



Fakenham Town Council

1 November 2016

I give notice that you are summoned to attend the next **MEETING** of the **COUNCIL** at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 8 NOVEMBER 2016** at **7.00pm**.

Yours faithfully

Linda Jennings
Town Clerk

AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

To allow Fakenham Police to give a report

To allow 15 minutes for Electors Questions

To allow 10 minutes for District/County Councillors to address the Meeting

AGENDA

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meeting held on 11 October 2016 (attached) and to confirm the minutes of the Extraordinary Meeting held on 17 October 2016 (attached).
- 4 To fill one Vacancy on the Council by co-option.
- 5 To confirm that Mr Chris Rockett was voted to join the Town Council and to confirm receipt of Declaration of Acceptance of Office and Register of Members Interest.
- 6 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda
 - 6.1 To receive an update for the roundabouts
 - 6.2 To remind Councillors of the forthcoming Remembrance Day commemorations.

Fakenham Connect, Oak Street, Fakenham, Norfolk NR21 9DY

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6.3 Update on Councillor Surgeries.

6.4 Update on the town's telephone boxes (consultation document attached).

- 7 To receive notification of an Extraordinary Council Meeting to be held on Tuesday 22 November at 7pm and to move the Policy & Resources meeting from 22 November 2016 to **29 November 2016**.
- 8 To receive the Mayor's Announcements.
- 9 To receive any reports from Councillors who have attended Meetings outside the Council.
- 10 To receive an update on the Decision Log (attached).
- 11 To receive and note correspondence and comment upon any items for information and action (attached)
- 12 To receive and adopt the Minutes of the Development & Market Committees held on:
 - a) 24 October 2016 (attached)
 - b) 7 November 2016 (to follow)
- 13 To receive and adopt the Minutes of the Leisure & Environment Committee held on:
 - a) 25 October 2016 (attached)
- 14 To receive and adopt the Minutes of the Allotments Sub- Committee held on:
 - a) 18 October 2016
- 15 Financial Matters
 - a) To authorise payment of Accounts and Accounts paid out of Meeting for October 2016 (to follow) and to receive Bank Reconciliation Statements for October 2016 (to follow).
 - b) RFO's report and to receive details of the 2017/18 Precept and Grant.
 - b) To receive budget versus actuals for period April to September 2016 (to follow)
 - c) To approve the Clerk attending the Norfolk ALC Information and Networking Day for Clerks on 1st December 2016 at a cost of £25 +vat.
 - d) To approve Cllr Holdom & Cllr Foortse attending the Norfolk ALC AGM 26 November 2016 at East Tuddenham.
- 16 To award a grant under the Local Government Act 1972, Section 137
Under the provisions of Section 137 of the Local Government Act 1972 the following expenditure should be incurred which, in the opinion of the Council is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with the expenditure:
 - a) SSAFA the Armed Forces Charity. The Town Council gave £100 in May 2016.
- 17 To discuss the Local Government Finance Settlement Consultation (hard copies available on request).
- 18 To receive an update on the town's fire appliances.
- 19 To discuss signage around the town.
- 20 To receive any further items for the next agenda.

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- 21 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 22 To discuss Town Council accommodation
- 23 To move into Open Session
- 24 To note the date and time of the next meeting of the Council on 13 December 2016 at 7.00pm.