

MINUTES of the proceedings at a Meeting of the
POLICY & RESOURCES COMMITTEE
held at Fakenham Connect, Oak Street, Fakenham
on TUESDAY 7th JANUARY 2020 at 4:00pm

PRESENT:

Councillor J Holdom (Deputy Chairman, Presiding)

Cllrs: P Hannon, G Acheson, M Coates, J Rockett, M Dutton, J Griffiths and G Foortse (part)

Town Clerk: L Jennings

Public: None

		Action (initials)
MINUTES		
68	MINUTES The Minutes of the Meeting held on 10 September 2019 having been circulated were on the proposition of Cllr Coates, seconded by Cllr Hannon, APPROVED and signed by the Chairman.	
69	APOLOGIES There were no apologies.	
70	DECLARATIONS OF INTEREST There were none.	
71	MATTERS ARISING FROM THE MINUTES Minute 54 – Update from Nfk ALC regarding training of Councillors. This will take place on Wednesday 5 th February 2020 at 5pm.	
72	TO RECEIVE THE MINUTES OF THE FINANCE SUB-COMMITTEE ON 16TH DECEMBER 2019 On the proposition of Cllr Dutton, seconded by Cllr Hannon that the minutes of the 16 th December 2019 were received and noted.	
73	TO RECEIVE THE MINUTES OF THE HR SUB-COMMITTEE MEETING HELD ON 10th DECEMBER 2019. On the proposition of Cllr Acheson, seconded by Cllr Hannon that the minutes of the 10 th December 2019 were received and noted. The Groundsmans timesheets are to be amended to reflect what type of hours is being claimed i.e. leave, sick, and special leave etc. This will be an agenda item on the next HR agenda. Next HR meeting will be held Wednesday 12 February 2020 at 2pm.	Clerk
74	BUDGET SETTING On the proposition of Cllr Coates, seconded by Cllr Acheson that the budget figures are accepted by the committee for presentation to Full Council. Unanimous.	
75	TO RECEIVE A PROGRESS REPORT REGARDING THE UPDATING OF THE COUNCIL'S I.T. EQUIPMENT AND SYSTEM Cllr Dutton is making progress. The Clerk has arranged for another IT company to visit the offices.	
76	TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE MEETING UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960. On the proposition of Cllr Coates seconded by Cllr Hannon RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be	

