



Fakenham Town Council

12 March 2019

I give notice that you are summoned to attend the next **MEETING** of the **COUNCIL** at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 19 MARCH 2019** at **7.00pm**.

Yours faithfully

Linda Jennings
Town Clerk

AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

To allow Mr Richard Evans, Principle of Fakenham Academy to address Councillors

To allow Fakenham Police to give a report

To allow 15 minutes for Electors Questions

To allow 10 minutes for District/County Councillors to address the Meeting

AGENDA

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meeting held on 19 February 2019.
- 4 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda.
Minute 221 & 226 – Millers Walk car park.
- 5 To receive the Mayor's Announcements.

Fakenham Connect, Oak Street, Fakenham, Norfolk NR21 9DY

Tel: 01328 853653

Email: info@fakenhamtowncouncil.co.uk

Website: www.fakenhamtowncouncil.org.uk

Town Clerk: Linda Jennings

- 6 To receive any reports from Councillors who have attended Meetings outside the Council.
- 7 To receive an update on the Decision Log (attached).
- 8 To receive and note correspondence and comment upon any items for information and action (attached).
- 9 To receive and adopt the Minutes of the Development & Market Committees held on:
 - a) 4th March 2019 (attached)
 - b) 18th March 2019 (to follow)
- 10 To receive and adopt the Minutes of the Leisure & Environment Committee held on:
 - a) 26th February 2019 (attached)
- 11 To receive the Minutes of the Policy & Resources Committee held on:
 - a) 12th March 2019 (attached)
- 12 Financial Matters
 - a. To receive and approve Receipts and Payments for Fakenham Town Council and the Charter Market for February 2019
 - b. To receive and approve Bank Reconciliation reports for Fakenham Town Council and the Charter Market for February 2019
 - c. To Receive minutes of Finance Committee meeting 18th March 2019
 - d. TO Receive and Adopt revaluation of the Asset Register for year ending March 2019 (attached).
 - e. To receive and adopt the revised Investment Strategy (attached).
 - f. To report that the PSI DSS Compliance for the Barclay Card Reader is now complete.
 - g. Finance Team report.
- 13 To Discuss the Progress of the Heritage Trail
- 14 To receive an update on The Market Towns Initiative (Fakenham Town Centre facelift).
- 15 To discuss the outstanding Public Space Protection Orders (dog fouling) from North Norfolk District Council (NNDC).
- 16 To discuss staff matters:
 - a) To receive an update regarding the appointment of a Part-time Groundsman.
- 17 To receive an update on the Annual Assembly.
- 18 To discuss using the Town Council web site to list the Town's businesses.
- 19 To discuss the ownership of the piece of land behind the Cinema
- 20 To discuss the future of the grass cutting contract with Norfolk County Council.
- 21 To receive notification from North Norfolk District Council regarding the 'Future High Street Fund'.

- 22 To receive requests from the 'Fire Fighters Charity' and Action for Children to be the Town Council's 'Chosen Charity' for 2019/20.
- 23 To receive the suggested amendments to the Standing Orders (attached).
- 24 To receive any further items for the next agenda.
- 25 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 26 To confirm the Confidential Minutes of the Meetings held on:
 - a) Full Council – 19 February 2019 (attached).
- 27 To discuss Town Council accommodation
- 28 To move into Open Session
- 29 To note the date and time of the next meeting of the Council on 16th April 2019 at 7.00pm.