

**MINUTES of the LEISURE & ENVIRONMENT COMMITTEE MEETING of  
FAKENHAM TOWN COUNCIL**

**held at Fakenham Connect, Oak Street, Fakenham**

**on TUESDAY 26 MARCH 2019 at 5:30pm**

**PRESENT:**

Councillor M Coates (Chairman, Presiding)

Town Cllrs: G Acheson, S Brown, J Sandford-Cooke, G Foortse, A Vertigan, J Holdom

Deputy Town Clerk: A Kerrison

Public: None

	<b>AGENDA</b>	<b>Action (initials)</b>
<b>One minutes silence was observed in memory of former Cllr Ian Grand, who passed away this week.</b>		
<b>150</b>	<b>APOLOGIES FOR ABSENCE</b> Apologies were received and accepted from Cllr M Dutton	
<b>151</b>	<b>DECLARATIONS OF INTEREST</b> There were none	
<b>152</b>	<b>MINUTES</b> The minutes of the meeting held on 22 February 2019 were AGREED and adopted at the full council meeting on 19 March 2019. The minutes were signed by the Chairman.	
<b>153</b>	<p><b>MATTERS ARISING FROM THE MINUTES</b></p> <p><b>Minute 141: Update on the new kitchen for Trap Lane Pavilion.</b> A quote of £2,197.34 for the kitchen units, oven, and hob and larder fridge has been received from B&amp;Q. Further quotes will be needed for the fitting of the units and the installation of a hot water heater. On the proposition of Cllr Acheson, seconded by Cllr Coates and agreed by all to delegate Cllr Foortse and the Clerk to try and re-negotiate a trade price from B&amp;Q if appropriate and to engage a fitter. It was agreed that the kitchen needs to be delivered and fitted during the nursery school summer holidays.</p> <p><b>Minutes 141: Update on replacement Fencing at Trap Lane.</b> It was noted that this needed repairing and not replacing. Discussion about the chain link perimeter fencing took place. Cllr Coates is to investigate and report back to the next L&amp;E meeting.</p> <p><b>Minutes 141: Update on whether a pavement could be installed outside the police station.</b> This has been completed.</p> <p><b>Minute 141: Update on the Fence at Goggs Mill.</b> It was noted that the quote for the work had been received. The fence would not be oak but Jackson Pine wood. Councillors would like to be informed when the work is being done so that whilst the fence is down a post can be installed for the Heritage Trail plaque.</p> <p><b>Minute 142: Dropped kerb near the Community Centre.</b> This is being dealt with by North Norfolk District Council.</p> <p><b>Minute 143: Trap Lane Playing Field.</b> Carben are not available to deal with the muddy area in front of the container. The Clerk is looking for someone else to do the work. The Cricket Club roller is being removed tomorrow.</p>	<p style="text-align: center;"><b>Clerk/GF</b></p> <p style="text-align: center;"><b>MC</b></p> <p style="text-align: center;"><b>Clerk</b></p>
<b>154</b>	<b>ELECTORS QUESTIONS</b> Cllr Foortse is organising a litter pick around the Town for Wednesday 3 <sup>rd</sup> April in the morning. This will be in conjunction with The Racecourse, with NNDC supplying the equipment. On the proposition of Cllr	

	<p>Acheson, seconded by Cllr Foortse and agreed by all that FTC should buy the volunteers lunch.</p> <p>Complaints have been received by Councillors regarding the state of the roundabouts at the end of Smiths Lane and up to Morrisons. This is to be reported to Highways.</p>	Deputy Clerk
155	<p><b>COUNCIL'S ESTATE</b></p> <p><b>Trap Lane Pavilion</b> – It was noted that the lock on the garage door needs replacing. On the proposition of Cllr Vertigan, seconded by Cllr Acheson and agreed by all that the Clerk is to get quotes and go ahead and get the work done.</p> <p><b>Trap Lane Playing Field</b> – Nothing to report</p> <p><b>Millennium Park</b> – There is broken glass by the skate park. The climbing frame is rusty and needs painting. The Clerk is to investigate whether this needs replacing.</p> <p><b>Aldiss Park</b> – Nothing to report</p> <p><b>Hayes Lane</b> – The Groundsman has reported that there are gaps in the hedge that need replanting. Cllr Holdom reminded the meeting that free trees are available from the Woodland Trust. It was agreed to survey the estate to see where these may be planted, and this is to be an agenda item for the next meeting.</p> <p><b>Railway Cutting</b> – NNDC have visited regarding the fly tipping. They are going to speak to householders regarding their responsibilities.</p> <p><b>Goggs Mill Picnic Area</b>– Councillors commented on the excellent “do not feed the ducks” signs. The memorial seat is still covered in graffiti and it was noted that this could not be removed. It was suggested that the seat could be painted to cover this up.</p> <p><b>St Peters Gardens</b> – Nothing to report</p> <p><b>Creake Road Cemetery</b> – Some of the trees are dying and need replacing. The turning circle is bare and needs more shingle. The wall was damaged last night, possibly by a vehicle hitting it. This is being dealt with.</p> <p><b>Queens Road Cemetery</b> – Nothing to report</p> <p><b>Whitelands</b>- Obtaining new play equipment is ongoing</p> <p><b>Quaker Cemetery</b> – Nothing to report.</p> <p><b>Telephone boxes</b> – these have now been painted</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
156	<p><b>TO CONSIDER A REQUEST FROM NORTH NORFOLK DISTRICT COUNCIL TO ALLOW AN “AIR QUALITY CONTINUOUS MONITOR” ONTO A STREET LIGHT POST</b></p> <p>On the proposition of Cllr Acheson, seconded by Cllr Foortse and agreed by all that this should go ahead.</p>	
157	<p><b>TO NOTE THE EMERGENCY TREET WORKS AT GREENWAY LANE ALLOTMENTS AT A COST OF £465.00 + vat</b></p> <p>On the proposition of Cllr Vertigan, seconded by Cllr Acheson and agreed by all that this should be ahead. It was noted that the work will commence the week beginning 8<sup>th</sup> April 2019.</p>	
158	<p><b>TO APPROVE THE ANNUAL MAINTENANCE FEE FOR THE CCTV AT A COST OF £6865.00 + VAT</b></p> <p>On the proposition of Cllr Coates, seconded by Cllr Vertigan and Agreed by all that this should be approved.</p>	
159	<p><b>TO DISCUSS SPORTING FACILITIES IN FAKENHAM</b></p> <p>This was adjourned to a meeting when Cllr Dutton is present.</p>	
160	<p><b>TO DISCUSS A POTENTIAL FICTION FESTIVAL</b></p> <p>Cllr Brown outlined what would be involved with this. It was agreed that a working party of Cllrs Foortse, Holdom, Brown and Sandford-Cooke should look at the possibility of setting this up.</p>	
161	<p><b>TO RECEIVE A QUOTE FOR PLOUGH FOR THE TRACTOR</b></p> <p>It was agreed to get a further quote as this seemed expensive</p>	

