



Fakenham Town Council

6 November 2018

I give notice that a Meeting of the **POLICY & RESOURCES COMMITTEE** of Fakenham Town Council will be held at Fakenham Connect, Oak Street, Fakenham, on **TUESDAY 13 NOVEMBER 2018** at 5.30pm.

Yours faithfully

Linda Jennings
Town Clerk

A G E N D A

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

1. To confirm the Minutes of the Meeting held on 11 September 2018 (attached).
2. To receive Apologies for Absence.
3. Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
4. Matters arising from the Minutes.
Minute 39 - Update of Fakenham Town Council's Standing Orders.
Minute 39 - To receive the amended version of Fakenham Town Council's Performance Management Strategy.
Minute 39 - The policy document concerning the use of recording equipment at Full Council meetings (see draft attached).
5. To receive the Valuation quotation for the Annual Insurance Policy (attached).
6. To receive the minutes of the Finance Sub Committee meetings held on September and October 2018 to include the draft Investment Strategy (attached).

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Town Clerk: Linda Jennings

7. To approve the Severe Weather Policy (attached).
8. To discuss the Market Towns Initiative.
9. To discuss the budget for 2019/2020.
10. To consider employment of more Groundsman's hours.
11. To discuss the possible replacement of the Council's tractor.
12. To receive the updated version of the Annual Timetable.
13. To move that Public and Press be excluded from the meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
14. To confirm the Confidential Minutes of the Meeting held on 11 September 2018 (attached).
15. To discuss Town Council accommodation.
16. Staff Matters
17. To move into open session.
18. To note the date and time of the next meeting: Tuesday 8 January 2019 at 5:30pm