



Fakenham Town Council

18 October 2016

I give Notice that a Meeting of the **LEISURE & ENVIRONMENT COMMITTEE** of the Fakenham Town Council will be held at Fakenham Connect, Oak Street, on **TUESDAY 25 OCTOBER 2016 at 5.30pm.**

Yours faithfully

Linda Jennings
Town Clerk

A G E N D A

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

- 1 To elect a Chairman of the Committee to serve until the next Annual Meeting of the Council.
- 2 To receive Apologies for Absence.
- 3 Declarations of Interest: Members are asked at this stage to declare any Interests, which they may have, in any of the following items on the Agenda.
- 4 To elect a Vice-Chairman of the Committee to serve until the next Annual Meeting of the Council.
- 5 To confirm the Minutes of the Meeting held on 20 September 2016 (attached).
- 6 Matters arising from the Minutes.
 - 4.1 Electricity supplier for Trap Lane
 - 4.2 Tree removal at Creake Road Cemetery.
 - 4.3 Purchase of new mower and Brushcutter.
 - 4.4 Update from NNDC regarding the roundabout at the Connect Building.
 - 4.5 Update from Urban Search & Rescue regarding trees at Creake Road Cemetery
- 7 To adjourn the Meeting for Electors' questions

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Town Clerk: Linda Jennings

- 8 To receive reports from the Council's Estate.
- 9 To receive an update from the Grass Cutting working party.
- 10 To receive the Legionella Report for Trap Lane Pavilion.
- 11 To discuss Edmondsons Acres progress.
- 12 To receive notification of street light replacement at Waterfield Close.
- 13 To receive payment of £847.50 from the Council's Insurance for theft of items from Trap Lane Depot.
- 14 To approve the repair and reconnection of the street light on Church Lanes.
- 15 To receive a report from the Architectural Liaison & Crime Reduction Officer from Norfolk Police.
- 16 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 17 To discuss Trap Lane Pavilion progress.
- 18 To move into Open Session.
- 19 To confirm the date and time of next meeting 15 November 2016.