

MINUTES of the proceedings at a Meeting of the **LEISURE & ENVIRONMENT COMMITTEE** of Fakenham Town Council held at Fakenham Connect, Oak Street, Fakenham, on **TUESDAY 23 JANUARY 2018** at **5.30pm**, when there were present:

Cllr G Foortse (Chairman)

Cllrs, J Holdom, G Acheson, C Brown, N Westmancott and A. Vertigan

Linda Jennings – Town Clerk

Public – no members of the public.

139 APOLOGIES

Apologies were received from Cllr Crook

140 DECLARATIONS OF INTEREST

Cllr Brown declared a non-pecuniary interest in item 7.

141 MINUTES

On the proposition of Cllr Foortse, seconded by Cllr Acheson, the minutes of the meeting held on 19 December 2017 were AGREED and signed by the Chairman subject to the following amendments:

A question was asked about item 129 and whether the letter had been sent to Raynham Farms. It was noted that it hadn't gone due to the Clerk's absence. **It was agreed that the Administration Assistant should send this letter.**

Item 124 should be amended to remove the section that says Cllr Foortse will contact a member of the Masons. It should read the Clerk will consult with the Town Councils Insurance Company.

Item 125 should be amended to read "Cllr Holdom proposed that the Clerk obtains quotes for reducing the height and width of the hedge to as far back as the cemetery side of the footpath. Cllr Acheson also asked that quotes include reducing the laurel hedge that adjoins the neighbouring properties and the hedge adjoining church lanes."

142 MATTERS ARISING FROM THE MINUTES

Cllr Westmancott will ask Probus if they are willing to fund a replacement bench in St Peters Gardens.

Hedge cutting - See minute 141(125) as above.

The letter regarding the damage to the Bullock Hills has been sent but as yet no response has been received.

143 ELECTORS QUESTIONS

There were no electors' questions.

144 REPORTS ON THE COUNCIL'S ESTATE

The Railway Cutting – Cllr Acheson reported a lot of litter near the bridge at the Holt Road end. **The Clerk will ask the Groundsman to inspect although most appears to be on the steep banks. The Clerk will ask the District Council when they are doing their annual clean up.**

Cllr Westmancott reported that Aldiss Park and Goggs Mill picnic area are ok.

Cllr Holdom reported that following the fire at Trap Lane Pavilion in the container belonging to Little Angels there had been many donations of toys, play equipment and money to help replace what was lost. There is a lot of 'goodwill' in Fakenham.

Cllr Vertigan had nothing to report.

Cllr Acheson reported that the Whitelands play area was ok.

The Clerk reported that she had met with a local Funeral Director at Creake Road Cemetery to look at further burial areas in the existing area. There is enough space for the next 10 – 20 years.

145 TRAP LANE PAVILION

The Clerk has received a quote for replacing blinds 'Make My Blinds'. The cost to replace the kitchen and 2 large windows in the hall will be £162.87 including free delivery. On the proposition of Cllr Acheson, seconded by Cllr Foortse that this quote is accepted. **The Clerk will order these immediately as there is a January discount included in the price and add the blinds to the door and side panel to the order. Cllrs will meet with Little Angels to discuss the cleaning contract. This will be an agenda item for the next meeting. The Groundsman will clean the Pavilion out of term time.**

146 STREET LAMP IN TUNN STREET

On the proposition of Cllr Acheson, seconded by Cllr Vertigan that the Town Council adopts this lamp. **The Clerk will add it to the programme to be updated with a replacement head.**

147 MINUTES OF THE ALLOTMENTS SUB COMMITTEE

On the proposition of Cllr Acheson, seconded by Cllr Foortse the minutes of the Allotments subcommittee held on Tuesday 16 January 2018 were adopted.

148 CCTV

Following the attempted break-in at the Town Council's Depot Cllr Acheson proposed a spending limit of £600 for a burglar alarm to be installed. Cllr Duffy will be asked to bring more information to the next meeting. The CCTV camera that was recently erected in St Peters Gardens has blown down twice. It has now been removed for safe keeping. A quote of £500 has been received to erect the camera on the church. The installation company will be asked to provide a plan of the location on the church and a description of the camera. **Cllrs Acheson and Duffy will obtain permission from the church.**

149 REGENERATION WORKING PARTY

The first meeting of the Regeneration Working Party has been held and notes from the meeting circulated. The next meeting will be held on Thursday 25 January 2018 and will concentrate on the Town Centre. The 'Hare' project is progressing in conjunction with 'Break' charity. It will be situated in the Market Place. The Clerk will look at the suggested position and how it will impact on the Market Traders. On the proposition of Cllr Acheson, seconded by Cllr Foortse that the two telephone boxes situated in the Market Place are adopted by the Council. The cleaning of the glass within these will be added to the contract for cleaning the bus shelters. The phone boxes will also need renovation work.

Cllr Vertigan left the meeting.

150 FLY TIPPING AT CLIP BUSH LANE

Cllr Foortse has received complaints regarding the layby and the path that leads away from it. She contacted the Highway Engineer to ask that bollards are erected on the layby. This was declined.

151 TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE MEETING UNDER THE PROVISION OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

On the proposition of Cllr Acheson, seconded by Cllr Coates **RESOLVED** that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.

