

**MINUTES of the FULL COUNCIL MEETING of FAKENHAM TOWN COUNCIL**

**held at Fakenham Connect, Oak Street, Fakenham**

**on TUESDAY 18 DECEMBER 2018 at 7:00pm**

PRESENT:

Councillor G Acheson (Town Mayor, Presiding)

Town Cllrs: Edwards, Lynam, Dutton, Brown, Coates, Holdom, Sandford-Cooke, Duffy, Vertigan and Wakefield.

Town Clerk: Linda Jennings

Deputy Town Clerk: Ann Kerrison

District Councillors: R Reynolds & A Claussen-Reynolds

County Councillor: T Fitzpatrick

Police: None

Press: J Harding- Lynn News

Public: Two

		<b>Action (initials)</b>
<b>172</b>	<b>TO ALLOW MR RICHARD EVANS, PRINCIPLE OF FAKENHAM ACADEMY TO ADDRESS COUNCILLORS</b> Mr Evans sent his apologies. It was agreed to ask him to the next meeting.	<b>Clerk</b>
<b>173</b>	<b>TO ALLOW FAKENHAM POLICE TO GIVE A REPORT</b> There were no police in attendance. The Clerk read out a report from PC Dawson. Another drug dealer has been caught, there has been a spate of heating oil theft, cold callers impersonating police officers and telephone scams were all noted. It was suggested that the police newsletter might be put on the Council website. This is to be discussed at a future meeting.	<b>Clerk</b>
<b>174</b>	<b>TO ADJOURN THE MEETING FOR ELECTORS QUESTIONS</b> An elector had requested help with the antisocial parking in Nelson Road/Butchers Lane. This has been passed to police to deal with. The question of untidy roundabouts was raised. The meeting was informed that the roundabout by the shell garage has recently been cut. An elector raised the question of the recent successful MTI bid for money to do up some of the shop fronts in Norwich Street. The elector was unhappy that the council was using public money to do work on premises that are privately owned. Another elector asked why the landlords were not being forced to do up their own shops. It was explained that the Council have no powers to force landlords to do this, and district council can only do this if the buildings are virtually derelict. The MTI bid was originally put in for the heritage trail but NNDC withdrew this. The Town Council then looked for another scheme to regenerate and bring prosperity to the town. They are not able to loan	

	the money to the landlords as they are not registered money lenders. Therefore, the money can only be granted but with conditions attached.	
175	<p><b>TO ALLOW 10 MINUTES FOR DISTRICT/COUNTY COUNCILLORS TO ADDRESS THE MEETING</b></p> <p><b>Cllr A Claussen-Reynolds</b> said that the property in Litchfield street that was reported as rundown was not in a bad enough state to do anything with yet, but was being kept under review. She will also bring to the District Councils attention a property on Claypit Lane that has fallen in to disrepair. Cllr Claussen-Reynolds also reported that the conservation officer would be available for a walk around the town with the Mayor and the Deputy Mayor in the weeks beginning 11<sup>th</sup> and 18<sup>th</sup> February 2019. The Clerk will find out which date would be best and get back to the Councillor.</p> <p><b>Cllr Rest</b> was unable to attend the meeting but sent a report. NNDC planning committee will be meeting on 4<sup>th</sup> January 2019 at 9:30am and will be discussing the amended planning application for the Meditrina development on Trinity Park. If any Town Councillors wish to attend and speak they must register with NNDC in advance. Cllrs Reynolds &amp; Claussen-Reynolds will be attending that meeting and will put the Town Councils feeling towards this before the committee.</p> <p>Cllr Vertigan asked Cllr Reynolds for his opinions on the Towns recent MTI bid.</p> <p><b>Cllr Fitzpatrick</b> reminded the meeting that the consultation on County Councils budget for next year closes on 21<sup>st</sup> December 2018. The consultation on the Western Link road closes on 18<sup>th</sup> January 2019. Cllr Fitzpatrick said that the Fire and Rescue service have issued warnings to people regarding extinguishing cigarettes properly to avoid fires. Warnings have also been issued regarding counterfeit cigarettes. The re-cycling centres will open for a full service every day except Christmas Day, Boxing day and New Year's day.</p> <p>A Town Councillor raised the issue of a recent CQC report which said that North Norfolk were not providing satisfactory care for dementia sufferers and asked for Cllr Fitzpatrick opinion on this. He said he would look in to this as he hadn't seen the report.</p> <p>A Town Councillor said that the recent Western Link Road consultation was not well attended and wondered whether this was because it was not well advertised. She agreed to let Cllr Fitzpatrick have details of the best way to advertise an event in the Fakenham area.</p>	<p><b>AC-R</b></p> <p><b>Clerk</b></p> <p><b>TF</b></p> <p><b>DW</b></p>
<b>AGENDA</b>		
176	<p><b>TO CONSIDER FOR ACCEPTANCE APOLOGIES FOR ABSENCE.</b></p> <p>Apologies were received and accepted from Cllrs Smith, Crook, Mears, Foortse and Thorpe and District Cllrs Rest and Puchard. Also MR Richard Evans.</p>	
177	<p><b>DECLARATIONS OF INTEREST</b></p> <p>There were none.</p>	
178	<p><b>TO CONFIRM THE MINUTES OF THE MEETING HELD ON 16 OCTOBER 2018</b></p> <p>178.1 The minutes of the meeting held on 20 November 2018 were on the proposition of Cllr Sandford-Cooke and seconded by Cllr Coates, AGREED and signed by the chairman.</p>	
179	<p><b>TO RECEIVE UPDATE ON ACTIONS TAKEN AFTER THE LAST COUNCIL MEETING IF THESE MATTERS ARE NOT ON THE AGENDA</b></p>	

