

MINUTES of the FULL COUNCIL MEETING of FAKENHAM TOWN COUNCIL

held at Fakenham Connect, Oak Street, Fakenham

on TUESDAY 16th July 2019 at 7:00pm

PRESENT:

Councillor G Foortse (Chairman, presiding)

Town Cllrs: M Dutton, R Lynam, P Hannon, M Coates, J Rockett, G Acheson, T Duffy, D Andrews, G Thorpe, J Holdom

Town Clerk: L Jennings

Deputy Town Clerk: A Kerrison

District Councillors: J Rest, J Punchard, C Cushing

County Councillor: T Fitzpatrick

Police: PC R Dawson

Press: Matt Farmer (EDP) J Harding (Lynn News)

Public: 4 members of the public

		Action (initials)
60	TO ALLOW FAKENHAM POLICE TO GIVE A REPORT PC Dawson gave a report regarding the antisocial behaviour in the Town, particularly in Millennium Park and at 3 Brick Arches. Additional foot patrols will take place in those areas. Reports of ongoing incidences need to be reported to the police either via their website, the Safer Neighbourhood Team email address or Crime Stoppers. Residents can also contact the police via the weekly engagements sessions on a Thursday 1-3pm at the police station. PC Dawson then gave an overview of other matters from recent weeks. Police are to be present in the Market each Thursday. Any noise problems associated with the upcoming Cosmic Roots festival at Raynham Hall should be reported on 01223 849782 The meeting was also informed that the pastoral care at Fakenham Academy is being greatly reduced and they have cancelled the input from EP Youth. PC Dawson has concerns about the knock-on effect that this will have.	
61	TO ADJOURN THE MEETING FOR ELECTORS QUESTIONS A resident explained that people are accessing hers and her neighbour's gardens from the Millennium Park and causing problems with noise, drugs and other antisocial behaviour. It was agreed that the Council would look at ways of making it harder for this to happen. PC Dawson outlined ways in which the police could help. A resident outlined an issue with the unused playing field on the old college site, adjacent to the Cricket Club. The Cricket Club would like to lease this land in order to expand the club and make the sport accessible to more	

	<p>people. Cllr Fitzpatrick explained that the site is to be retained for educational use. He is working to help the Cricket club in their endeavours. The question of the “shambolic “parking in the Market place was raised. It was noted that the West Norfolk Borough council are responsible for enforcing the marked bays only. There is currently a traffic survey of the Town being studied by Norfolk County Council. The Town Council would like to see additional free short-stay parking bays in the town centre, but will await the outcome of the survey.</p> <p>The blocking of the walk-way between Jack Richards Site and that of City Plumbing on the industrial estate was raised. It was noted that this was on private land and therefore outside the jurisdiction of any Council.</p> <p>A resident raised concerns about the number of advertising signs from the Smiths Lane roundabout to the Industrial Estate. There are currently 32. The Council will contact highways about this.</p>	<p>Clerk</p>
<p>62</p>	<p>TO ALLOW 10 MINUTES FOR DISTRICT/COUNTY COUNCILLORS TO ADDRESS THE MEETING</p> <p>Cllr Fitzpatrick said that he was very sympathetic to the Cricket Clubs cause. As previously stated, the site is to be retained for educational use and plans are being discussed in August. He congratulated the Town Council on the Heritage trail launch last week.</p> <p>NCC cabinet have agreed funding for the Norwich Western Link Road, agreed greener facilities management, approved healthy aging campaign, adopted a new syllabus for religious education and agreed to sell their remaining equity in Norwich Airport.</p> <p>Cllr Fitzpatrick has also written to the Chief Fire officer asking for a review of the plans for the vehicle provision at Fakenham Fire Station.</p> <p>Cllr Rest has received an email from the company responsible for the Millers Walk car park stating that FTC are happy with NPE being retained to manage the car park. Cllr Rest will forward this to the Clerk.</p> <p>Cllr Punchard reminded the meeting that the consultation period regarding the new Local Plan has now closed. The replies to this are now being reviewed.</p> <p>The Clerk has been approached about the possibility of another hairdressers/barbers shop opening in premises in the town centre. This will bring the total number of such businesses in the town to 23. Cllr Punchard will look in to this but pointed out that planning allows for 30% of shop frontage to be occupied by one type of business. Cllr Punchard also informed the meeting that the work on the building in Newman’s yard has now started.</p> <p>Cllr Cushing stated that a family is resident on the traveller’s site for the next few weeks and ongoing repairs to the site will have to be done around them.</p> <p>Cllrs Fitzpatrick, Cushing, Punchard and Rest and PC Dawson left the meeting.</p>	<p>JR</p> <p>JP</p>

