

**MINUTES of the proceedings at a Meeting of the DEVELOPMENT & MARKET COMMITTEE held at Fakenham Connect, Oak Street, Fakenham on MONDAY 3 JUNE 2019 at 5:30pm**

**PRESENT:**

Councillor T Duffy Chairman, Presiding)  
 Cllrs Foortse, R Lynam, G Acheson, J Holdom, J Rockett and P Hannon

Deputy Town Clerk: A Kerrison

Public: None

		Action (initials)
<b>AGENDA</b>		
<b>1</b>	<b>TO ELECT A CHAIRMAN OF THE COMMITTEE TO SERVE UNTIL THE NEXT ANNUAL MEETING OF THE COUNCIL</b> On the proposition of Cllr Lynam, seconded by Cllr Foortse, and agreed by all that Cllr Duffy should be elected as chairman.	
<b>2</b>	<b>APOLOGIES</b> Apologies were received and accepted from Cllr Thorpe	
<b>3</b>	<b>DECLARATIONS OF INTEREST</b> There were no declarations of interest.	
<b>4</b>	<b>TO RECEIVING THE FOLLOWING APPLICATIONS FOR A GRANT FROM THE MARKET TOLLS</b> <b>a) The Nurture Project.</b> The application was discussed and agreed that this was a good cause. However, it was felt that more information was needed as to whether the project satisfied the criteria for a market tolls award. Cllrs Holdom and Foortse offered to go and visit the project. The Deputy Clerk will arrange.	<b>Deputy Clerk</b>
<b>5</b>	<b>TO ELECT A DEPUTY CHAIRMAN OF THE COMMITTEE TO SERVE UNTIL THE NEXT ANNUAL MEETING OF THE COUNCIL</b> On the proposition of Cllr Duffy, seconded by Cllr Foortse and agreed by all that Cllr Acheson should be elected as Deputy Chairman.	
<b>6</b>	<b>TO ELECT A COMMITTEE MEMBER OF THE HUMAN RESOURCES SUB-COMMITTEE</b> Cllr Acheson proposed that Cllr Thorpe be elected to this committee. Cllr Acheson had spoken to Cllr Thorpe prior to the meeting, who had confirmed that he would be happy to sit on the HR committee. His nomination was seconded by Cllr Holdom and agreed by all.	
<b>7</b>	<b>TO ELECT A COMMITTEE MEMBER TO THE POLICY AND RESOURCES COMMITTEE</b> On the proposition of Cllr Foortse, seconded by Cllr Acheson and agreed by all, Cllr Lynam was elected.	
<b>8</b>	<b>MINUTES</b> The Minutes of the meeting held on 23 April 2019, having been circulated, were on the Proposition of Cllr Acheson, seconded by Cllr Duffy, AGREED and signed by the Chairman.	
<b>9</b>	<b>MATTERS ARISING</b> <b>Minute 231 – Response received from CBGA Robson</b> – A letter had been received from the company stating that they would be happy to have Cattle Market Street re-opened to allow incoming traffic only from the roundabout at	

