

MINUTES of the FULL COUNCIL MEETING of FAKENHAM TOWN COUNCIL

held at Fakenham Connect, Oak Street, Fakenham

on TUESDAY 16th OCTOBER 2018 at 7:00pm

PRESENT:

Councillor G Acheson (Town Mayor, Presiding)

Town Cllrs: S Brown, M Dutton, R Lynam, S Mears, M Coates, T Edwards, J Sandford-Cooke, A Vertigan, G Thorpe, G Foortse, J Holdom, D Wakefield.

Town Clerk: Linda Jennings

Deputy Town Clerk: Ann Kerrison

District Councillors: J Rest

County Councillor: None

Police: None

Press: None

Public: None

		Action (initials)
118	TO ALLOW FAKENHAM POLICE TO GIVE A REPORT There were no police present but a report was read out by the Clerk. This included clarification of the crime figures in the September Newsletter. It was also noted that there are counterfeit £20 in circulation.	
119	TO ADJOURN THE MEETING FOR ELECTORS QUESTIONS How long will the work on Highfield Road car park take? Cllr Rest informed the meeting that a few problems had been encountered including a sink hole, but the works are currently running to schedule. The original estimate was for the work to take 8 weeks. An elector asked if rumours that the local Post Office is to close are true. Another elector stated that they had been told by a member of the Post Office staff that this is a distinct possibility. It was agreed that a letter should be sent from the Council to the post office asking about the closure and making it clear that this is an essential service to the town. Dist. Cllr Rest will also write.	GA / JR
120	TO ALLOW 10 MINUTES FOR DISTRICT/COUNTY COUNCILLORS TO ADDRESS THE MEETING Cllr J Rest stated that the enforcement team are dealing with the building in Norwich Street that requires work on the fascia and a leaking sewer. Cllrs Punchard & Rest with Steve Blatch have had a look at NNDC's car parks in the town. He outlined some possible changes to the park in Bridge Street, but these have yet to be agreed. Cllr Rest also agreed to chase up the planning department as Cllr Acheson has not yet received a reply to a letter sent to them.	JR

	<p>Cllr Fitzpatrick was not at the meeting but the Clerk read out a report sent from him. He would encourage people to complete the children's centre consultation. NCC would like to hear the public's views on the proposed changes. It was agreed at the last meeting that a letter should be sent to Cllr Fitzpatrick asking how the closure of 46 out of 53 centres could be considered a good thing. This has not yet been sent. Cllr Rest informed the meeting that this matter is to be discussed at the Overview & Scrutiny committee at NNDC tomorrow morning at 9:30am. Town Councillors are welcome to go to this meeting. Cllr Fitzpatrick's report also gave an update on Norfolk Fire & Rescue service, Re-use shops at the county's recycling centres, the Future of Mobile libraries, traffic study for Fakenham and extra support for those leaving hospital.</p> <p>Cllr Rest left the meeting</p>	
AGENDA		
121	<p>TO CONSIDER FOR ACCEPTANCE APOLOGIES FOR ABSENCE. Apologies were received and accepted from Cllrs Punchard, Fitzpatrick, Smith, Crook and Duffy.</p>	
122	<p>DECLARATIONS OF INTEREST There were none.</p>	
123	<p>TO CONFIRM THE MINUTES OF THE MEETING HELD ON 18 SEPTEMBER 2018 123.1 The minutes of the meeting held on 18 September 2018 were on the proposition of Cllr Coates and seconded by Cllr Sandford-Cooke, AGREED and signed by the chairman.</p>	
124	<p>TO RECEIVE UPDATE ON ACTIONS TAKEN AFTER THE LAST COUNCIL MEETING IF THESE MATTERS ARE NOT ON THE AGENDA 124.1 Adoption of the telephone boxes. The adoption of the telephone boxes is now complete. This item is to be on the agenda at the next L&E meeting to suggest what these should be used for. Quotes are still being sought to renovate the boxes. 124.2 Streetlights still to be upgraded. There are 3 lights left to be upgraded. One on St Peters Road cannot be accessed. Cllr Thorpe will take a look and see what is preventing access.</p>	GT
125	<p>TO RECEIVE THE MAYORS ANNOUNCEMENTS</p> <ul style="list-style-type: none"> • 27/9 – Cleared Creake Road cemetery store room with Cllr Holdom • 1/10 – Met with Rachel Kirk from the LEADER fund • 3/10 – With Cllr Foortse met with the new principal of the Academy. It was suggested that he come and talk to Councillors at the beginning of the December full council meeting. The Clerk will invite him. • 4/10 – Helped to unwrap the Silhouette soldiers for the Armistice commemorations. These are now stored in the church. • 11/10 – With Cllrs Lynam, Brown & Foortse met with East Coast Signs regarding the MTI Shop Front bid. • 15/10 – On behalf of Cllr Punchard, asked the Clerk to ascertain who was responsible for cutting the grass on the footpaths around the town. NCC is responsible for this. This matter is to be on the agenda for the L&E November meeting to discuss whether this is something the town council may wish to take over. • 16/10 – With Cllrs Lynam, Brown and Foortse met with Jonathan Stroulger regarding the MTI Shop Front bid. 	Clerk

