

**MINUTES of the LEISURE & ENVIRONMENT COMMITTEE  
WHO MET VITUALLY VIA ZOOM  
TUESDAY 25 AUGUST 2020 AT 5.30PM**

**PRESENT:**

Councillors: M Dutton (Chairman Presiding), G Footse, J Holdom, P Bucknell,  
M. Coates, A. Glynn, J Griffiths, P Hannon  
Town Clerk: L Jennings

		Action (initials)
<b>35</b>	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b> Apologies were received from Cllr Andrews	
<b>36</b>	<b>ELECTORS QUESTIONS</b> Fakenham Parish Church are holding a 'virtual Christmas Tree festival' this year and are looking for the Town Council to be involved. An idea to involve the Town would be to have a 'window competition' with the town full of Christmas Trees. There will be Christmas Lights in the town and the organisers are awaiting a quotation from the electricians. Possibly approach the larger retailers in the town for sponsorship of the lights. There may be grant funds available for the Christmas Lights and Cllr Glynn will investigate. On the proposition of Cllr Footse this item will be discussed at the next L & E meeting in September.	JH/ Clerk AG
<b>37</b>	<b>DECLARATIONS OF INTEREST</b> None	
<b>38</b>	<b>MINUTES</b> On the proposition of Cllr Coates, seconded by Cllr Griffiths, the minutes of the meeting held on 28 July 2020 were AGREED by all and will be signed by the Chairman when the Council is next able to meet.	
<b>39</b>	<b>Minute 24</b> - Cllr Dutton asked that minute 24 is amended to read; The Office staff, Grounds Staff, Cllr Rocket and everyone from the Town Council who has helped to keep the Town Council estate free of litter and looking tidy should be thanked. <b>Minute 25</b> - Parking on Butchers Lane – Councillors reported that there does not appear to be too much of a problem. This item needs no further action. <b>Minute 28 (114)</b> – Wall at Whitelands – Ownership of this wall is still being disputed. On the proposition of Cllr Footse, seconded by Cllr Griffiths that North Norfolk District Council are asked to survey the wall and also ask a local builder to inspect it to see if the wall would benefit from having the wall height reduced and to provide a quote. All in favour. <b>Minute 29</b> – Replacement surface next to container at Trap Lane – the Clerk has contacted the Contractor but is still awaiting his quote. She will chase. <b>Minute 29</b> – Aldiss Park – Japanese Knotweed – 2 quotations have been received with two very different prices. The Clerk will get another quote. <b>Minute 31</b> – RoSPA report – see agenda item 7. <b>Minute 33</b> – VJ Day – Cllr Footse reported that the event went very well with some Councillors, District Councillor and County Councillor in attendance. The event did reflect very much the loss of life from all around the world and the seven local men who are remembered on the War Memorial. On the proposition of Cllr Footse, seconded by Cllr Griffiths that the Town Council purchases its own PA system. All in favour. The Clerk will get prices and bring to the next meeting. <b>Minute 34</b> – Parish Partnership – This will be discussed at the next L & E meeting following further discussions with the D & M committee Chairman. <b>Minute 35</b> – Basketball court on Millennium Park – The Clerk will get a quote for a hoop only.	Clerk  Clerk Clerk  Clerk  MD/ Clerk

<p><b>40</b></p>	<p><b>COUNCIL'S ESTATE</b>  Whitelands – the black safety matting beneath the new play equipment is starting to lift. The Clerk will get the Groundmen to inspect.  Active Fakenham are advertising the locations of the outdoor gyms which will give them more use.  The shrubs in the children's area of Millennium Park need trimming back  Goggs Meadow, Edmondsons Acres and Bacon's Piece – The Hawk and Owl Trust will be looking at these areas next week and have confirmed that they are responsible for Bacon's Piece. This will be an item on the next agenda.  Concrete bins for the play areas – Cllr Holdom will forward information to the Clerk.  Trap Lane Pavilion now has hand sanitiser wall units for the main door, both toilets and the kitchen. Also wipes that kill Covid 19.</p>	<p><b>Clerk</b>       <b>Clerk/ AG</b></p>
<p><b>41</b></p>	<p><b>TO RECEIVE THE ANNUAL PLAY GROUND INSPECTION REPORTS FROM RoSPA</b>  The Clerk and the Groundsmen are working through the defects to ascertain which repairs the Groundsmen can do and which require outside contractors. This will be brought to the next meeting.</p>	<p><b>Clerk</b></p>
<p><b>42</b></p>	<p><b>TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING</b>  22<sup>nd</sup> September 2020 at 5:30pm</p>	
	<p>There being no further business the meeting closed at 18.30pm</p> <p>Confirmed this                                    day of                                    2020</p> <p style="text-align: center;"><b><u>CHAIRMAN</u></b></p>	