AGENDA		
63	TO CONSIDER FOR ACCEPTANCE APOLOGIES FOR ABSENCE. Apologies for absence were received and accepted from Cllr S Mears	
64	DECLARATIONS OF INTEREST There were none.	
65	TO CONFIRM THE MINUTES OF THE MEETING HELD ON 18 JUNE 2019 65.1 The minutes of the meeting held on 18 JUNE 2019 were on the proposition of Cllr Coates and seconded by Cllr Acheson, AGREED and signed by the chairman.	
66	TO RECEIVE UPDATE ON ACTIONS TAKEN AFTER THE LAST COUNCIL MEETING IF THESE MATTERS ARE NOT ON THE AGENDA Minute 54 – Christmas Lights Event – A report on progress so far and the help required from the FTC were read out by the Clerk & Deputy Clerk. On the proposition of Cllr Acheson, seconded by Cllr Lynam and agreed by all that the Town Council would back the event by allowing the organisers to use their bank account and public liability insurance. The Council understands that the event will be self-funding.	
67	TO FILL FOUR TOWN COUNCILLOR VACANCIES BY CO-OPTION Penelope Bucknell put herself forward for co-option. A secret ballot was undertaken the results of which will be counted tomorrow morning.	
68	TO RECEIVE THE MAYORS ANNOUNCEMENTS 27 June – Attended the Nurture Project with Cllr Holdom Attended the Poetry Event meeting 2 July - Attended a scouts meeting to present certificates 9 July – Attended the Fakenham Charities Meeting 10 July – Attended the Christmas Lights Event Meeting 11 July – Attended the Heritage Trail launch	
69	TO RECEIVE ANY REPORTS FROM COUNCILLORS WHO HAVE ATTENDED MEETINGS OUTSIDE THE COUNCIL Cllr Lynam met with the Chief Inspector of police regarding the reporting of crime figures. Cllr Andrews attended the Fakenham Charities meeting and has organised a Fraud & Scams awareness stall with the police for the Thursday market Cllr Thorpe attended a meeting regarding the future of the Fire Service Cllr Dutton attended the Heritage Trail launch Cllr Acheson Attended the Heritage Trail launch and met with Harry Yates from the Museum of Gas and Local History. Cllr Duffy Attended the Heritage Trail launch Cllr Holdom Deputised for the Mayor on 22 June at Fakenham Football Club to Kick Off the Norfolk-wide Youth Football Tournament, busy 2 day event with around 2000 visitors, attended the Nurture Project, and walked around the FTC estate with Cllr Foortse, new Councillor Andrews and New District Councillor Cushing. Mr Harding from the Lynn News left the meeting.	
70	DECISION LOG AND CLERKS REPORT Full Council 252 – It was noted that members of the public are removing these signs as fast as they are being put up. It was agreed to look for some new signs that were more user friendly to go alongside the official ones.	Clerk/GF

	<p>L&E 141- This is to be discussed at the Extraordinary meeting arranged for 20th August 2019.</p> <p>Full Council – It was agreed to invite Steve White highways engineer, to walk around the town with no more than 2/3 Councillors as this would be more constructive. This is to an agenda item for L&E.</p> <p>D&M 14 – District Cllr Punchard is to attend this meeting.</p> <p>L&E 27 – This work has now started.</p>	<p>Clerk Clerk</p>
71	<p>TO RECEIVE AND COMMENT UPON ANY ITEMS FOR INFORMATION AND ACTION</p> <p>These were noted</p>	
72	<p>TO RECEIVE AND ADOPT THE MINUTES OF THE DEVELOPMENT & MARKET COMMITTEE ON 1 & 15 JULY 2019</p> <p>72.1 The minutes of the meeting held on 1 July 2019 were moved for reception and adoption by Cllr Thorpe Seconded by Cllr Holdom and agreed unanimously.</p> <p>72.2 The minutes of the meeting held on 15 July 2019 were moved for reception and adoption by Cllr Duffy, Seconded by Cllr Lynam and agreed unanimously.</p>	
73	<p>TO RECEIVE AND ADOPT THE MINUTES OF THE LEISURE & ENVIRONMENT COMMITTEE HELD ON 25 JUNE 2019</p> <p>73.1 The minutes of the meeting held on 25 July 2019 were moved for reception and adoption by Cllr Coates, Seconded by Cllr Dutton and agreed unanimously.</p> <p>Minute 27 (167) – Should read that the playgroup are happy for their changing room/storage space to be used, but that the changing room FTC use should be used instead.</p>	
74	<p>TO RECEIVE AND ADOPT THE MINUTES OF THE POLICY & RESOURCES COMMITTEE HELD ON 9 JULY 2019</p> <p>74.1 The minutes of the meeting held on 9 July 2019 were moved for reception and adoption by Cllr Foortse, Seconded by Cllr Coates and agreed unanimously</p>	
75	<p>FINANCIAL MATTERS</p> <p>75.1 To receive and approve Fakenham Town Council Receipts & Payments and Consolidated Bank reports for June 2019 On the proposition of Cllr Holdom, seconded by Cllr Dutton RESOLVED to receive and approve the payment of the accounts for June 2019 and the reconciliation statements as reviewed by the finance committee for June 2019.</p> <p>75.2 To receive and approve the 1st quarter budget v actuals report. On the proposition of Cllr Holdom, seconded by Cllr Acheson RESOLVED to receive and approve the 1st quarter budget v actuals report.</p> <p>75.3 To receive the 1st quarter exception report. This was received and noted with benchmark comparative of 25%.</p> <p>75.4 To consider possible expenditure on Website contract services Following a discussion at Finance Committee regarding the internal audit recommendation – consider delegated expenditure if required to make progress on website improvements before September. It was agreed to look at other local Council websites to decide which format would best suit FTC and to agree a cost.</p> <p>75.5 Finance Team Report. This was covered by the Finance Committee minutes received under minute 74.</p>	
76	<p>TO DISCUSS THE PROGRESS OF THE HERITAGE TRAIL</p> <p>The trail is now up and running. The website will soon to be searchable on Google.</p>	

	<u>CHAIRMAN</u>	
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