	<p>undertaken regarding the public entering on to the site.</p> <ul style="list-style-type: none"> • P&R 159 – A report has been produced and this is to be looked at at the next P&R meeting. • L&E 189 – This is now complete. 	Clerk
128	<p>TO RECEIVE AND COMMENT UPON ANY ITEMS FOR INFORMATION AND ACTION</p> <p>It was noted that NNDC have sent packets of Flanders poppies to be grown in the town. They would like photographs of the poppies for their website and copies of any press releases regarding them. It was suggested that these might be sown in Queen’s Road cemetery and in the flower trough on the triangle of land by the library.</p> <p>It was also noted that NALC were holding a café cluster meeting at Pensthorpe on 30 October 2018.</p>	
129	<p>TO RECEIVE AND ADOPT THE MINUTES OF THE DEVELOPMENT & MARKET COMMITTEE ON 1 OCTOBER & 15 OCTOBER 2018</p> <p>129.1 The minutes of the meeting held on 1 OCTOBER 2018 were moved for reception and adoption by Cllr Edwards, Seconded by Cllr Lynam and agreed unanimously.</p> <p>129.2 The minutes of the meeting held on 15 OCTOBER 2018 were moved for reception and adoption by Cllr Edwards, Seconded by Cllr Lynam and agreed unanimously.</p>	
130	<p>TO RECEIVE AND ADOPT THE MINUTES OF THE LEISURE AND ENVIRONMENT COMMITTEE HELD ON 25 SEPTEMBER 2018</p> <p>130.1 The minutes of the meeting held on 25th September 2018 were moved for reception and adoption by Cllr Coates, Seconded by Cllr Sandford-Cooke and agreed unanimously.</p>	
131	<p>FINANCIAL MATTERS</p> <p>131.1 to receive and approve payment of the accounts for Fakenham Town Council and Charter Market for September 2018 and receive bank reconciliation statements for Fakenham Town Council and Charter Market for September 2018. Cllr Holdom proposed, seconded by Cllr Vertigan RESOLVED to receive and approve the payment of the accounts for September 2018, and the reconciliation statements for September 2018.</p> <p>131.2 To receive the 2nd Quarter Income & Expenditure Report for Fakenham Town Council. On the proposition of Cllr Holdom, seconded by Cllr Vertigan this report was APPROVED.</p> <p>131.3 To Receive details of the Barclay Card Payment device and confirm contract terms detailed at September meeting. The card has now been delivered to the office.</p> <p>131.4 To receive the minutes of the financial sub-committee meeting held on 15th October 2018. Finance minutes were received and noted. It was also noted that the AGAR has been posted on the notice board and on the website.</p> <p>131.5 To receive the finance report. It was reported that unspent precept and accounts have been transferred to business reserves. From April 2019 tax will be paid to HMRC digitally. This will happen live form the RBS software.</p>	
132	<p>TO RECEIVE A REPORT ON DISTRICT COUNCIL EXPENDITURE FOR THE SPLASH COMPLEX. Councillors were told that nothing further has happened with this. The possibility of the swimming pool at the old college site being used for the</p>	