	<p><b>179.1 (161) To award a grant under the local Government Act 1972, 1137. Wells Cottage Hospital.</b> A report had been received from the Wells Cottage Hospital trust, but this did not state the number of Fakenham residents who were seen at the hospital. It was agreed that the application should be declined on the grounds that we do not currently have the funds. However, if the trust wishes to apply again in the future and supply us with actual numbers of Fakenham residents seen, the Council would consider a grant.</p>	
180	<p><b>TO RECEIVE THE MAYORS ANNOUNCEMENTS</b></p> <ul style="list-style-type: none"> <li>• 21-30 November – he was in France.</li> <li>• 1 December – Attended the switching on of the Christmas lights</li> <li>• 5 December – Had a meeting with Cllrs Edwards and Duffy regarding the Meditrina development</li> <li>• 8 December – Attended the Wensum scouts open day</li> <li>• 14 December – Attended Norfolk County Council’s Western bypass consultation at the Salvation Army Hall. He felt that the Councils opinion on this matter should be sent to Norfolk County Council. It was agreed that the Councils preferred option was option A, the one that went through Lenwade. This is to be sent to NCC</li> <li>• 17 December – Met with Cllr Dutton to discuss Fakenham Recreation Ground Charity</li> </ul>	GA
181	<p><b>TO RECEIVE ANY REPORTS FROM COUNCILLORS WHO HAVE ATTENDED MEETINGS OUTSIDE THE COUNCIL</b></p> <ul style="list-style-type: none"> <li>• <b>Cllr Edwards</b> – Met with Cllr Duffy and planning officer Rob Parkinson regarding the Meditrina development</li> <li>• <b>Cllr Lynam</b> – met with Cllr Dutton regarding the MTI bid and attended the Western Bypass Link consultation</li> <li>• <b>Cllr Wakefield</b> – Attended the consultation on the Western Bypass Link</li> <li>• <b>Cllr Holdom</b> - attended the NALC AGM and the switching on of the Christmas Lights</li> <li>• <b>Cllr Dutton</b> - met with Cllr Lynam regarding the MTI bid</li> <li>• <b>Cllr Duffy</b> - met with Cllr Edwards and Rob Parkinson, NNDC planning officer, regarding the Meditrina development.</li> </ul>	
182	<p><b>DECISION LOG AND CLERKS REPORT</b></p> <ul style="list-style-type: none"> <li>• Full Council 159 – This is now resolved</li> <li>• L&amp;E 108 – There is nothing more that can be done on this as there is no proof as to who inflicted the damage</li> <li>• D&amp;M 190/281 – NCC had produced the documents with a wrong map and timings. The Clerk has corrected these and the NCC will now need to re-do the consultation process.</li> <li>• Full Council 16 – There is still one photograph to be added to the website.</li> <li>• L&amp;E 7 (189) – This will not be actioned until the phone boxes have been decorated.</li> <li>• L&amp;E 17 – This is now finished</li> <li>• Full Council 78.1 – This is finished</li> <li>• HR7 – The letter has been drafted and will go to the next P&amp;R meeting</li> <li>• L&amp;E 84 – Check if the photograph has been sent to NNDC</li> <li>• Full Council 146 – This is completed</li> </ul>	

