

MINUTES of the proceedings at a Meeting of the **DEVELOPMENT & MARKET COMMITTEE** held at Fakenham Connect, Oak Street, Fakenham on **MONDAY 11 JULY 2016**, at 5.30pm

Present:

Cllr J. Sandford-Cooke (Deputy - Chairman, Presiding)
Cllrs, I. Grand, A. Vertigan, S. Mears, J. Dougall, R. Smith and R. Crook

Linda Jennings – Town Clerk
Ann Kerrison – Admin Assistant

Two members of the public

38 APOLOGIES

Apologies were received from Cllrs E. Smith, T. Duffy and G. Acheson

39 DECLARATIONS OF INTEREST

Cllr R. Smith declared a pecuniary interest in item 6 (PA 4080).
Cllr Sandford-Cooke declared an other interest in item 15.

40 MINUTES

The Minutes of the Meeting held on 27 June 2016, having been circulated, were on the proposition of Cllr Mears, seconded by Cllr Vertigan, **AGREED** and signed by the Deputy Chairman.

41 MATTERS ARISING FROM THE MINUTES

36.1 Nothing further has been heard regarding alternative parking arrangements for visiting coaches. **The Clerk will write to North Norfolk District Council (NNDC) to ask what arrangements they have made.**

42 TO ADJOURN THE MEETING FOR ELECTOR'S QUESTIONS

Mr J Rockett urged the Committee to keep fighting for Highfield car park to be reinstated as a coach and lorry park. Cllr Vertigan gave a background to the actions that have been taken by the Town Council. Mr Rockett urged the Town Council to go to the local press. Cllr Vertigan will meet with Mr Rockett and Cllr Crook will write a document for publication.

43 TO CONSIDER APPLICATIONS FOR PLANNING PERMISSION

PA 4073 (PF/16/0612) Miss Sarah Carrington-Smith – Alterations to door and window of existing building
3 Swan Street
No objection or comment

PA 4074 (LA/16/0613) Miss Sarah Carrington-Smith – Internal alterations to facilitate insertion of replacement window and door to outbuilding.
3 Swan Street
No objection or comment

PA 4075 (PF/16/0718) Mrs L High – First floor extension over existing garage and two storey extension to its rear .
140 North Park
On the proposition of Cllr R. Smith, seconded by Cllr Grand, **No objection but comment that there could be potential overlooking issues.**

PA 4076 (PF/16/0734) Mr and Mrs R Alcott – Addition of windows to east/west and south elevations.
Knoll Gardens, Sculthorpe Road

The Clerk will contact the Planning Department as further location Information is required.

PA 4077 (PF/16/0748) Broadland Housing Association – Erection of rear extension and conversion of common room to create one dwelling.
45 Wensum Way.

No objection or comment

PA 4078 (PF/16/0778) Mr & Mrs M Todd – Extension to front elevation of detached annexe building.
45 Wells Road

No objection or comment.

PA 4079 (PO/16/0782) Mr K Smith – 3/4 bedroom 2 storey dwelling.
109A Queens Road

No objection or comment

Cllr R. Smith left the meeting for the next item.

PA 4080 (PF/16/0858) Pastor Jane Steel – Conversion of integral garage to ancillary accommodation.
6 Whitelands

No objection or comment

Cllr R. Smith re-joined the meeting.

PA 4081 (PO/16/0842) Mr & Mrs Mark Chamberlain – site for erection of 1.5 storey dwelling.
55 Lee Warner Avenue

Concerns were raised regarding access into the highway. A nearby oak tree has a Tree Preservation Order (TPO) on it. Councillors agreed that a site visit is necessary. The Clerk will arrange this with the Planning Department.

PA 4082 (PF/16/0855) Jane Feneley and Lucy Rivett – Erection of extension to first floor of veterinary surgery.
14 Queens Road

On the proposition of Cllr Vertigan seconded by Cllr Sandford-Cooke, Standing Orders were suspended to allow free discussion with members of the public.

On the proposition of Cllr Vertigan seconded by Cllr Sandford-Cooke, Standing Orders were reinstated.

Councillors agreed to No objection but commented that this is over development, overlooking neighbouring properties and have concerns for car parking issues.

44 TO RECEIVE NOTICE OF DECISIONS OF THE PLANNING AUTHORITY

PA 3990 (PF/15/0907) Amstel Group Corporation Ltd – Erection of 71 dwellings, new access road and associated works etc. – Land between Creake Road and Moore Lane Sculthorpe.

GONE TO APPEAL – APP/Y/2620/W/16/3150860

PA 4056 (PF/16/0505) Miss R Clayton – Erection of two-storey rear extension over existing extension and alterations to fenestration – 11 Jubilee Avenue
FTC – No objection or comment

CONSENT GRANTED

PA4059 (ADV/16/0575) Busseys & Sabberton – Instillation of signage, arched entrance feature, wall mounted 'Disabled' parking sign, wall mounted 'MOT'

parking sign, twin post parking sign, wall mounted 'Transit' parking sign dealer name and service sign. Enterprise Way.
FTC – Supported the application
CONSENT GRANTED

PA 4062 (PF/16/0629) Mr Tony Broughton – Erection of single storey extension (artist's studio) and glazed porch – Heath Barn House, Norwich Road.
FTC – No objection or comment
CONSENT GRANTED

45 TO DISCUSS THE COMMISSIONING OF A PHOTOGRAPHER

Keith Osborn and Matthew Usher have both submitted quotations for this.
The Clerk will add this to the next agenda.

46 CARRIAGEWAY RESURFACING & TRAFFIC LIGHTS REPLACEMENT

Norwich Road, Fakenham will be closed for surfacing works around the 25 July 2015 for 5 days. The closure will be from The Lawn to Parker Drive. The Clerk also reported that the traffic lights on Queens Road/Highfield Road are being replaced. Temporary four way traffic lights will be installed. The work is programmed to commence 1st August 2016 for 4 weeks.

47 CODE OF PRACTICE FOR BUSKERS/STREET PERFORMERS

On the proposition of Cllr Acheson, seconded by Cllr Dougall that the Town Council will adopt the guidelines from North Norfolk District Council.
The Clerk will produce leaflets to give out.

48 STREET NAMING GUIDANCE

New procedural guidance has been received from NNDC.

49 MARKET TOLL GRANTS

The following application for a Market Tolls Grant was considered:
Fakenham Area Conservation Team. Grant to maintain van and equipment for nature conservation and public access works in Fakenham.
On the proposition of Cllr Vertigan, seconded by Cllr Grand that a Grant of £800 is awarded. All in favour.

50 NORTH NORFOLK DISTRICT COUNCIL LOCAL PLAN

A feedback summary of the recent workshop has been received and circulated.

51 TO CONFIRM THE DATE AND TIME OF NEXT MEETING

The date of the next meeting is Monday 25 July 2016 at 5.30pm

The meeting closed at 18.52

CONFIRMED this

day of

2016.

CHAIRMAN