

**MINUTES of the proceedings at a Meeting of the DEVELOPMENT & MARKET COMMITTEE**  
**held at Fakenham Connect, Oak Street, Fakenham on MONDAY 4 FEBRUARY 2019**

**at 5:30pm**

**PRESENT:**

Councillor T Duffy (Chairman, Presiding)

Cllrs: R Lynam, R Smith, G Acheson, G Foortse, G Thorpe

Town Clerk: L Jennings

Public: None

		<b>Action (initials)</b>
<b>AGENDA</b>		
<b>169</b>	<b>APOLOGIES</b> Apologies were received from Cllrs Edwards and Wakefield.	
<b>170</b>	<b>DECLARATIONS OF INTEREST</b> Cllr Duffy declared a pecuniary interest in agenda item 5 – PO/19/0070	
<b>171</b>	<b>MINUTES</b> The Minutes of the meeting held on 21 January 2019, having been circulated, were on the Proposition of Cllr Acheson, seconded by Cllr Lynam, AGREED and signed by the Chairman.	
<b>172</b>	<b>MATTERS ARISING</b> Cllr Thorpe wished it to be recorded that he was in attendance at the last meeting. This had already been amended on the signed approved minutes. Cllr Smith joined the meeting	
<b>173</b>	<p><b>ELECTORS QUESTIONS</b></p> <ul style="list-style-type: none"> <li>Cllr Foortse has been asked by the Hawk &amp; Owl Trust if they could maintain the small area behind the Cinema. They would like to place an information board and do some extra planting. The Clerk will establish who owns/is responsible for the area.</li> </ul> <p>Cllr Duffy left the meeting.</p> <ul style="list-style-type: none"> <li>A letter has been received from a member of the public regarding planning application PO/19/0070. A letter of response will be sent by Cllr Acheson. All in favour. The wording as follows:  <i>Fakenham Town Council supported and supports the application for a security lodge/office in Oxborough Lane, Fakenham.</i>  <i>It recognises that a change of use application was not appropriate on the outline application considered at the last meeting of its Development &amp; Market Committee. Nevertheless, as this change of use was mentioned in the application before the Council, it supported this change of use as it wished to help the employment of people in Fakenham by easing Kinnerton's parking problems.</i></li> </ul> <p>Cllr Duffy re-joined the meeting</p> <ul style="list-style-type: none"> <li>The Fakenham Town Guide is being published and Councillors were asked if they would like to repeat the two pages as in previous years. On the proposition of Cllr Acheson, seconded by Cllr Lynam that the advertisement is placed at a cost of £378 + vat. All in favour.</li> </ul>	<p align="center"><b>Clerk</b></p> <p align="center"><b>GA</b></p> <p align="center"><b>Clerk</b></p>

