

**MINUTES of the LEISURE & ENVIRONMENT COMMITTEE MEETING of FAKENHAM TOWN COUNCIL**

**held at Fakenham Connect, Oak Street, Fakenham**

**on TUESDAY 25 SEPTEMBER 2018 at 5:30pm**

**PRESENT:**

Councillor M Coates (Chairman, Presiding)

Town Cllrs: R Crook, J Sandford-Cooke, M Dutton and J Holdom

Deputy Town Clerk: Ann Kerrison

Public: None

	<b>AGENDA</b>	<b>Action (initials)</b>
<b>80</b>	<b>APOLOGIES FOR ABSENCE</b> Apologies were received and accepted from Cllrs G Acheson, A Vertigan and G Foortse and the Clerk.	
<b>81</b>	<b>DECLARATIONS OF INTEREST</b> There were none	
<b>82</b>	<b>MINUTES</b> On the proposition of Cllr Sandford-Cooke, seconded by Cllr Dutton, the minutes of the meeting held on 21 August 2018 were AGREED and signed by the Chairman.	
<b>83</b>	<b>MATTERS ARISING FROM THE MINUTES</b> <b>Minute 65</b> (47,28,7,189) – BT were due to have completed the work on the phone boxes last week, but nothing further has been heard. <b>Minute 65</b> (47, 29, 14) – The new bin has arrived but is waiting for the Groundsman’s return to install it. <b>Minute 65</b> (47, 32) – Little Angels are pursuing possibilities for a replacement kitchen for Trap Lane. Other avenues are also being explored. <b>Minute 65</b> (47, 32) – Little Angels are getting on with the garden. There is still some of their rubbish on our part of the land. This may need breaking down to dispose of it. <b>Minute 65</b> (48) – Cllr Acheson was away, he will be asked about progress on this matter when he returns. <b>Minute 66</b> - nothing further has been received. <b>Minute 67</b> – The lamp has been repaired and the insurance claim has been paid.	<b>GA</b>
<b>84</b>	<b>ELECTORS QUESTIONS</b> A letter has been received from a resident who has commented on the amount of litter and overgrown graves in the Queens Road cemetery, and asked who is responsible for keeping it clear. It was agreed that normally the grass cutting contractors and Groundsman would do this. The groundsman is away, and also has the rest of the estate to look after. FTC does not have the resources to be able to employ someone just to look after the cemetery. The deputy Clerk will reply to the letter. The owner of the padlock and chain on the swing gate at millennium park could not be identified. It was agreed that if it is still in place the Groundsman should be asked to remove it. The trunk of the felled cherry tree is still sitting in St Peters garden. The	<b>Deputy clerk</b>  <b>Deputy Clerk</b>

	<p>deputy Clerk will ask the Clerk about this up on her return.</p> <p>It was noted that the pedestal sign behind the war memorial containing information about the printing slabs has been broken. Cllr Crook will forward a photograph to the office and the Deputy Clerk will report this to NNDC.</p>	RC/Dept Clerk
85	<p><b>COUNCIL'S ESTATE</b></p> <p><b>Hayes Lane</b> - An email has been received from a contractor asking if we wish to proceed with the work to replace the damaged post and ropes of the play equipment. On the proposition of Cllr Coates, seconded by Cllr Crook, it was agreed that the contractor should be asked for a guarantee for the work. Then the work should go ahead.</p> <p><b>Creake Road Cemetery</b> – It was agreed that the storage room should be tidied and cleared to allow the storage of the Fakenham in Bloom hanging baskets.</p> <p><b>Millennium Park</b> – The car park surface has been evened out. On the proposition of Cllr Dutton, seconded by Cllr Coates, It was agreed that FRGC could not afford to pay for this and the cost would be borne by FTC.</p> <p><b>Goggs Mill</b> – There is a problem with rats due to the public feeding the ducks and chickens. It was agreed to install some friendly notices asking people not to feed the wildlife. It was also noted that a larger, rat proof bin was needed for that area.</p> <p><b>Trap Lane Pavilion</b> – The fencing and wooden gate are not yet finished. The kitchen has been painted. Little Angels passed on their tanks for cutting the grass. It was noted that there is a broken light and wall socket in the container. This will be sorted when the groundsman returns. It was agreed that the container and garage need tidying up and that a skip should be ordered.</p> <p><b>Trap Lane Playing Field</b> – The grass has now been cut.</p> <p><b>Queens Road Cemetery</b> – The hedges have now been cut and tidied.</p> <p><b>Aldiss Park</b> –A bench has been covered in graffiti. This will be cleared as soon as the groundsman returns. The contractors have also been instructed to trim the grass under the benches.</p> <p><b>Railway Cutting</b> – Nothing to report.</p> <p><b>Whitelands</b>- A question was asked about information regarding new play equipment for the area. This was deferred until the Clerk is present.</p> <p><b>St Peter's Garden</b>-It was noted that Simon Case, Landscape officer (Arboriculture) of NNDC has suggested that the lime tree needs to be re-scanned in the autumn to assess its viability.</p> <p><b>Allotments</b> – Cllr Holdom informed the meeting that the compost from FAP hanging baskets had been delivered to Greenway Lane allotment for tenants to use.</p> <p>Cllr Holdom asked about allotment rents being increased next year. She asked that budget should be an agenda meeting for the next meeting. It was agreed that she would provide a breakdown of expenditure for the allotments for the L&amp;E meeting in October.</p> <p>It was noted that work is to begin soon to clear the Brick Kiln site ready for development. Allotment holders were concerned that asbestos may be present in the old chicken sheds on that site. The construction firm responsible for the site are aware of this and have employed a specialist company to deal with it. They will liaise with the council once a survey of the site has been carried out.</p>	Clerk JH
86	<p><b>TO RECEIVE A QUOTATION TO EITHER CARRY OUT WORKS OR REMOVE A CHERRY TREE SITUATED IN GREENWAY LANE ALLOTMENTS</b></p> <p>A quote has been received from Ravenscroft to carry out work on the tree, or to remove it, which is overhanging neighbouring property. The meeting felt</p>	Clerk

	the quote was expensive and agreed the Clerk should obtain other quotes on her return.	
87	<p><b>TO MOVE THAT THE PUBLIC &amp; PRESS BE EXCLUDED FROM THE MEETING UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.</b></p> <p>On the proposition of Cllr Coates seconded by Cllr Sandford – Cooke RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public &amp; Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.</p>	
88	<p><b>TO RECEIVE A LETTER FROM LOVELL HOMES REGARDING THE HEDGE AT RUDHAM STILE LANE</b></p> <p>See confidential minutes.</p>	
89	<p><b>TO MOVE INTO OPEN SESSION</b></p> <p>On the proposition of Cllr Coates, seconded by Cllr Holdom RESOLVED the Council moves into open session.</p>	
90	<p><b>TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING;</b> 23<sup>rd</sup> October 2018 at 5.30pm</p>	
	<p>There being no further business the meeting closed at 18:35pm</p> <p>Confirmed this                      day of    2018</p> <p style="text-align: right;"><b><u>CHAIRMAN</u></b></p>	