

MINUTES of the FULL COUNCIL MEETING of FAKENHAM TOWN COUNCIL

held at Fakenham Connect, Oak Street, Fakenham

on TUESDAY 19th NOVEMBER 2019 at 7:00pm

PRESENT:

Councillor G Foortse (Chairman, presiding)

Town Cllrs: J Holdom, G Acheson, M Coates, J Griffiths, M Dutton, J Rockett, P Hannon, D Andrews

Town Clerk: L Jennings

Deputy Town Clerk: A Kerrison

District Councillors: C Cushing

County Councillor: None

Police: None

Press: J Harding (Lynn News), A McMillan (EDP)

Public: 2 members of the public

		Action (initials)
	A minute's silence was observed in respect of former Town Mayor Raymonde Nelson	
150	TO ALLOW ANNA CLARKE AND GRAHAM CONNELLY FROM NNDC TO TALK ABOUT COMMUNITY LED HOUSING Ms Clarke gave an overview of the provision of affordable housing in the area and what Community Led housing actually means. More information will be sent to the Town Clerk. Cllr Campbell joined the meeting.	
151	TO ALLOW FAKENHAM POLICE TO GIVE A REPORT No report had been sent but all newsletter and updates received from the police have been sent to Cllrs.	
151	TO ADJOURN THE MEETING FOR ELECTORS QUESTIONS The antisocial behaviour that was happening in St Peters gardens involving a large dog has been addressed by NNDC. There have been no further occurrences. It was noted that the road closure during the Sunday Armistice parade needs better organising, as cars were driving through the market place. This item is to be on the calendar for next year. It was noted that some pavements and footpaths are covered in leaves and are slippery.	Clerk
152	TO ALLOW 10 MINUTES FOR DISTRICT/COUNTY COUNCILLORS TO ADDRESS THE MEETING Cllr Cushing said that a meeting was planned with Trinity about the North Development. He also informed the meeting about the	

	<p>proposed installation of 2 coach parking spaces on the Limes car park. FTC explained why they thought this was impractical and dangerous. There is not enough room for manoeuvre within the car park and not enough room to negotiate the roundabout when exiting. Cllr Cushing will speak to NNDC about this.</p> <p>Cllr Cushing left the meeting.</p> <p>The Clerk had received a report from County Cllr Fitzpatrick. This will be forwarded to all councillors.</p>	<p>CC</p> <p>Clerk</p>
AGENDA		
153	<p>TO CONSIDER FOR ACCEPTANCE APOLOGIES FOR ABSENCE. Apologies for absence were received and accepted from Cllrs Duffy, Mears, Bucknell, Thorpe, Rest , Punchard and Fitzpatrick.</p>	
154	<p>DECLARATIONS OF INTEREST Cllr Holdom declared a non-pecuniary interest in item 22 on the agenda.</p>	
155	<p>TO CONFIRM THE MINUTES OF THE MEETING HELD ON 17 SEPTEMBER 2019 155.1 The minutes of the meeting held on 15 October 2019 were on the proposition of Cllr Coates and seconded by Cllr Acheson, AGREED and signed by the chairman.</p>	
156	<p>TO RECEIVE UPDATE ON ACTIONS TAKEN AFTER THE LAST COUNCIL MEETING IF THESE MATTERS ARE NOT ON THE AGENDA Minute 143 – The Towns Coat of Arms. The Clerk read out a report from the College of Arms. This basically said that FTC does not own the crest. On the proposition of Cllr Acheson, seconded by Cllr Rockett and agreed with 9 votes for and 1 abstention that FTC should carry on using the crest. On the proposition of Cllr Acheson, seconded by Cllr Rockett and agreed by all that we will tell the company who wished to use the crest that as we don't own it we cannot give permission for others to use it.</p>	Clerk
157	<p>TO FILL TWO TOWN COUNCILLOR VACANCIES BY CO-OPTION Angela Glynn put herself forward for co-option. A secret ballot was undertaken with the results to be counted on Wednesday morning.</p>	
158	<p>Cllr Foortse welcomed new Councillor Campbell to his first Full Council meeting.</p> <p>TO RECEIVE THE MAYORS ANNOUNCEMENTS 16/10 – Opened "Grow your own business" on Norwich Street 26/10 – Helped with the literary festival 31/10 – Opened Alan Thomas chartered financial advisors on Oak Street 3/11 – Attended Sowerbys official opening 5/11 – Attended Youth with Cllr Acheson 10/11 and 11/11 – Attended the remembrance services. Cllr Foortse officially thanked the groundsmen for the poppy display on the war memorial.</p>	
159	<p>TO RECEIVE ANY REPORTS FROM COUNCILLORS WHO HAVE ATTENDED MEETINGS OUTSIDE THE COUNCIL Cllr Holdom – Attended the funeral of Raymonde Nelson, helped with the literary festival and attended both the remembrance services. She also attended the NALC executive meeting. She will attend the AGM tomorrow where Cromer council have an item on climate emergency, and another</p>	

