

**MINUTES** of the proceedings at a Meeting of the **LEISURE & ENVIRONMENT COMMITTEE** of Fakenham Town Council held at Fakenham Connect, Oak Street, Fakenham, on **TUESDAY 23 FEBRUARY 2016** at **5.30pm**, when there were present:

Cllr R Crook (Chairman Presiding)

Cllrs J Holdom, M Coates, G Acheson, N Westmancott, T Wilkes.

**143 HOUSEKEEPING**

The Chairman informed the Meeting of the location of the emergency exits and toilets.

**144 MINUTES**

The Minutes of the Meeting held on 26 January 2016, having been circulated, were, on the proposition of Cllr Coates, seconded by Cllr Westmancott, AGREED and signed by the Chairman.

**145 APOLOGIES**

Apologies were received from Cllrs Thorpe and Vertigan.

**146 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**147 MATTERS ARISING FROM THE MINUTES**

The Clerk will contact the Public Rights of Way (PROW) team at Norfolk County Council to establish if there is a PROW along the Railway Cutting section that has recently been sold.

**148 ELECTORS QUESTIONS**

Cllr Acheson thanked Cllr Crook for organising the new sign for the Thursday Market. Cllr Crook suggested that the Town Council has a banner made advertising the Thursday Market to hang on railings during the Criterium on Sunday March 27<sup>th</sup> 2016. This will be an agenda item for the next Full Council meeting.

**149 REPORTS ON THE COUNCIL'S ESTATE**

**Hayes Lane (Cllr Crook):** The Clerk reported that the posts and chains at the vehicular entrance to the Playing Field have been painted. The Groundsman has also placed matting at the entrance to help with wheelchair access. The Groundsman to be thanked for doing this, and putting in steps at the pedestrian entrance. The Clerk will purchase more matting to complete the access.

**Whitelands** Cllr Wilkes will be responsible for this area.

**Aldiss Park (Cllr Westmancott)** This area is ok.

**Goggs Mill (Cllr Westmancott)** This area is ok.

**Millennium Park (Cllr Vertigan)** Cllr Holdom reported that the shrubs have now been cut back. The Clerk will write to the Headmaster of the Junior School regarding parents parking on the playing field car park.

**Queens Road Cemetery** Cllr Wilkes will be responsible for this area.

**Peckover Cemetery** This area is ok.

**St Peter's Gardens (Cllr Vertigan)** This area is ok.

**North Park Play Area (Cllr Coates)** This area is ok.

**Railway Cutting** Cllr Acheson will be responsible for this area. The steps at the Holt Road end need blocking at the top.

**Trap Lane Pavilion (Cllr Holdom)** Nothing to report.

**Trap Lane Field (Cllr Coates)** The hedge still has not been cut. The Clerk will contact the Contractors.

**Edmondsons Acres, Goggs Meadow and Bacon's Piece (Cllr Coates)** These are all ok.

**150 EXCLUSION OF PUBLIC & PRESS**

On the proposition of Cllr Coates, seconded by Cllr Westmancott RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.

**151 EDMONDSONS ACRES & HIGH LEVEL STEWARDSHIP**

This was discussed.

**152 TRAP LANE PAVILLION**

Nothing to report.

**153 OPEN SESSION**

On the proposition of Cllr Coates, seconded by Cllr Holdom RESOLVED the Council moves into Open Session

The meeting closed at 6.25pm.

**CONFIRMED** this                      day of                      2016.

**CHAIRMAN**