



## **Fakenham Town Council**

4 April 2017

I give notice that you are summoned to attend the next **MEETING** of the **COUNCIL** at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 11 APRIL 2017** at **7.00pm**.

Yours faithfully

Linda Jennings  
Town Clerk

### **AGENDA**

**In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.**

To allow Mr Roger Arguile Chairman of the North Norfolk Parish and Town Forum to address the meeting.

To allow Fakenham Police to give a report

To allow 15 minutes for Electors Questions

To allow 10 minutes for District/County Councillors to address the Meeting

### **AGENDA**

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meeting held on 14 March 2017(attached)
- 4 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda.
- 5 To receive an update on Highfield Road Car Park.
- 6 To receive the Mayor's Announcements.

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Town Clerk: Linda Jennings

- 7 To receive any reports from Councillors who have attended Meetings outside the Council.
- 8 To receive an update on the Decision Log (attached).
- 9 To receive and note correspondence and comment upon any items for information and action (attached).
- 10 To receive and adopt the Minutes of the Development & Market Committees held on:
  - a) 20 March 2017 (attached)
  - b) 3 April 2017 (attached)
- 11 To receive and adopt the Minutes of the Leisure & Environment Committee held on:
  - a) 28 March 2017 (attached).
- 12 Financial Matters
  - a) To authorise payment of Accounts paid out of Meeting for March 2017 (attached) and receive Bank Reconciliation Statements for March 2017 (attached).
  - b) To receive budget versus actuals up to 31<sup>st</sup> March 2017.
  - c) RFO's report.
  - d) To approve the Clerk attending the Norfolk Branch of SLCC Training Day & AGM on Friday 21<sup>st</sup> April 2017 at a cost of £10.
  - e) To approve Cllr Holdom and The Clerk attending the Norfolk ALC 'Spring Conference' on Wednesday 24 May 2017 at a cost of £55 + vat per member.
  - f) To approve the Annual subscription of £916.00 (no vat) for Norfolk ALC of which £406.69 is paid to the National Association of Local Councils.
  - g) To approve the Annual Membership of £20 to Community Action Norfolk.
  - h) To approve a marketing budget for the Fakenham Thursday Market.
- 13 To award a grant under the Local Government Act 1972, Section 137 Under the provisions of Section 137 of the Local Government Act 1972 the following expenditure should be incurred which, in the opinion of the Council is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with the expenditure:
  - a) Norfolk Accident Rescue.
- 14 To discuss the forthcoming Annual Assembly
- 15 To decide the Recipient of the Community Volunteer Award 2017.
- 16 To approve the Mayors Cadet for 2017 - 2018
- 17 To receive any further items for the next agenda.
- 18 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 19 To confirm the Confidential Minutes of the Meetings held on 14 & 27 March 2017(attached)
- 20 To discuss Town Council accommodation

- 21 To discuss a report from the Grass Cutting Working Party.
- 22 To discuss the sale of land at Hall Staithe.
- 23 To move into Open Session
- 24 To note the date and time of the next meeting of the Council on 9 May 2017 at 7.00pm.