

	<p>its opening and switch-on on Wednesday 28th November 2018. Councillors are invited to attend to show their support for this event.</p> <ul style="list-style-type: none"> • An elector has written about speed limits around the town. He is concerned about the disregard of limits by the public, and that some limits need reducing. He has suggested solar powered signs which warn motorists to slow down. This is being looked at by the D&M committee. • A member of the public complimented Cllr Edwards on his Q&A session on social media which had gone down well with the public. • Residents from Rudham Stile Lane and Holt Road who are affected by the new development at Meditrina Park addressed the meeting. A spokesperson outlined the problems that they have encountered and their concerns surrounding the development. They asked for the support of the Town Council. FTC is drafting a letter that will be sent from the Development & Market committee to NNDC planning department. This will be taken to the next meeting on 10th December 2018 for approval. It was noted that revised plans for this development are being considered at a NNDC planning meeting on 13 December which members of the public are able to attend, with a decision expected at the meeting on 4 January 2019. They may also ask our district councillors to represent them. • A resident asked if anything further had been done to try and smarten up the roundabouts around the town. Cllr Acheson said that the Town Council were talking to the County Council about this, but could not afford to take this over themselves without payment. <p>Cllr Crook joined the meeting</p>	<p>TE, TD & GA</p>
<p>147</p>	<p>TO ALLOW 10 MINUTES FOR DISTRICT/COUNTY COUNCILLORS TO ADDRESS THE MEETING</p> <p>Cllr Punchard informed the meeting that car parking will be free on NNDC car parks in Fakenham on 15th and 22 December 2018.</p> <p>Cllr Fitzpatrick reported that the consultation on the County Budget closes on 23rd December. Funding from central government is decreasing whilst demand for services is increasing, therefore the council is looking at ways of improving efficiency. The consultation on the early childhood and family service has now closed. A report is due to be produced and sent to the children's services committee early next year, and until that time he could not comment on what if any changes may take place. He will reply to questions raised by Cllr Crook once the report is released. A consultation is due to open soon on the Norwich Western link of the Northern Distributor Road. There is to be a meeting in the Salvation Army Hall on Friday 14th December between 2 and 8pm.</p> <p>Cllr Fitzpatrick was asked about the future use of the old college site. He stated that the paperwork has been sent to the secretary of state to approve the lease being returned to County Council from the Academy. This site is designated for educational use and implied that it might be for adult education. He did not know what would happen with the swimming pool. This would depend on what the site was used for.</p>	

	<p>He was asked about the replacement of the cobble setts in the market place now that the Aldiss building is completed. He will speak to Highways about this. FTC has offered to store the setts until they are needed. It was noted that the benches and lights behind the war memorial are the responsibility of NNDC not NCC. Cllr Punchard will enquire about getting these repaired and tidied up.</p> <p>Cllr Punchard left the meeting</p> <p>Cllr Reynolds stated that he and Cllr Claussen-Reynolds both supported the residents affected by the Meditrina Park development. He noted that this matter has been called in to committee which will allow the Town Council and residents to address their concerns to the Committee. The consultation will be completed before Christmas and the decision will be made at the planning meeting on 4th January. Weed cutting along the Wensum will take place on a monthly basis by the bridges in the town. Work on Highfield Road car park should be finished by the first week in December. There will be 67 pay & display spaces and 7 disabled spaces. The question was asked about whether there will be any provision for coach parking. It was noted that there will be none on Highfield road but possibly some on the Limes car park in the future.</p> <p>A councillor stated that the contract for managing the sports centre was up for tender, and wondered if the rumours of a pop-up swimming pool were correct. Cllr Reynolds had no information on this.</p> <p>Cllrs Fitzpatrick, Reynolds and Claussen-Reynolds left the meeting</p>	
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AGENDA

148	<p>TO CONSIDER FOR ACCEPTANCE APOLOGIES FOR ABSENCE. Apologies were received and accepted from Cllrs J Rest and D Wakefield. Cllr Crook had informed the Clerk that he may be late joining the meeting.</p>	
149	<p>DECLARATIONS OF INTEREST Cllr Holdom declared a non-pecuniary interest in agenda item 9b.</p>	
150	<p>TO CONFIRM THE MINUTES OF THE MEETING HELD ON 16 OCTOBER 2018 150.1 The minutes of the meeting held on 16 October 2018 were on the proposition of Cllr Acheson and seconded by Cllr Coates, AGREED and signed by the chairman.</p>	
151	<p>TO RECEIVE UPDATE ON ACTIONS TAKEN AFTER THE LAST COUNCIL MEETING IF THESE MATTERS ARE NOT ON THE AGENDA 151.1 Possible closure of Town Post Office. The Clerk had written to Chief Executive of the Post Office to find out if there were plans to close the local office. McColl Ltd has given notice to resign from having the Post Office in its shop but the Post Office is hopeful of finding another host. 151.2 Armistice Day Commemorations. It was noted that the day went well. Cllr Vertigan asked if the Royal British Legion could invite the District and County Councillors to march in the afternoon parade in future years. He also offered his thanks to the Clerk and her team for their work on the display of poppies around the memorial.</p>	
152	<p>TO RECEIVE THE MAYORS ANNOUNCEMENTS</p>	

