the final step to be taken. Keep on the agenda.	Clerk
67	TO RECEIVE THE GDPR POLICY FOR ANNUAL REVIEW This subcommittee consists of Cllrs Acheson, Holdom, Campbell and Dutton. Cllr Acheson has completed his GDPR training and a meeting will be called this week to finalise the report. The Policy document will be presented at the next meeting.	MD/AC/J H/MC
68	TO RECEIVE AN UPDATE ON THE TOWN COUNCIL'S WEBSITE Ongoing.	
69	TO DISCUSS PROGRESS REGARDING THE CHARTER MARKET BECOMING A CHARITY The report from Hansells Solicitors needs approval and will be an agenda item for the next meeting.	

