



Fakenham Town Council

13 March 2018

I give notice that a Meeting of the **POLICY & RESOURCES COMMITTEE** of Fakenham Town Council will be held at Fakenham Connect, Oak Street, Fakenham, on **TUESDAY 20 MARCH 2018** at 5.30pm.

Yours faithfully

Linda Jennings
Town Clerk

AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

1. To confirm the Minutes of the Meeting held on 27 February 2018 (attached).
2. To receive Apologies for Absence.
3. Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
4. Matters arising from the Minutes.
 - a) Web Site
 - b) Extreme weather policy
 - c) Performance Management Policy
 - d) I.T. Working Party
 - e) Market Tolls
5. General Data Protection Regulation (GDPR) – To appoint a Data Protection Officer (DPO).
6. To discuss the Governance Review.

Fakenham Connect, Oak Street, Fakenham, Norfolk NR21 9DY
Tel: 01328 853653
Email: info@fakenhamtowncouncil.co.uk
Website: www.fakenhamtowncouncil.org.uk
Town Clerk: Linda Jennings

7. To receive the minutes of the Health & Safety Sub Committee meeting held on March 8th 2018 (attached).
8. To receive the updated Lone Working Policy (attached).
9. To receive the Updated Thursday Market Risk Assessment (attached)
10. To move that Public and Press be excluded from the meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
11. To confirm the Confidential Minutes of the Meeting held on 27 February 2018 (attached).
12. To discuss Town Council accommodation.
13. To move into open session.
14. To note the date and time of the next meeting: **Tuesday ?????? 2018
at 5:30pm**