



## **Fakenham Town Council**

4 October 2016

I give notice that you are summoned to attend the next **MEETING** of the **COUNCIL** at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 11 OCTOBER 2016 at 7.00pm.**

Yours faithfully

Linda Jennings  
Town Clerk

### **AGENDA**

**In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.**

To allow Fakenham Police to give a report

To allow 15 minutes for Electors Questions

To allow 10 minutes for District/County Councillors to address the Meeting

### **AGENDA**

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meeting held on 13 September 2016 (attached).
- 4 To receive Notice of Resignation of a Councillor
- 5 To fill one Vacancy on the Council by co-option.
- 6 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda
  - 5.1 To report on relocating CCTV
  - 5.2 Cranmer House
- 7 To receive the Mayor's Announcements.

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Town Clerk: Linda Jennings

- 8 To receive any reports from Councillors who have attended Meetings outside the Council.
- 9 To receive an update on the Decision Log (attached).
- 10 To receive and note correspondence and comment upon any items for information and action (attached)
- 11 To receive and adopt the Minutes of the Development & Market Committees held on:
  - a) 26 September 2016 (attached)
  - b) 10 October 2016 (to follow)
- 12 To receive and adopt the Minutes of the Leisure & Environment Committee held on:
  - a) 20 September 2016 (attached)
- 13 To receive and adopt the Minutes of the Policy & Resources Committee held on:
  - a) 27 September 2016
- 14 Financial Matters
  - a) To authorise payment of Accounts and Accounts paid out of Meeting for September 2016 (to follow) and to receive Bank Reconciliation Statements for September 2016 (to follow).
- 15 To award a grant under the Local Government Act 1972, Section 137  
Under the provisions of Section 137 of the Local Government Act 1972 the following expenditure should be incurred which, in the opinion of the Council is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with the expenditure:
  - a) Norfolk Citizens Advice.
- 16 To receive a reply from Norfolk Association of Local Councils regarding the splitting of the roles of Mayor and Chairman.
- 17 To inform Councillors of an Extraordinary Meeting to be held on 17 October 2016 at 7pm to discuss the Neighbourhood Pan.
- 18 To receive any further items for the next agenda.
- 19 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 20 Staff matters
- 21 To discuss Town Council accommodation
- 22 To move into Open Session
- 23 To note the date and time of the next meeting of the Council on 8 November 2016 at 5.00pm.