	<p>the Southern End of White Horse street providing the proposal involved no cost to their clients. The meeting felt that if the work was not carried out chaos would ensure once the new development was completed. The possibility of the Town Council being able to fund this work was discussed. It was agreed that the Parish Partnership funding was an option and should be an agenda item for the D&amp;M meeting 1<sup>st</sup> July 2019.</p> <p><b>Minute 232 – Response from Norfolk County Council Highways regarding scaffolding in Newman’s Yard.</b> The highways engineer had response from the owners of the building stating that the scaffolding was supporting the structure of the building that is a dangerous state. NCC will try to ascertain a timescale for the work to be completed but have no powers to force the work to be done. After discussion it was agreed that the Council will write to the owners of the building to ask them when the work is to be completed.</p> <p><b>Minute 232 – Setts in the Market Place</b> – This was discussed in the Full Council Meeting 21<sup>st</sup> May 2019. The work is due to be completed in October 2019.</p> <p><b>Minute 232 – Building work at 63 Oak Street.</b> A response has been received from the enforcement team regarding this address. The works were in accordance with planning permission PF/15/0977. The application would have expired in September 2018, but the day before this there are notes from Building Control that works have started, ensuring the planning permission is still live. In light of the above planning permission is granted for the works and there is no current breach of planning controls. The Deputy Clerk will let the elector who asked the question know the outcome of the enquiry.</p> <p><b>Minute 235 – Response received from Lovell.</b> It was noted that 13 new street lights are to be erected on the new Brick Kiln Farm development. Lovell is proposing a commuted sum of £1K per light, a total of £13K, upon the adoption of the lights by the Town Council. On the proposition of Cllr Acheson, seconded by Cllr Duffy and agreed by all that the Council should adopt these lights provided that our lighting contractors approve the specification. It was agreed not to accept the disconnection of the existing streetlight on the triangle of land by the bridge on Rudham Stile Lane.</p>	<p>Clerk</p> <p>Clerk/ GF</p> <p>Deputy Clerk</p> <p>Clerk</p>
10	<p><b>ELECTORS QUESTIONS</b></p> <p>An elector asked if a coat of Arms for the Town was available for the Local History Society to use. It was agreed to provide an A3 printout of the Town’s crest.</p> <p>A copy of an email was received from an elector regarding an incorrect positioning of a gate in hoarding around a new development which was sent to the planning department at NNDC. This was noted.</p> <p>A large pothole was reported outside Q’s on Quaker Lane. The Deputy Clerk will report this to NCC Highways.</p>	<p>Deputy Clerk</p> <p>Deputy Clerk</p>
11	<p><b>TO CONSIDER APPLICATIONS FOR PLANNING PERMISSION</b></p> <p>PA 4343 (PF/19/0486) – Erection of two storey detached dwelling – Land off St Peters Road, Fakenham, NR21 8AL. NNDC case officer: Miss J Smith <b>Councillors offered no objection and no comment</b></p> <p>PA4344 (PF/19/0666) – Demolition of existing toilet facilities and erection of toilet block, changing place facility, family room and plant/cleaners room – NNDC Public Convenience, Queens Road. NNDC case officer: Miss J Smith. <b>Councillors supported this application provided a litter bin was provided in this area.</b></p>	

	<p>PA 4345 (PF/19/0729) – Detached cart shed and store to front of property – 21 Jubilee Avenue, NR21 8DG. NNDC case officer: Bruno Fraga da Costa <b>Councillors offered no objection and no comment</b></p> <p>PA 4346 (PF/19/0674) – Replacement UPVC windows to front elevation at first and second floor – 12-14 Norwich Street NR21 9AE. NNDC case officer: Fran Watson <b>Councillors objected on the grounds of the existing windows are timber not PVC and this is within the conservation area. FTC would be happy to accept UPVC if there are 4 panes of glass (bottom sash to have centre bead and top sash to have centre bead) and would also like to see the curved header retained and they believe there are heritage style UPVC products available to provide this look.</b></p> <p>PA 4347 (PF/19/0787) – Erection of single storey rear extension – 151 Holt Road NR21 8JF. NNDC case officer: Bruno Fraga da Costa <b>Councillors offered no objection and no comment</b></p>	
12	<p><b>NOTICE OF DECISIONS</b></p> <p>PA4333 (PF/19/0160) – Replacement of garage/workshop with detached timber workshop/garden room building – 52 Queens Road NR21 8DB. NNDC case officer: Fran Watson <b>At the D&amp;M meeting on 4 March 2019 Councillors offered no objection and no comment</b> <b>PERMIT</b></p> <p>PA 4338 (PF/19/0323) – Conversion and extension of existing detached garage to provide two bedroom annexe – 45 Holt Road NR21 8BW. NNDC case officer: Jayne Owen <b>At the D&amp;M meeting on 1 April 2019 Councillors objected on the grounds of over development and the highway comments.</b> <b>Application has been withdrawn and no further action will be taken by the district Council.</b></p> <p>PA 4326 (PF/19/0014) – Erection of cart shed garage – 136 Norwich Road, NR21 8LF. NNDC case officer Bruno Fraga da Costa. <b>At the D&amp;M meeting on 4 February 2019 Councillors objected on the grounds of inadequate information and there are many more trees subject to TPO's than indicated. No elevations are shown nor any detailed foundations of the building proposed.</b> <b>PERMIT</b></p> <p>These were noted.</p>	
13	<p><b>TO APPROVE THE THURSDAY MARKET RISK ASSESSMENT</b></p> <p>The meeting was made aware of a problem with Nat West Bank staff needing access to their car park through the road closure. A letter from Norfolk County Council confirms that that the road closure orders make provision for access. This is to be added to the risk assessment.</p>	Clerk
14	<p><b>TO DISCUSS THE NORTH NORFOLK FIRST DRAFT LOCAL PLAN</b></p> <p>It was agreed to ask Mark Ashwell from North Norfolk District Council to attend a meeting to talk to the Council about this. This is to be a D&amp;M meeting with only Mr Ashwell's visit and planning applications on the agenda.</p>	Clerk