183	<p><b>TO RECEIVE AND COMMENT UPON ANY ITEMS FOR INFORMATION AND ACTION</b></p> <p>A letter has been received from the Church with thanks for the recent grant for the Church clock.</p> <p>Sarah Butikofer has been appointed as the new leader of NNDC. She has sent a letter asking the council for one thing that would make the area better. It was agreed to consider which project to put forward.</p>	
184	<p><b>TO RECEIVE AND ADOPT THE MINUTES OF THE DEVELOPMENT &amp; MARKET COMMITTEE ON 26 NOVEMBER &amp; 10 DECEMBER 2018</b></p> <p><b>184.1</b> The minutes of the meeting held on 26 NOVEMBER 2018 were moved for reception and adoption by Cllr Duffy, Seconded by Cllr Lynam and agreed unanimously.</p> <p><b>184.2</b> The minutes of the meeting held on 10 DECEMBER 2018 were moved for reception and adoption by Cllr Duffy, Seconded by Cllr Lynam and agreed unanimously.</p> <p>The matter of a Christmas tree near Barclays bank next year is to be discussed at L&amp;E when next year's Christmas lights switch on is discussed.</p>	
185	<p><b>TO RECEIVE AND ADOPT THE MINUTES OF THE LEISURE AND ENVIRONMENT COMMITTEE HELD ON 27 NOVEMBER 2018 &amp; 11 DECEMBER 2018</b></p> <p><b>185.1</b> The minutes of the meeting held on 27 NOVEMBER 2018 were moved for reception and adoption by Cllr Coates, Seconded by Cllr Sandford-Cooke and agreed unanimously.</p> <p><b>185.2</b> The minutes of the meeting held on 11 DECEMBER 2018 were moved for reception and adoption by Cllr Coates, Seconded by Cllr Sandford-Cooke and agreed unanimously.</p>	
186	<p><b>TO RECEIVE AND ADOPT THE MINUTES OF THE POLICY AND RESOURCES COMMITTEE HELD ON 13 DECEMBER 2018</b></p> <p><b>186.1</b> The minutes of the meeting held on 13 DECEMBER 2018 were moved for reception and adoption by Cllr Acheson, Seconded by Cllr Holdom and agreed unanimously. The interim internal audit report needs to be an agenda item for the next P&amp;R meeting.</p> <p>Mr Harding left the meeting.</p>	Clerk
187	<p><b>FINANCIAL MATTERS</b></p> <p><b>187.1 to receive and approve payment of the accounts for Fakenham Town Council and Charter Market for November 2018 and receive bank reconciliation statements for Fakenham Town Council and Charter Market for November 2018.</b> Cllr Vertigan proposed, seconded by Cllr Acheson RESOLVED to receive and approve the payment of the accounts for November 2018 and the reconciliation statements for November 2018. These were reviewed by the financial committee.</p> <p><b>187.2 To receive the budget for 2019 – 2020 and provisional Precept recommendation.</b> The forecasted expenditure which includes some exceptional items this year is expected to fall short of predicted income by £13,640. This will require a year on year precept increase of 8.1%. Based on last year's figures the impact of our precept increase on overall Council tax is likely to be in the region of 1% with a council tax increase of around £1 on a Band D property. On the proposition of Cllr Acheson, seconded by Cllr Coates, and agreed by 10 votes for with 1 abstention, to accept the budget that has been presented to the</p>	

