



Fakenham Town Council

9 August 2016

I give Notice that a Meeting of the **LEISURE & ENVIRONMENT COMMITTEE** of the Fakenham Town Council will be held at Fakenham Connect, Oak Street, on **TUESDAY 16 AUGUST 2016 at 5.30pm.**

Yours faithfully

Linda Jennings
Town Clerk

A G E N D A

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

- 1 To receive Apologies for Absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any Interests, which they may have, in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meeting held on 26 July 2016 (attached).
- 4 Matters arising from the Minutes.
 - 4.1 AOT Engineering work to the gate in Railway Cutting.
 - 4.2 Legionella Disease Testing
 - 4.3 Electricity supplier for Trap Lane
 - 4.4 Electricity box at Peckover Cemetery
- 5 To adjourn the Meeting for Electors' questions
- 6 To receive reports from the Council's Estate.
- 7 To receive and adopt the Minutes of the Allotments Sub-Committee held on 19 July 2016 (attached).

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Town Clerk: Linda Jennings

- 8 To receive a Plan to monitor and improve Council's cemeteries and to note work completed at Creake Road Cemetery
- 9 To receive an update from the Grass Cutting working party.
- 10 To discuss Edmondsons Acres progress.
- 11 To approve the purchase of Brush Cutter, Hedge Trimmer and Self Propelled Mower for the Groundsman.
- 12 To receive a date change for Circus Tyanna.
- 13 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 14 To discuss Trap Lane Pavilion progress.
- 15 To move into Open Session.
- 16 To confirm the date and time of next meeting 27 September 2016