



Fakenham Town Council

10 March 2020

I give notice that you are summoned to attend the next **MEETING** of the **COUNCIL** at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 17 MARCH 2020** at **7:00pm**.

Yours faithfully

Linda Jennings
Town Clerk

AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

To allow Fakenham Police to give a report

To allow 15 minutes for Electors Questions

To allow 10 minutes for District/County Councillors to address the Meeting

AGENDA

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meeting held on 18th February 2020.
- 4 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda:
 - Minute 166 – Reminder of Councillor Training event
 - Minute 233 – Repair of benches in Market Place.
 - Minute 237 – Library Triangle seats – update
 - Minute 241 – Highway Engineer attendance at Full Council meeting
 - Minute 250 – Update on Registration Service
 - Minute 252 – March extraordinary meeting with MP – see agenda item 16The Big Issue Seller

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Town Clerk: Linda Jennings

- 5 To fill One Town Councillor Vacancy by co-option.
- 6 To receive the Mayor's Announcements.
- 7 To receive any reports from Councillors who have attended Meetings outside the Council.
- 8 To receive an update on the Decision Log (attached).
- 9 To receive and note correspondence and comment upon any items for information and action (attached).
- 10 To receive and adopt the Minutes of the Development & Market Committees held on:
 - a) 2nd March 2020 (attached)
 - b) 16th March 2020 (to follow)
- 11 To receive and adopt the Minutes of the Leisure & Environment Committee held on:
 - a) 25th February 2020 (attached)
- 12 Financial Matters
 - a. To receive and approve Fakenham Town Council Receipts & Payments and Consolidated Bank reports for February 2020
 - b. To receive and approve Charter Market Receipts & Payments and Consolidated Bank reports for February 2020
 - c. To Receive minutes of the Finance Committee meeting held on 16th March 2020 (attached).
 - d. Finance Team report
- 13 **TO AWARD A GRANT UNDER THE LOCAL GOVERNMENT ACT 1972, S 137**
 Under the provisions of Section 137 of the Local Government Act 1972 the following expenditure should be incurred which, in the opinion of the Council is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with the expenditure:
 - a) Priscilla Bacon Hospice
 - b) Fire Fighters Charity
- 14 To receive an invitation to join the North Norfolk Town and Parish Forum (NNTPF) (attached).
- 15 To discuss the parking issues in the Town Centre.
- 16 To discuss questions to be put to the MP for his forthcoming visit.
- 17 To discuss Business Rates.
- 18 To receive any further items for the next agenda.
- 19 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 20 To confirm the Confidential Minutes of the Meetings held on:
 - a) Full Council – 18th February 2020
 - b) Leisure & Environment 25th February 2020

- 21 To discuss Town Council accommodation
- 22 To move into Open Session
- 23 To note the date and time of the next meetings of the Council, **Extraordinary meeting on Friday 27th March 2020 at 6pm** and Full Council meeting on 21st April 2020 at 7.00pm.