

MINUTES of the proceedings at a Meeting of the

POLICY & RESOURCES COMMITTEE

WHO MET VITUALLY VIA ZOOM

on WEDNESDAY 13TH MAY 2020 at 3:00pm

PRESENT:

Councillor G Foortse (Chairman, Presiding)

Cllrs: M Coates, M Dutton, G Acheson, T Duffy, J Griffiths and J Holdom

Town Clerk: L Jennings

Deputy Clerk: A Kerrison

Public: None

		Action (initials)
MINUTES		
97	MINUTES The Minutes of the Meeting held on 7 th April 2020 having been circulated were on the proposition of Cllr Coates, seconded by Cllr Griffiths, APPROVED and will be signed by the Chairman when the committee next meets.	
98	APOLOGIES Apologies were received and accepted from Cllr Hannon	
99	DECLARATIONS OF INTEREST There were none.	
100	MATTERS ARISING FROM THE MINUTES There were none.	
101	TO RECEIVE THE MINUTES OF THE FINANCE SUB-COMMITTEE MEETING HELD ON 15th April 2020. Cllr Acheson raised a couple of issues. a) The bill for Creake Road cemetery received from the loss adjusters was for the valuation of the buildings. There were similar bills for Queen's Road cemetery and Trap Lane pavilion which totalled £1860 inclusive of VAT. It was suggested that for future valuations other companies were investigated as this amount was thought to be expensive. b) Cllr Holdom brought up the issue of the repair bill for the tractor and that the cost of repairs had not been formerly authorised by the Council. It was agreed that there was no other viable option for the repairs as the tractor was already in the garage and stripped down to find the problem. The repair was needed as without it the recently purchased plough could not be used. On the proposition of Cllr Coates, seconded by Cllr Acheson and agreed by all, that retrospective authority should be given for the expenditure.	Clerk
102	TO RECEIVE THE FOLLOWING POLICIES a) Social Media policy b) Media Policy It was agreed that these policies should be reviewed by members and that they should be added as an agenda item for the next P&R meeting.	Clerk
103	TO DISCUSS THE FORMAL USE OF ZOOM AS THE TOWN COUNCILS VIRTUAL MEETING PLATFORM It was agreed that this platform worked well for Committee meetings. On the proposition of Cllr Dutton, seconded by Cllr Griffiths and agreed by 6 votes for and one abstention, that this should be used for the next Full Council meeting. As the next Full Council meeting would be allocating members to committees for the coming year, to simplify matters, it was agreed to email Councillors and ask them which committee they would like to be on. It was also agreed to ask them what time would suit them to start the meeting.	Clerk

104	TO RECEIVE A PROGRESS REPORT REGARDING THE UPDATING OF THE COUNCIL'S I.T. EQUIPMENT AND SYSTEM Cllr Dutton said that there was nothing much to report. The laptop bought for the Deputy Clerk is just awaiting an update from RIALTAS.	
105	TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE MEETING UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960. On the proposition of Cllr Coates seconded by Cllr Acheson RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted	
106	STAFF MATTERS See confidential minute	
107	TOWN COUNCIL ACCOMMODATION See confidential minute	
108	TO MOVE INTO OPEN SESSION On the proposition of Cllr Acheson seconded by Cllr Coates RESOLVED the Council moves into Open Session.	
	DATE AND TIME OF NEXT MEETING 7 July 2020 at 4.00pm.	
	CONFIRMED this day of 2020	
		CHAIRMAN