



Fakenham Town Council

5 July 2016

I give notice that you are summoned to attend the next **MEETING** of the **COUNCIL** at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 12 JULY 2016** at **7.00pm.**

Yours faithfully

Linda Jennings
Town Clerk

AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

To allow Fakenham Police to give a report

To allow 15 minutes for Electors Questions

To allow 10 minutes for District/County Councillors to address the Meeting

AGENDA

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meeting held on 14 June 2016 (attached).
- 4 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda:
 - 4.1 Grass cutting around the Community Centre and the Connect Building.
- 5 To receive the Mayor's Announcements.
- 6 To receive any reports from Councillors who have attended Meetings outside the Council.

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Town Clerk: Linda Jennings

- 7 To receive an update on the Decision Log and Clerks report (attached).
- 8 To receive and note correspondence and comment upon any items for information and action.
 - 8.1 Police Crime Newsletters
 - 8.2 STANTA and Sculthorpe Live Firing & Air Activity Details 27 June – 3 July 16
 - 8.3 Community Action Norfolk (CAN) Invitation to AGM Wednesday 20 July 2016 3.30pm.
 - 8.4 Anglian Water Private Pumping Stations – October 2016 AW will take over all private pumping stations.
 - 8.5 North Norfolk Workout Group July 2016.
 - 8.6 Invitation from Police & Crime Commissioner to take part in a survey.
 - 8.7 Environment Agency – Suspected crayfish plague outbreak – River Wensum.
 - 8.8 Norfolk County Council – Norfolk Safeguarding Adults Board (NSAB).Awareness week 12 – 16 September 2016.
 - 8.9 Clerks & Councils Direct July 2016 issue.
 - 8.10 Public Sector Executive – June/July 2016.
 - 8.11 North Norfolk Big Society Fund – Grant Fund Panel awards.
 - 8.12 Oh Olivet July 2016.
- 9 To receive and adopt the Minutes of the Development & Market Committees held on:
 - a) 27 June 2016 (attached)
 - b) 11 July 2016 (To Follow)
- 10 To receive and adopt the Minutes of the Leisure & Environment Committee held on:
 - a) 28 June 2016 (attached)
- 11 Financial Matters
 - a) To authorise payment of Accounts and Accounts paid out of Meeting for June and receive Bank Reconciliation Statements for June (to follow).
 - b) To receive budget versus actuals for period April to June 2016.
 - c) To approve the Clerk and Cllr Holdom attending the SALC/NALC Summer Seminar – Employment Matters at a cost of £50 each.
- 12 To receive a request from Fakenham Police to access CCTV remotely at Police Headquarters.
- 13 To receive any further items for the next agenda.
- 14 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 15 To receive and adopt the minutes of the Policy & Resources Committee held on:
 - a) 21 June 2016 (attached)
- 16 Staff Matters
- 17 To discuss Town Council accommodation
- 18 To move into Open Session
- 19 To note the date and time of the next meeting of the Council on 13 September 2016 at 7.00pm