

MINUTES of the proceedings at a Meeting of the **LEISURE & ENVIRONMENT COMMITTEE** of Fakenham Town Council held at Fakenham Connect, Oak Street, Fakenham, on **TUESDAY 22 AUGUST 2017** at **5.30pm**, when there were present:

Cllr G. Foortse (Chairman)

Cllrs M Coates, J Holdom, A Vertigan, N. Westmancott, G. Acheson and T. Edwards

Linda Jennings – Town Clerk

Public – no members of the public.

53 FAKENHAM ROTARY CLUB

Mr Iain McBrayne of Fakenham Rotary Club began by giving a brief outline of what Rotary is including how they sponsor a student every year from the Academy. The National Rotary Scheme is to help eradicate Polio. The Rotary Club have been asked to plant 5000 crocus bulbs and would like the Town Council to suggest locations. The local Air Cadets have offered to help with the planting. On the proposition of Cllr Acheson, seconded by Cllr Vertigan that the bulbs could be planted in St Peters Church Yard. This would be in conjunction with the Parish Church.

54 APOLOGIES

Apologies were received from Cllr R. Crook

55 DECLARATIONS OF INTEREST

Cllr Coates declared an other interest in item 1.

56 MINUTES

On the proposition of Cllr Coates, seconded by Cllr Acheson, the minutes of the meeting held on 25 July 2017 were AGREED and signed by the Chairman.

57 MATTERS ARISING FROM THE MINUTES

57.1 Update regarding the hole in the front of the 'USA Chicken' building – an acknowledgement letter had been received from North Norfolk District Council (NNDC).

57.2 Cllr Coates was asked if he had any further update from the Scouts Group regarding them looking after the War Graves. He has heard nothing. **The Clerk will produce a plan of the War Graves for Cllr Coates.**

57.3 Cllr Coates will inspect the 4 metal bench ends in the Chapel.

57.4 Cllr Acheson is meeting the Environment Agency tomorrow.

57.5 The Clerk has asked for three quotations for resurfacing the Millennium Park car park. Nothing has been received to date. These will be chased.

57.6 The District Council tree officer still has to visit St Peters Gardens.

58 ELECTORS QUESTIONS

Cllr Acheson reported that North Norfolk District Council is carrying out a Public Consultation on Highfield Car Park. A meeting will be arranged to consider the Council's response. The Town Council requested figures for the usage of the Traveller site based on the outskirts of Fakenham from NNDC. Figures for 2015/16 were given but to date there have been no caravans using the site in 2017. Following the removal of trees at Creake Road Cemetery there is a lot of wood available. The Clerk will get it removed. The Clerk has received the counter signed lease for Edmondsons Acres, Goggs Mill and Bacon's Piece. A property adjoining Queens Road Cemetery would like to remove a laurel hedge that is very overgrown and affecting their property. Cllr Acheson will inspect. Councillors were asked what times their availability would be to help man the stall in the Market Place this Thursday. The Clerk will investigate the purchase of a banner.

59 REPORTS ON THE COUNCIL'S ESTATE

Cllr Vertigan reported that Millennium Park was ok and that EP Youth would have a bus on site this Wednesday, Thursday and Friday.

Cllr Westmancott reported no problems with Aldiss Park or Goggs Mill Picnic area.

The Clerk reported that there has been a lot of anti-social behaviour in St Peters Gardens over the last few weeks. The Police will be asked to attend the next Full Council meeting and she will also write to Cllr Mears for him to report to the next SNAPS meeting.

60 BI-MONTHLY CLEANING OF THE BUS SHELTERS

On the proposition of Cllr Coates, seconded by Cllr Westmancott that All Clean will be awarded the contract for one year. All in favour.

61 TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE MEETING UNDER THE PROVISION OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

On the proposition of Cllr Vertigan, seconded by Cllr Coates **RESOLVED** that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.

62 CONFIDENTIAL MINUTES

On the proposition of Cllr Coates, seconded by Cllr Acheson, the confidential minutes of the meeting held on 25 July 2017 were AGREED and signed by the Chairman.

63 TO RECEIVE AN UPDATE FROM THE GRASS CUTTING WORKING PARTY

Nothing to report.

64 TO DISCUSS THE SALE OF LAND AT HALL STAITHE, FAKENHAM

This item was deferred to the Extraordinary Council Meeting being held after this meeting.

65 TO DISCUSS TRAP LANE PAVILION

The Clerk gave a brief update on the remedial works taking place.

66 TO DISCUSS ALDISS PARK

See confidential minute.

67 OPEN SESSION

On the proposition of Cllr Coates, seconded by Cllr Acheson, **RESOLVED** the Council moves into Open Session

68 To confirm the date and time of the next meeting: - 26 September 2017

The meeting closed at 19.05pm.

CONFIRMED this

day of

2017.

CHAIRMAN