

**MINUTES of the LEISURE & ENVIRONMENT COMMITTEE MEETING of
FAKENHAM TOWN COUNCIL**

held at Fakenham Connect, Oak Street, Fakenham

on TUESDAY 22 JANUARY 2019 at 5:30pm

PRESENT:

Councillor M Coates (Chairman, Presiding)

Town Cllrs: G Acheson, M Dutton, S Brown, J Sandford-Cooke, G Footse, J Holdom

Town Clerk: Linda Jennings

Deputy Town Clerk: A Kerrison

Public: None

	AGENDA	Action (initials)
127	APOLOGIES FOR ABSENCE There were none	
128	DECLARATIONS OF INTEREST There were none	
129	MINUTES On the proposition of Cllr Sandford-Cooke, seconded by Cllr Coates, the minutes of the meeting held on 11 December 2018 were AGREED and signed by the Chairman.	
130	<p>MATTERS ARISING FROM THE MINUTES</p> <p>Minute 120 – A quote has been obtained for the replacement fence at Gogg’s Mill picnic area. It was agreed that another quote should also be sought. It was noted that if concrete posts are to be used planning permission will need to be applied for.</p> <p>Minute 125 – A cost of £950 has been asked for the entire kitchen, including the oven, sink unit, work tops etc. It was agreed that a kitchen fitter should be found to measure the space where the kitchen needs to go, and then measure the kitchen to see what will fit.</p> <p>Minute 120 – planings have been put in the pot holes on Aldiss park car park. There is further work to be done. The Clerk is awaiting a response form the contractor regarding the replacement whips in Queen’s Road cemetery.</p> <p>Minute 124 – Street light design has been sent to the developers but no response has been received to date.</p> <p>It was noted that a quotation had been obtained for the fencing at Trap Lane, but that another was needed. This is to be brought to the next meeting. At the Full Council meeting on 15 January 2019 Cllr Acheson clarified the capital expenditure of £10,600 on the Kioti vehicle. The purchase of an estate management vehicle was agreed at the November Leisure and Environment meeting and confirmed at the December Full Council meeting. The Clerk had obtained quotes for various all-terrain vehicles and the cheapest was the demonstration model purchased. As a demonstrator the price was reduced even though it had done very few hours. In addition to this, following the fall in sterling, the price of new models had risen by some thousands of pounds. Other quotes were not comparable. The capital expenditure had initially been budgeted for the 2019-20 financial year. The purchase was brought forward</p>	<p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk</p>

	into the current financial year as the sellers would not hold the vehicle for us until April.	
131	<p>ELECTORS QUESTIONS</p> <p>The meeting was informed that rubbish bins from neighbouring properties are being stored on the pavement near the Jewellers on Norwich Street. The Clerk will report this to NNDC. This will also be mentioned to the conservation officer when he visits the town.</p> <p>An elector has complained about an Oak tree on Rudham Stile Lane that is at the back of a property on Lee Warner Avenue. It is felt the tree is unsafe. The Clerk is to ask the NNDC Landscape officer (Arboriculture) to inspect the tree to see if this is the case. The Clerk is to reply to the member of the public.</p> <p>A member of the public raised the issue of the chickens living on the roundabout on the A148, and those at Gogg's mill. The Clerk will speak to NNDC.</p> <p>Reports of dog fouling on Norwich Road by the police station have been received. This has been reported to NNDC. The question was asked if a pavement could be installed outside the police station. The Clerk is to investigate</p>	<p>Clerk</p> <p>GA/GF</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
132	<p>COUNCIL'S ESTATE</p> <p>Trap Lane Pavilion – Nothing to report.</p> <p>Trap Lane Playing Field – The garage will be tidied when the groundsman returns from sick leave. It was suggested exchanging the large mower which is no longer needed, for a plough and new wheels for the tractor. The Clerk is to let Cllr Acheson have the model number of the tractor.</p> <p>Millennium Park – Nothing to report.</p> <p>Aldiss Park –The plantings have been put in the pot holes in the car park, but there is more to be done when the groundsman returns.</p> <p>Hayes Lane – Nothing to report.</p> <p>Railway Cutting – Nothing to report. The Greenways project which is looking at using the old railway lines for walking cycling trails is holding a consultation in the Community centre on 11th February 2019 2-7pm.</p> <p>Goggs Mill – The graffiti on the concrete bench has been added to. It is proving very difficult if not impossible to remove.</p> <p>St Peters Gardens – Nothing to report.</p> <p>Creake Road Cemetery – An ornament has been stolen from one of the graves. A discussion was had around what is allowable on graves. Cllr Sandford-Cooke is to do an article for the Fakenham Sun to remind people what is acceptable. How we deal with people putting unacceptable objects on graves is to be an agenda item for the next meeting. The deputy Clerk is to send Cllr Sandford-Cooke a copy of the current policy.</p> <p>Queens Road Cemetery – Nothing to report.</p> <p>Whitelands- The Clerk reported that the Council has been selected for funding from the Tesco "Bags of help" project to sponsor the provision of extra play equipment on the Whitelands play area. This will take place during April and May. A member of the public who first raised this issue is also keen to help raise money towards this. It was also agreed that the Clerk should find out if any S106 money is forthcoming from the Meditrina and Brick Kiln Farm developments, which could also be put towards this project.</p>	<p>Clerk</p> <p>Clerk</p> <p>Deputy Clerk</p> <p>Clerk</p>
133	<p>CHRISTMAS LIGHTS SWITCH ON EVENT 2019 AND THE POSSIBILITY OF A REAL CHRISTMAS TREE FOR THE TOWN</p> <p>It was noted that Barclays do not want a real tree on their roof because of the weight. Other sites were discussed, but these are to be investigated and discussed at a later date.</p> <p>The Clerk said she and the Deputy Clerk would like a chance to organise a</p>	

	lights switch on event, and would do this in their own time. They already have several ideas, and offers of help from members of the public, and would form a committee to do the organising. Cllr Coates said that the Rotary would also be prepared to support the event. It was agreed that this should go ahead on Saturday 30 th November 2019. It was agreed that the Council would cover any payments incurred, and that the Council chamber could be used to hold meetings. It was hoped that the event would be a social and financial success.	
134	STREET LIGHTING BETWEEN NELSON ROAD AND HAYES LANE It was noted that there are only 2 lights along this street of road. The cheapest way of providing more would be to have them attached to a resident's property, using their electricity and paying them to do this. This is to be investigated further.	Clerk
135	TO RECEIVE THE MINUTES OF THE ALLOTMENT SUB-COMMITTEE MEETING HELD ON 15 JANUARY 2019 On the proposition of Cllr Acheson, seconded by Cllr Coates, the minutes of the meeting held on 15 January 2019 were AGREED and signed by the Chairman.	
136	TO DISUCSS SPORTING FACILITIES IN FAKENHAM Cllr Dutton has been trying to establish what other educational use the old College site is to be used for. County Councillor Fitzpatrick had promised to contact Cllr Dutton on this subject by November 2018, but has not yet done so. Cllr Dutton will continue to pursue this.	
137	TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING; 26 th February 2019 at 5.30pm	
	There being no further business the meeting closed at 18.55pm Confirmed this day of 2019 <u>CHAIRMAN</u>	