

MINUTES of the LEISURE & ENVIRONMENT COMMITTEE MEETING of

FAKENHAM TOWN COUNCIL

held at Fakenham Connect, Oak Street, Fakenham

on TUESDAY 26 November 2019 at 5:30pm

PRESENT:

Councillor M Coates (Chairman, Presiding)

Town Cllrs: P Hannon, M Dutton, J Holdom, J Rockett, G Foortse

Town Clerk: L Jennings

Public: None

	AGENDA	Action (initials)
91	APOLOGIES FOR ABSENCE Apologies were received from Cllrs Bucknell and Glynn	
92	ELECTORS QUESTIONS There were no electors questions	
93	DECLARATIONS OF INTEREST There were none.	
94	MINUTES On the proposition of Cllr Dutton, seconded by Cllr Hannon, the minutes of the meeting held on 22 October 2019 were AGREED and signed by the Chairman.	
95	MATTERS ARISING FROM THE MINUTES Minute 72 – The free trees and hedging have been planted. Some have filled gaps at Hayes Lane Play Area and the surplus at Creake Road Cemetery surrounding the extension. Minute 81 – Goggs Mill Road – The Clerk will liaise with the Hempton Parish Clerk to decide which options they would like to pursue. Minute 82 – Creake Road Cemetery, replacement windows and doors – Cllr Rockett had inspected the existing windows and doors and concluded that the sills and most of the frames are rotten, although he did think the doors were salvageable. Cllrs agreed they would prefer the windows and doors were replaced with wood. The Clerk will get quotes from three carpenters. Minute 83 – New play equipment for Whitelands Play Area - The Clerk is meeting with coordinator to decide which equipment to buy. Minute 84 – The repair equipment for the Play Areas has been ordered following the RoSPA recommendations. Minute 86 – On the proposition of Cllr Dutton, seconded by Cllr Foortse that the tyres and wheels are purchased at a cost of £2,189.00 in part exchange with the Trimax mower valued at £1600. All in favour. The Clerk had sourced a second hand plough at a cost of £500. On the proposition of Cllr Coates, seconded by Cllr Dutton that the plough is purchased immediately if still available. If not then a new plough at a cost of £1356 will be purchased. All in favour.	Clerk Clerk Clerk Clerk Clerk
96	COUNCIL'S ESTATE Trees – The Clerk has received a quote for tree works at various locations around the estate. She will get two more quotes. Hayes Lane – The corner of Hayes Lane with Goggs Mill Road needs a path cutting across the verge. This is now complete. Aldiss Park – Cllr Dutton would like to meet the grass cutting contractors to discuss the best space for a wild flower area.	Clerk Clerk

	<p>Councillors would like to see one of the Groundsmen attend a chain saw course. This has still to be arranged.</p> <p>Goggs Mill Picnic area – The top strand of wire in the new fencing needs to be replaced with some thicker wire. The Groundsmen will do this. This has now been completed.</p> <p>Trap Lane – The vehicle access gate is repaired although the pedestrian gate needs investigation as it appears part of the lock has been twisted.</p> <p>Trap Lane Depot – The recently laid vehicle surface is not working and more of the field is being damaged with the vehicles turning. The Clerk will arrange a site visit with the Contractors and a Councillor to decide the best solution.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
	Cllr Foortse left the meeting	
97	BUDGET 2020/2021 Budget figures were discussed.	
98	TO DISCUSS THE STATE OF THE ROUNDABOUTS NEAR MORRISSONS The Clerk is awaiting a quote from a Contractor	Clerk
99	SPORTING FACILITIES Cllr Dutton has been in contact with North Norfolk District Council regarding a swimming pool for Fakenham, and will keep chasing. This will be an item on the next agenda.	MD
100	TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING; 28 January 2020 at 5.30pm	
101	TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE MEETING UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960. It was felt that the next item need not be in Confidential session.	
102	TRAP LANE PAVILION – TASK & FINISH GROUP REPORT A report has yet to be received. One of the changing rooms has been emptied; the second will be cleared by the tenants by the end of December. A letter will be sent.	Clerk
	<p>There being no further business the meeting closed at 19.12pm</p> <p>Confirmed this day of 2020</p> <p style="text-align: right;"><u>CHAIRMAN</u></p>	