	<ul style="list-style-type: none"> <li>Planning Application PF/18/2048 Garden Court, Fakenham. Councillors have noted that this application has been approved. Fakenham Town Council is happy that the conditions of concern have been satisfactorily met.</li> </ul>	
174	<p><b>TO CONSIDER APPLICATIONS FOR PLANNING PERMISSION</b></p> <p>PA 4325 (PF/19/0073) – Installation of biomass boiler (retrospective) – Unit 2 Clipbush Business Park, Hawthorn Way, NR21 8SX. NNDC case officer Miss J Smith. <b>Councillors offered no objection or comment.</b></p> <p>PA 4326 (PF/19/0014) – Erection of cart shed garage – 136 Norwich Road, NR21 8LF. NNDC case officer Bruno Fraga da Costa. <b>Councillors objected on the grounds of inadequate information and there are many more trees subject to TPO's than indicated. No elevations are shown nor any detailed foundations of the building proposed.</b></p>	
175	<p><b>TO RECEIVE NOTICE OF DESIONS OF THE PLANNING AUTHORITY</b></p> <p>PA 4305 (PF/18/1681) – Erection of one and a half storey side extension to provide annexe accommodation and erection of replacement roof including 3 no. dormer windows and 9 no. rooflights to allow for loft conversion – 101 Rudham Stile Lane NR21 8JP. NNDC case officer: Mr Bruno Fraga da Costa. <b>At the D&amp;M meeting on 12 November 2019 Councillors offered no objection but commented that planning officers should ensure that the nearest resident on Rudham Stile Lane is not over looked.</b> <b>PERMIT</b></p> <p>PA 4302 (LA/18/1967) – Installation of fascia sign (retrospective) – The Crown Hotel, 6 Market Place, NR21 9BP. NNDC case officer Mr G Linder. <b>At the D&amp;M meeting on 29 October 2019, on the proposition of Cllr Acheson, seconded by Cllr Duffy, Councillors objected to this application as it is not in keeping for a landmark building in a conservation area. All in favour.</b> <b>CONSENT</b></p> <p>PA 4308 (PFADV/18/1914) – Retention of illuminated fascia sign –Crown Hotel. 6 Market Place, NR21 9BP. NNDC case officer: Mrs G Linder. <b>At the D&amp;M meeting on 26 November 2019 Councillors objected to this application. They commented as per LA/18/1967, that it is not in keeping for a landmark building in a conservation area.</b> <b>CONSENT</b></p> <p>PA 4317 (LA/18/2140) Installation of security bars to windows to 3no windows on north elevation – 17 Market Place NR21 9BE. NNDC Case Officer Miss J Smith. <b>At the D&amp;M meeting on 7 January 2019 Councillors offered no objection or comment.</b> <b>CONSENT</b></p> <p>PA 4314 (PF/18/1995) – Change of use of existing outbuildings to form ancillary office space, associated external alterations including insertion of roof lights, new glazing and doors within existing openings and removal of chimney – Summerhill House Sculthorpe Road NR21 9HA. NNDC case officer: Miss J Smith <b>At the D&amp;M meeting on 10 December 2018 Councillors supported</b></p>	

	<p><b>this application.</b>  <b>This application has been withdrawn and no further action will be taken upon it by District Council.</b></p> <p>PA 4316 (PO/18/2205) Detached dwelling (Outline – details of access only) – 167 Holt Road NR21 8JF. NNDC Case Officer Miss J Smith.  <b>At the D&amp;M meeting on 7 January 2019 Councillors offered no objection or comment.</b>  <b>PERMIT</b></p> <p>PA 4318 (PF/18/2252) Creation of new vehicular access (Blocking up existing access) – 47 Holt Road NR21 8BW. NNDC Case Officer Ms F Watson.  <b>At the D&amp;M meeting held on 7 January 2019 Councillors did not object to this application but would comment that they would prefer the access to be from Lancaster Avenue for safety reasons.</b>  <b>The Town Council approved application 18/1084 on the basis that access was retained from Lancaster Avenue.</b>  <b>PERMIT</b></p>	
176	<p><b>FAKENHAM NETWORK IMPROVEMENT STRATEGY SCOPE</b></p> <p>An update has been received from Norfolk County Council (NCC) regarding the feedback received on the proposed further work options. Since the consultation additional funding for the strategy has been successful. NCC will be able to commission consultants to produce study work on the key transport related issues identified at the external workshop in November, specifically the following tasks:</p> <ul style="list-style-type: none"> <li>• Review the location of bus stops along Oak Street</li> <li>• Propose improvements to relieve congestion at the Creake Rd/A148/A1065/Wells Rd roundabout</li> <li>• Study on relocation of traffic island near Pensthorpe Road/George Edward Road junction</li> <li>• Propose alternative layout to the Thorpland Rd/Greenway Ln/Holt Rd junction</li> <li>• Map cycle networks and key pedestrian routes between major origins and destinations. Identify any major issues, e.g. lack of crossing points or direct routes</li> <li>• Signage assessment</li> </ul> <p>This study work is due to be completed by early summer.</p> <p>It was agreed that Cllr Acheson would send a letter of response</p>	GA
177	<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>18 February 2019 at 5.30pm.</p>	

