

**MINUTES of the LEISURE & ENVIRONMENT COMMITTEE MEETING of**

**FAKENHAM TOWN COUNCIL**

held at Fakenham Connect, Oak Street, Fakenham

on **TUESDAY 11 DECEMBER 2018 at 5:30pm**

**PRESENT:**

Councillor M Coates (Chairman, Presiding)

Town Cllrs: S. Brown. J Sandford-Cooke, G Acheson M Dutton and J Holdom

Town Clerk: Linda Jennings

Public: None

	<b>AGENDA</b>	<b>Action (initials)</b>
<b>115</b>	<b>APOLOGIES FOR ABSENCE</b> Apologies were received and accepted from Cllrs R Crook, G Foortse and A Vertigan	
<b>116</b>	<b>DECLARATIONS OF INTEREST</b> There were none	
<b>117</b>	<b>MINUTES</b> On the proposition of Cllr Sandford-Cooke, seconded by Cllr Dutton, the minutes of the meeting held on 27 November 2018 were AGREED and signed by the Chairman.	
<b>118</b>	<b>MATTERS ARISING FROM THE MINUTES</b> <b>Minute 108</b> - The lime tree in St Peters Gardens has been retested and given the all clear. The tree will need the side shoots removing annually and need to be retested in three years. Cllr Dutton asked that 'Sporting Facilities for Fakenham' is added to the L & E agenda.	<b>Clerk</b>
<b>119</b>	<b>ELECTORS QUESTIONS</b> There were none	
<b>120</b>	<b>COUNCIL'S ESTATE</b> <b>Trap Lane Pavilion</b> – Nothing to report. <b>Trap Lane Playing Field</b> – The hedges have been cut. <b>Millennium Park</b> – All ok. <b>Aldiss Park</b> –All ok. The car park has some large potholes. The Clerk is ordering planings to fill these. <b>Hayes Lane</b> – The hedges have been cut. The missing post needs replacing still. <b>Railway Cutting</b> – <b>Nothing to report.</b> <b>Goggs Mill</b> – Awaiting insurance approval for the damaged fence. The Clerk to speak to the Conservation Office at the District Council to enquire if concrete bollards would be allowed in place. <b>St Peters Gardens</b> – Nothing to report. <b>Creake Road Cemetery</b> – All ok. New fencing between the existing area and the extension needs replacing. The Clerk will get a quotation for 4'x6" concrete posts with 3' above ground. The top rail to be in cedar with a strand of wire through the middle. Flower pots with crocus bulbs in have been stolen.	<b>Clerk</b>  <b>Clerk</b>

	<p><b>Queens Road Cemetery</b> – The Clerk will get replacement whips for the hedges.</p> <p><b>Whitelands-</b> NTR</p>	Clerk
121	<p><b>BUDGET SETTING 2019-2020</b></p> <p>Items requiring confirmation were discussed and the amendments will be taken to Full Council. Street Lighting – an amount will be budgeted for repairs to any street lights that</p>	
122	<p><b>PURCHASE OF NEW EQUIPMENT &amp; STORAGE SPACE</b></p> <p>The Clerk has contacted a local business who does have space available for 2 containers. These would be connected to water and power. Costs for moving the container from Trap Lane will be sought also the cost of a new container. Ownership of the land will need to be established and the cost of installing CCTV will be investigated. On the proposition of Cllr Coates, seconded by Cllr Dutton that the grass cutting at Trap Lane and St Peters Gardens is passed to CGM next spring. All in favour.</p>	Clerk
123	<p><b>DONATION OF TREES</b></p> <p>The Town Council has been offered some hardwood trees to plant around the estate. This was accepted with planting at Creake Road Cemetery, Hayes Lane and Trap Lane.</p>	Clerk
124	<p><b>STREET LAMP DESIGN FOR NEW DEVELOPMENT</b></p> <p>Cllrs were shown an example of the proposed street lights for the Lovell Partnerships Development at Rudham Stile Lane. The proposal is for 6m tall lamps. Cllrs felt these were too tall and would cause too much light pollution. Cllrs suggest the lights should be no taller than 4.6m or 4.8m and should be set back over the pavement.</p>	Clerk
125	<p><b>REPLACEMENT KITCHEN FOR TRAP LANE PAVILLION</b></p> <p>A replacement kitchen for Trap Lane Pavilion has been offered. On the proposition of Cllr Acheson, seconded by Cllr Dutton that this is gratefully accepted. The Clerk will check what fittings will come with it and an offer of payment will be made.</p>	Clerk
126	<p><b>TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING;</b></p> <p>22<sup>nd</sup> January 2019 at 5.30pm</p>	
	<p>There being no further business the meeting closed at 18.30pm</p> <p>Confirmed this                      day of                                              2019</p> <p style="text-align: center;"><b><u>CHAIRMAN</u></b></p>	