



Fakenham Town Council

9 April 2019

I give notice that you are summoned to attend the next **MEETING** of the **COUNCIL** at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 16 APRIL 2019** at **7.00pm**.

Yours faithfully

Linda Jennings
Town Clerk

AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

To observe a minutes silence in respect of former Town Councillor Ian Grand

To allow Fakenham Police to give a report

To allow 15 minutes for Electors Questions

To allow 10 minutes for District/County Councillors to address the Meeting

AGENDA

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meeting held on 19 March 2019.
- 4 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda:
Minute 271 - Website link
Minute 272 - Registration of land

Fakenham Connect, Oak Street, Fakenham, Norfolk NR21 9DY

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Website: www.fakenhamtowncouncil.org.uk

Town Clerk: Linda Jennings

- 5 To receive letter of resignation from Cllr R Smith.
- 6 To receive the Mayor's Announcements.
- 7 To receive any reports from Councillors who have attended Meetings outside the Council.
- 8 To receive an update on the Decision Log (attached).
- 9 To receive and note correspondence and comment upon any items for information and action (attached).
- 10 To receive and adopt the Minutes of the Development & Market Committees held on:
 - a) 1st April 2019 (attached)
 - b) 15th April 2019 (to follow)
- 11 To receive and adopt the Minutes of the Leisure & Environment Committee held on:
 - a) 26th March 2019 (attached)
- 12 To receive the Minutes of the Policy & Resources Committee held on:
 - a) 10th April 2019 (to follow)
- 13 Financial Matters
 - a. To receive and approve Receipts and Payments for Fakenham Town Council and the Charter Market for March 2019
 - b. To receive and approve Bank Reconciliation reports for Fakenham Town Council and the Charter Market for March 2019
 - c. To receive Budget versus Actuals report for 4th quarter April 2018 to March 2019.
 - d. To Receive minutes of Finance Committee meeting 15 April 2019 (to follow).
 - e. Finance Team report.
 - f. To approve the Mayor's Charity for 2019-2020.
 - g. To receive the Service Charge Budget Report for the Connect Building from North Norfolk District Council (attached).
- 14 **TO AWARD A GRANT UNDER THE LOCAL GOVERNMENT ACT 1972, S 137**
Under the provisions of Section 137 of the Local Government Act 1972 the following expenditure should be incurred which, in the opinion of the Council is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with the expenditure:
 - a) NARS (Norfolk Accident Rescue)
- 15 To Discuss the Progress of the Heritage Trail.
- 16 To receive an update on The Market Towns Initiative (Fakenham Town Centre facelift).
- 17 To receive the meeting dates for the Town Council for the year commencing May 2019 – 2020
- 18 To discuss Millers Walk car park.
- 19 To discuss the Fakenham Traffic Survey
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- 20 To receive any further items for the next agenda.
- 21 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 22 To confirm the Confidential Minutes of the Meetings held on:
 - a) Full Council – 19 March 2019 (attached)
 - b) HR Committee – 9 April 2019 (draft attached)
- 23 To discuss Town Council accommodation
- 24 To discuss staff matters
- 25 To move into Open Session
- 26 To note the date and time of the next meeting of the Council on 21 May 2019 at 7.00pm.