	<ul style="list-style-type: none"> • Attended several MTI Norwich Street Shop Fronts bid meetings, The bid has now been submitted and Cllr Acheson formally thanked the team for their work especially Cllr Lynam and Sandford-Cooke. • 17 October Attended the scrutiny committee meeting at NNDC regarding the provision of children’s services • 18 October with the Clerk welcomed and joined Watton and Swaffham joint market group meeting • 22 October with Cllr Foortse welcomed Help for Heroes to their visit at Sculthorpe Moor • 25 October sent in the Heritage Trail LEADER application on line and hand delivered a hard copy to County hall. He offered his thanks to Cllr Holdom for her help. • 31 October started building the remembrance day beacon with Cllr Dutton and the groundsman • 2 November attended the WW1 poetry evening organised by Cllrs Holdom, Brown and Foortse. Met with the Clerk and others at the war memorial for an EDP photograph. • 7 November went with Cllr Duffy to attend NCC Traffic Survey meeting at the Community Centre. Also chased up the lack of response to his letter to NNDC planning department regarding the Meditrina development next to Rudham Stile Lane. • 8 November met with Cllr Lynam and others with Paul Rhymes of NNDC regarding the MTI bid in the conservation area • 11 November Attended the armistice day commemorations at the War Memorial at 11am, the town parade at 2:45pm and lit the beacon and read out names of all the war dead at 7pm <p>Cllr Acheson formally thanked the Clerk and her husband, and the deputy Clerk for the War Memorial Poppy display, as well as the members of the public who made the poppies, and the church members for the magnificent display in the church. He also thanked Cllr Dutton and the groundsman for their help with the beacon, the bugler from Fakenham Town band, and the owner and employee of Lark Farm near the beacon for their help, and for local businesses who provided waste wood for the beacon. Cllr Acheson has written to these individuals on behalf of FTC to thank them.</p> <ul style="list-style-type: none"> • 14 November met with Cllr Foortse and the Clerk for their monthly meeting and put dates in the diary for the rest of the year including the March appraisal. 	
153	<p>TO RECEIVE ANY REPORTS FROM COUNCILLORS WHO HAVE ATTENDED MEETINGS OUTSIDE THE COUNCIL</p> <p>Cllr Sandford-Cooke – Involved with the Market Town Initiative bid</p> <p>Cllr Edwards attended NNDC local plan meeting.</p> <p>Cllr Lynam Involved with the Market Towns Initiative bid and met with local retailer. He passed on his thanks to the team involved, especially Cllr Sandford-Cook.</p> <p>Cllr Dutton helped with the poppy display on the war memorial and the beacon for armistice day. Produced and submitted an MTI bid for a paper version of the heritage trail. Attended councillor training.</p> <p>Cllr Crook commented that the MTI bids have been submitted in the name of FTC. As a councillor he would like to see copies of these bids.</p> <p>Cllr Thorpe represented the fire service at the Armistice Day commemorations.</p> <p>Cllr Holdom helped to organise and attended the WW1 poetry evening.</p>	

