



Fakenham Town Council

3 October 2017

I give notice that you are summoned to attend the next **MEETING** of the **COUNCIL** at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 10 OCTOBER 2017** at **7.00pm**.

Yours faithfully

Linda Jennings
Town Clerk

AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

To allow North Norfolk District Council Corporate Director and Head of Paid Service, Mr Steve Blatch and District Councillor Judy Oliver to address the Meeting regarding the proposed plans for Highfield Road Car Park, Fakenham.

To allow Fakenham Police to give a report

To allow 15 minutes for Electors Questions

To allow 10 minutes for District/County Councillors to address the Meeting

AGENDA

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meeting held on 12 September 2017.
- 4 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda.
Minute 108 – CCTV
Minute 109 – Revised opening times of the Thursday Market.

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Town Clerk: Linda Jennings

- 5 To fill a Town Councillor Vacancy by co-option and to sign the Declaration of Acceptance of Office and Register of Member's Interests.
- 6 To receive an update on Highfield Road Car Park.
- 7 To receive the Mayor's Announcements.
- 8 To receive any reports from Councillors who have attended Meetings outside the Council.
- 9 To receive an update on the Decision Log (attached).
- 10 To receive and note correspondence and comment upon any items for information and action (attached).
- 11 To receive and adopt the Minutes of the Development & Market Committees held on:
 - a) 18th September 2017 (attached)
 - b) 2nd October 2017 (attached)
- 12 To receive the Minutes of the Leisure & Environment Committee held on:
 - a) 26th September 2017 (attached)
- 13 Financial Matters
 - a) To authorise payment of Accounts and Accounts paid out of Meeting for September 2017 and to receive Bank Reconciliation Statements for September 2017.
 - b) To receive budget versus actuals up to 30th September 2017.
 - c) RFO's report.
- 14 To receive an update on Trap Lane Pavilion improvements.
- 15 To discuss the Parish Partnership Scheme.
- 16 To discuss arrangements for the Armistice Day Commemoration.
- 17 To Discuss the Formation of a Retail Working Party
- 18 To award a grant under the Local Government Act 1972, Section 137
Under the provisions of Section 137 of the Local Government Act 1972 the following expenditure should be incurred which, in the opinion of the Council is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with the expenditure: Citizens Advice, Norfolk.
- 19 To receive any further items for the next agenda.
- 20 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 21 To confirm the Confidential Minutes of the Meetings held on:
 - a) 12 September 2017 at Full Council (attached).
 - b) 26 September 2017 at Leisure & Environment Committee (attached).
- 22 To discuss Town Council accommodation
- 23 To discuss Staff Matters

24 To move into Open Session

25 To note the date and time of the next meeting of the Council on 14 November 2017 at 7.00pm.