



Fakenham Town Council

12 February 2020

I give notice that you are summoned to attend the next **MEETING** of the **COUNCIL** at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 18 FEBRUARY 2020** at **7:00pm**.

Yours faithfully

Linda Jennings
Town Clerk

AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

To allow Fakenham Police to give a report

To allow 15 minutes for Electors Questions

To allow 10 minutes for District/County Councillors to address the Meeting

AGENDA

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meeting held on 21st January 2020 and the Extraordinary Meeting held on 28th January 2020.
- 4 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda.
 - Minute 203 – Post Office
 - Minute 208 – VE Day Plans (notes attached)
 - Minute 208 – Library Triangle
 - Minute 212 – Town Notice Board – replacement surface
 - Minute 213 – Electric Charging Stations on District Council car parks (attached)
 - Minute 221 – Town Assembly date.
- 5 To fill One Town Councillor Vacancy by co-option.

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Town Clerk: Linda Jennings

- 6 To receive the Mayor's Announcements.
- 7 To receive any reports from Councillors who have attended Meetings outside the Council.
- 8 To receive an update on the Decision Log (attached).
- 9 To receive and note correspondence and comment upon any items for information and action (attached).
- 10 To receive and adopt the Minutes of the Development & Market Committees held on:
 - a) 3rd February 2020 (attached)
 - b) 17th February 2020 (to follow)
- 11 To receive and adopt the Minutes of the Leisure & Environment Committee held on:
 - a) 29 January 2020 (attached)
- 12 Financial Matters
 - a. To receive and approve Fakenham Town Council Receipts & Payments and Consolidated Bank reports for January 2020
 - b. To receive and approve Charter Market Receipts & Payments and Consolidated Bank reports for January 2020
 - d. To Receive minutes of the Finance Committee meeting held on 13th January (attached).
 - e. Finance Team report
- 13 To note that the Fakenham Town Band will be celebrating their 140th Anniversary in 2021.
- 14 **TO AWARD A GRANT UNDER THE LOCAL GOVERNMENT ACT 1972, S 137**
Under the provisions of Section 137 of the Local Government Act 1972 the following expenditure should be incurred which, in the opinion of the Council is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with the expenditure:
 - a) Priscilla Bacon Hospice
 - b) Fire Fighters Charity
- 15 To receive an update on the Norwich Western Link (attached)
- 16 Active Fakenham – Fakenham Sun Festival of Ideas.
- 17 To discuss the temporary closure of the Registration Service in Fakenham.
- 18 To receive and approve Council meeting dates for 2020-21
- 19 To receive any further items for the next agenda.
- 20 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 21 To confirm the Confidential Minutes of the Meetings held on:
 - a) Full Council – 21st January 2020
- 22 To discuss Town Council accommodation

- 23 To reiterate Councillor Duties and Training
- 24 To move into Open Session
- 25 To note the date and time of the next meeting of the Council on 17th March 2020 at 7.00pm.