



Fakenham Town Council

7 July 2017

I give notice that you are summoned to attend the next **MEETING** of the **COUNCIL** at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 11 JULY 2017** at **7.00pm.**

Yours faithfully

Linda Jennings
Town Clerk

AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

To allow Fakenham Police to give a report

To allow 15 minutes for Electors Questions

To allow 10 minutes for District/County Councillors to address the Meeting

AGENDA

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meetings held on 13 June 2017.
- 4 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda.
- 6 To fill a Town Councillor Vacancy by co-option and to sign the Declaration of Acceptance of Office and Register of Member's Interests.

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Town Clerk: Linda Jennings

- 7 To receive an update on Highfield Road Car Park.
- 8 To receive the Mayor's Announcements.
- 9 To receive any reports from Councillors who have attended Meetings outside the Council.
- 10 To receive an update on the Decision Log (attached).
- 11 To receive and note correspondence and comment upon any items for information and action (attached).
- 12 To receive and adopt the Minutes of the Development & Market Committees held on:
 - a) 19th June 2017 (attached)
 - b) 3rd July 2017 (Attached)
- 13 To receive the Minutes of the Leisure & Environment Committee held on:
 - a) 27th June 2017 (attached)
- 14 To discuss the trees in St Peters Garden
- 15 Financial Matters
 - a) To authorise payment of Accounts paid out of Meeting for June 2017 (attached) and receive Bank Reconciliation Statements for June 2017 (attached).
 - b) To Receive Quarterly Financial Management reports
 - c) To Confirm External Audit process
 - d) To Receive a response from NALC Legal Team re Charitable Status of the Charter Market
 - e) To discuss National Pay Award as per NJC agreement
- 16 To Discuss Auditing Services
- 17 **LOCAL GOVERNMENT ACT 1972, s 144 (TOURISM) DONATION**
Under the provisions of Section 144 of the Local Government Act 1972 the following expenditure should be incurred which, in the opinion of the Council is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with the expenditure:
Active Fakenham.
- 18 To re-institute the War Memorial Committee
- 19 To arrange a Rota of Councillors for the 'Councillor Surgery' stall in Fakenham Market Place.
- 20 To receive notification of the Parish Partnership Scheme for 2017/18.
- 21 To receive any further items for the next agenda.
- 22 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

- 23 To confirm the Confidential Minutes of the Meetings held on 13 June 2017 (attached).
- 24 To discuss Town Council accommodation
- 25 To discuss a report from the Grass Cutting Working Party.
- 26 To discuss Staff Matters
- 27 To move into Open Session
- 28 To note the date and time of the next meeting of the Council on 12 September 2017 at 7.00pm.