	<p>She was also involved with arranging for the Christmas lights to be switched on 1 December.</p> <p>Cllr Vertigan attended the Fakenham Charities meeting and AGM</p> <p>Cllr Brown attended the MTI meetings, helped to organise and attended the WW1 poetry evening</p> <p>Cllr Duffy attended the NNDC local plan meeting with Cllr Edwards, and the Traffic survey meeting at the community centre.</p> <p>Cllr Footse attended the Fakenham Charities meeting, the WW1 poetry evening, the MTI bid meetings, the Armistice day commemorations and welcomed the help for heroes at the visit to Sculthorpe Moor</p>	
154	<p>DECISION LOG AND CLERKS REPORT</p> <p>This item was deferred to the next meeting as some Councillors had not received their copy.</p>	
155	<p>TO RECEIVE AND COMMENT UPON ANY ITEMS FOR INFORMATION AND ACTION</p> <p>The Academy are holding their Christmas concert 7 December at 7:30pm and would love to see Councillors there.</p> <p>Fakenham Wensum Scouts group are holding their 50 years celebration on 8 December 2-4pm. All Councillors are welcome.</p> <p>These dates are to be emailed to all Councillors.</p> <p>The Silhouettes obtained by the Council and loaned to other organisations for armistice day will be stored by FTC for next year.</p> <p>The letter received from Medcentres regarding the Meditrina development will be put on the agenda for the Development and Market meeting on 10 December 18.</p>	<p>Deputy Clerk</p> <p>Clerk</p>
156	<p>TO RECEIVE AND ADOPT THE MINUTES OF THE DEVELOPMENT & MARKET COMMITTEE ON 29 OCTOBER & 12 NOVEMBER 2018</p> <p>156.1 The minutes of the meeting held on 29 OCTOBER 2018 were moved for reception and adoption by Cllr Duffy, Seconded by Cllr Lynam and agreed unanimously.</p> <p>156.2 The minutes of the meeting held on 12 NOVEMBER 2018 were moved for reception and adoption by Cllr Duffy, Seconded by Cllr Lynam and agreed unanimously. Cllr Holdom noted that at this meeting there were Market Tolls grant applications to consider, at which all councillors have voting rights. Only 6 Councillors attended the meetings and therefore did not have the opportunity to vote. It was agreed that in the future all such applications should be highlighted on the agenda.</p>	CLERK
157	<p>TO RECEIVE AND ADOPT THE MINUTES OF THE LEISURE AND ENVIRONMENT COMMITTEE HELD ON 23 OCTOBER & 12 NOVEMBER 2018</p> <p>157.1 The minutes of the meeting held on 23 October 2018 were moved for reception and adoption by Cllr Coates Seconded by Cllr Acheson and agreed unanimously.</p>	
158	<p>TO RECEIVE AND ADOPT THE MINUTES OF THE POLICY AND RESOURCES COMMITTEE HELD ON 13 NOVEMBER 2018</p> <p>158.1 The minutes of the meeting held on 13 November 2018 were moved for reception and adoption by Cllr Acheson, Seconded by Cllr Coates and agreed unanimously.</p>	
159	<p>FINANCIAL MATTERS</p> <p>159.1 to receive and approve payment of the accounts for Fakenham Town Council and Charter Market for October 2018 and receive bank reconciliation statements for Fakenham Town</p>	

	<p>Council and Charter Market for October 2018. Cllr Holdom proposed, seconded by Cllr Acheson RESOLVED to receive and approve the payment of the accounts for October 2018, and the reconciliation statements for October 2018.</p> <p>159.2 To receive the minutes of the financial sub-committee meeting held on 19th November 2018. Finance minutes were received and noted.</p> <p>159.3 To receive the finance report. Cllr Holdom will confirm the setup of the energy quotes tomorrow. EON will provide energy for the street lighting and British Gas for Trap Lane. All were in favour of this. Cllr Holdom talked about the investment strategy of the council which must demonstrate using funds to the best advantage without risk. Cllr Lynam will make enquiries regarding bonds etc. This will be an agenda item for the next finance committee meeting which Cllr Lynam will attend.</p>	CLERK RL
160	<p>TO AWARD A GRANT UNDER THE PARISH COUNCILS ACT 1957, S2</p> <p>Under the provision of Section 2 of the Parish Councils Act 1957 the following expenditure should be incurred which, in the opinion of the Council is in the interest of the area of its inhabitants and will benefit them in a manner commensurate with the expenditure</p> <p>a) Fakenham Parish Church – Servicing of the public town clock on the church tower</p> <p>On the proposition of Cllr Acheson, seconded by Cllr Coates and AGREED by all that a grant of £925.20 should be awarded.</p>	
161	<p>TO AWARD A GRANT UNDER THE LOCAL GOVERNMENT ACT 1972, S137</p> <p>Under the provision of Section 137 of the local government act 1972 following expenditure should be incurred which, in the opinion of the Council is in the interest of the area of its inhabitants and will benefit them in a manner commensurate with the expenditure</p> <p>a) Wells Cottage hospital.</p> <p>It was agreed that the Clerk will find out how many Fakenham residents have been seen at the hospital in the last year.</p>	CLERK
162	<p>TO RECEIVE NOTIFICATION FROM NORFOLK COUNTY COUNCIL FOR THE BUDGET CONSULTATION 2019/2020</p> <p>This item was covered by Cllr Fitzpatrick</p>	
163	<p>TO RECEIVE CONSULTATION INFORMATION REGARDING THE NORWICH WESTERN LINK OPTIONS</p> <p>This item was covered by Cllr Fitzpatrick</p>	
164	<p>TO RECEIVE AN UPDATE ON THE PROPOSED HERITAGE TRAIL</p> <p>This item was covered by Cllr Acheson in mayors announcements</p>	
165	<p>TO RECEIVE ANY FURTHER ITEMS FOR THE NEXT AGENDA.</p> <p>Any items should be forwarded to the office</p>	
166	<p>TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE MEETING UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.</p> <p>On the proposition of Cllr Acheson seconded by Cllr Coates RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.</p>	
167	<p>TO CONFIRM THE CONFIDENTIAL MINUTES OF THE FOLLOWING MEETINGS</p>	

