



Fakenham Town Council

11 November 2020

I give notice that a Meeting of Fakenham Town Council will be held by
ZOOM on TUESDAY 17 NOVEMBER 2020 AT 6PM

Yours faithfully

L J Jennings

Linda Jennings
Town Clerk

ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THIS MEETING MUST CONTACT THE CLERK IN ADVANCE FOR JOINING INSTRUCTIONS.

AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

To receive a report from Fakenham Police

To receive any Electors Questions

To receive any reports from District/County Councillors

For time management purposes, if possible written reports are requested prior to the meeting to facilitate Q&A only at the meeting.

AGENDA

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meeting held on 20th October 2020 (attached).
- 4 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda:

Fakenham Connect, Oak Street, Fakenham, Norfolk NR21 9DY

Tel: 01328 853653

Email: info@fakenhamtowncouncil.co.uk

Website: www.fakenhamtowncouncil.org.uk

Town Clerk: Linda Jennings

Minute 95 – Fakenham Police presence in the town.

Minute 101 (76,30,9,290, 264,146) –Councillor training - update from Cllr Holdom

Minute 101 (30,9,290, 264,237) – Library Triangle seats – update from Cllr Duffy

- 5 To receive the Mayor's Announcements.
- 6 To receive any reports from Councillors who have attended Meetings outside the Council.
- 7 To receive an update on the Decision Log (attached).
- 8 To receive and note correspondence and comment upon any items for information and action – nothing received.
- 9 To receive and adopt the Minutes of the Development & Market Committees held on:
 - a) 26th October 2020 (attached)
 - b) 9th November 2020 (attached)
- 10 To receive and adopt the Minutes of the Leisure & Environment Committee held on:
 - a) 27th October 2020 (attached)
- 11 To receive and adopt the Minutes of the Policy and Resources Committee held on:
 - a) 10th November 2020 (to follow)
- 12 Financial Matters:
 - a) To receive and approve Fakenham Town Council & Charter Market Receipts and Payments reports for October 2020
 - b) To receive and approve Fakenham Town Council & Charter Market Consolidated Bank reports for October 2020
 - c) To receive minutes for the Finance Committee meeting held on 9th November 2020 (attached).
 - d) To receive Finance Team report
 - e) To receive an update from North Norfolk District Council regarding the Parish Precept 2021/2022.
 - f) To discuss the Budget for 2021/2022.
 - g) To receive the Annual Governance and Accountability Return (AGAR) for Fakenham Town Council year ending 31 March 2020 – sections 1, 2, and 3 as approved by the external auditors PFK Littlejohn.
- 13 To receive and adopt the Zoom meetings Policy and the Procurement Policy (to follow).
- 14 To review the Decision taken at the March 17th 2020 meeting (minute 283) that delegated authority was given to The Chairman, Vice Chairman, Clerk or Deputy Clerk
- 15 To appoint a Representative from the Town Council to attend occasional (virtual) meetings of the Norfolk Association of Local Councils (NfkALC) (attached).
- 16 To discuss sporting facilities in Fakenham.
- 17 To receive any further items for the next agenda.
- 18 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

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- 19 To confirm the Confidential Minutes of the Meetings held on:
 - a) Full Council meeting 20th October 2020 (attached)
 - b) Policy & Resources Meeting 10th November 2020 (to follow)
- 20 To discuss Town Council accommodation
- 21 To move into Open Session
- 22 To note the date and time of the next meeting of the Council on 15th December 2020