

**MINUTES of the proceedings at a Meeting of the
POLICY & RESOURCES COMMITTEE**

held at Fakenham Connect, Oak Street, Fakenham

on TUESDAY 23rd OCTOBER 2019 at 5:30pm

PRESENT:

Councillor G Foortse (Chairman, Presiding)

Cllrs: J Holdom, P Hannon, G Acheson, M Coates, J Rockett, M Dutton

Town Clerk: L Jennings

Public: None

		Action (initials)
MINUTES		
38	MINUTES The Minutes of the Meeting held on 10 September 2019 having been circulated were on the proposition of Cllr Coates, seconded by Cllr Hannon, APPROVED and signed by the Chairman.	
39	APOLOGIES Apologies for absence were received and accepted from Cllrs Duffy and Griffiths	
40	DECLARATIONS OF INTEREST There were none	
41	MATTERS ARISING FROM THE MINUTES Minute 29 – Standing Orders will be added to the Annual Timetable to review annually. The Clerk will check for any recent updates from NALC and report to the next meeting. Minute 28 – Councillors would like to know how many hits the web site has. The Clerk will investigate. Minute 31 – Cllr training, enquiries have been regarding the cost of a customised package. A time of day that would suit Councillors needs to be clarified. This will be discussed at the next Full Council meeting.	Clerk Clerk Clerk
42	TO RECEIVE THE MINUTES OF THE FINANCE SUB-COMMITTEE ON 14TH OCTOBER 2019 On the proposition of Cllr Holdom, seconded by Cllr Foortse that the minutes of the 14 th October 2019 were received and noted. There has been a change to small business rates. This affects the Charter Market and Creake Road Cemetery. Cllr Holdom has spoken to the rating department at North Norfolk District Council to explain that any revenue from the Charter Market is only used for charitable purposes and should not attract business rates. Discussions will continue.	JH
43	TO RECEIVE THE MINUTES OF THE HR SUB-COMMITTEE MEETINGS HELD ON 11TH AND 16TH SEPTEMBER 2019. These were received and noted.	
44	TO RECEIVE AN UPDATE REGARDING THE TOWN CHRISTMAS EVENT The event is progressing well with around 21 stalls confirmed.	

45	<p>TO DISCUSS 'OPERATION LONDON' PROTOCOL On the proposition of Cllr Foortse, seconded by Cllr Hannon that the Town Council Protocol is accepted. All in favour. On the proposition of Foortse, seconded by Cllr Coates that the Clerk purchases pictures of the Queen and the Duke of Edinburgh. On the proposition of Cllr Foortse, seconded by Cllr Hannon that the Clerk will purchase a 'Book of Condolence'. All in favour. The Clerk will find out which of the town's business/organisations have a union flag.</p>	Clerk
46	<p>TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE MEETING UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960. On the proposition of Cllr Coates seconded by Cllr Acheson RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted</p>	
47	<p>TO DISCUSS TOWN COUNCIL ACCOMMODATION See Confidential minute</p>	
48	<p>STAFF MATTERS See Confidential minute</p>	
49	<p>TO MOVE INTO OPEN SESSION On the proposition of Cllr Foortse seconded by Cllr Hannon RESOLVED the Council moves into Open Session.</p>	
50	<p>DATE AND TIME OF NEXT MEETING 12 November 2019 at 4.00pm.</p>	
	<p>The meeting closed at 18:24</p> <p>CONFIRMED this day of 2019</p> <p style="text-align: right;">CHAIRMAN</p>	