	<p>item is asking for all off-shore wind farms to be part of the national grid. It was agreed by all that Cllr Holdom should vote in favour of both these items.</p> <p>Cllr Acheson – Attended the AGM of the Gas museum. He also attended EP Youth with Cllr Foortse.</p> <p>Cllr Coates – attended Raymonde Nelson’s funeral and both remembrance services.</p>	
160	<p>DECISION LOG AND CLERKS REPORT</p> <p>L&E 29 – the Millennium park and Queens Rd Cemetery items should be amalgamated.</p>	Clerk
161	<p>TO RECEIVE AND COMMENT UPON ANY ITEMS FOR INFORMATION AND ACTION</p> <p>These were received and noted. Attention was brought to the VE day 75th anniversary plans and the election purdah advice. Further information can be obtained from the office.</p>	
162	<p>TO RECEIVE AND ADOPT THE MINUTES OF THE DEVELOPMENT & MARKET COMMITTEE ON 28th OCTOBER and 11th NOVEMBER 2019</p> <p>162.1 The minutes of the meeting held on 28th October 2019 were moved for reception and adoption by Cllr Acheson Seconded by Cllr Foortse and agreed unanimously.</p> <p>162.2 The minutes of the meeting held on 11th November 2019 were moved for reception and adoption by Cllr Acheson, Seconded by Cllr Foortse and agreed unanimously.</p>	
163	<p>TO RECEIVE AND ADOPT THE MINUTES OF THE LEISURE & ENVIRONMENT COMMITTEE HELD ON 22nd OCTOBER 2019</p> <p>163.1 The minutes of the meeting held on 22nd October 2019 were moved for reception and adoption by Cllr Coates, Seconded by Cllr Dutton and agreed unanimously.</p>	
164	<p>FINANCIAL MATTERS</p> <p>164.1 To receive and approve Fakenham Town Council Receipts & Payments and Consolidated Bank reports for October 2019</p> <p>On the proposition of Cllr Holdom, seconded by Cllr Dutton RESOLVED to receive and approve the payment of the accounts for October 2019 and the bank reconciliation statements as reviewed by the finance committee for October 2019.</p> <p>164.2 To receive and approve the Charter Market Receipts & Payments and Consolidated Bank reports for October 2019</p> <p>On the proposition of Cllr Holdom, seconded by Cllr Acheson RESOLVED to receive and approve the payment of the accounts for October 2019 and the bank reconciliation statements as reviewed by the finance committee for October 2019.</p> <p>164.3 To Receive Minutes of Finance Committee Meeting 11th November 2019</p> <p>These were received and approved.</p> <p>164.4 To receive an update on NNDC business rates</p> <p>Cllr Holdom explained that the Charter Market has fallen out of small business rate relief and will need to pay business rates. There are options on how the Market might be registered which might bring them back in to being eligible for small business rate relief. Legal advice would need to be taken about this. On the proposition of Cllr Foortse, seconded by Cllr Coates and agreed by all that £500 should be made available to take legal advice. Existing arrears of rates payments will still need to be paid. On the proposition of Cllr Coates, seconded by Cllr Rockett and agreed by all that Cllr Holdom should negotiate a sensible repayment schedule.</p>	JH

	164.5 Finance Team Report. Cllr Holdom noted that there is to be an increase in employer's pension contribution to 23% of salaries for the year 2020-21.	
165	TO DISCUSS THE 5 YEAR BUSINESS PLAN There was nothing new to report.	
166	TO DISCUSS COUNCILLOR TRAINING It was suggested that training should be held here in either January or February. The Clerk is to send out possible dates to all Councillors, and they will get back to her with their preferences.	Clerk
167	TO ELECT TWO NEW MEMBERS OF THE POLICY AND RESOURCES COMMITTEE On the proposition of Cllr Foortse, seconded by Cllr Coates and agreed by all that Cllr Dutton should be appointed. On the proposition of Cllr Coates, seconded by Cllr Hannon and agreed by all that Cllr Griffiths should be appointed.	
168	TO DISCUSS THE RURAL / MARKET TOWNS GROUP On the proposition of Cllr Foortse, seconded by Cllr Hannon and agreed by all that we should decline the invitation to join this group.	Clerk
169	TO RECEIVE AN UPDATE ON THE MARKET TOWNS INITIATIVE (FAKENHAM TOWN CENTRE FACELIFT) £2,200 has been granted to complete this initiative. Ex Councillor Lynam will see this project through to conclusion. The bid for the extra map table for the Heritage trail was unsuccessful.	
170	TO RECEIVE A PROGRESS UPDATE ON THE LIBRARY TRIANGLE This is awaiting the seating and bike rack which will be fitted soon.	
171	TO DISCUSS THE CHRISTMAS LIGHTS SWITCH-ON EVENT This is progressing well. Thanks were given to the organising team.	
172	TO RECEIVE ANY FURTHER ITEMS FOR THE NEXT AGENDA 1. Community led housing 2. Check that the response to Fire and rescue survey has been done 3. Cost of legal advice regarding the Charter Market business rates	
173	TO AWARD A GRANT UNDER THE LOCAL GOVERNMENT ACT 1972, S 137 Under the provisions of Section 137 of the Local Government Act 1972 the following expenditure should be incurred which, in the opinion of the Council is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with the expenditure: a) EP Youth Cllr Holdom gave an overview of the group and what it does, and also her involvement. Cllr Holdom left the meeting Cllr Acheson proposed, Cllr Foortse seconded that the full amount of £9,354.80 requested should be paid, with the proviso that quarterly reports of how the money is being spent are sent to the council. A counter proposal by Cllr Rockett, seconded by Cllr Coates was to give £5K and ask them to raise the rest of the money. This proposal had 4 votes for, 4 against and 1 abstention. As this proposal was not carried, the original proposal from Cllr Acheson was then voted on. This had 5 votes for and 4 against, and therefore the proposal was carried. The full amount requested of £9,354.80 is to be awarded. Cllr Holdom re-joined the meeting.	

