

MINUTES of the proceedings at a Meeting of the **POLICY & RESOURCES COMMITTEE** of the Fakenham Town Council held at Fakenham Connect, Oak Street, on **TUESDAY 19 JANUARY 2016** at 5.30pm, when there were present:

Cllr A. Vertigan (Chairman, presiding)
M. Coates, J Holdom, G. Acheson, J. Dougall and R. Crook

31 HOUSEKEEPING

The Chairman informed the Meeting of the location of the emergency exits and toilets.

32 MINUTES

The Minutes of the Meeting held on 25 November 2015 having been circulated were on the proposition of Cllr Coates, seconded by Cllr Holdom APPROVED and signed by the Deputy Chairman.

33 APOLOGIES

None received.

34 DECLARATIONS OF INTEREST

There was no Declarations of Interest.

35 MATTERS ARISING FROM THE MINUTES

There were no matters arising.

36 DECISION LOG

On the proposition of Cllr Vertigan, seconded by Cllr Acheson the Decision Log will continue to be updated after every meeting and circulated to Councillors. All in favour.

37 BUDGET 2016/17

On the proposition of Cllr Vertigan, seconded by Cllr Holdom that the mileage allowance is reduced from 65p to 45p. All in favour. The budget for 2016/17 was discussed and on the proposition of Cllr Vertigan, seconded by Cllr Coates, RECOMMENDED that the budget is set with a 2% increase. All in favour.

38 EXCLUSION OF PUBLIC & PRESS

On the proposition of Cllr Coates, seconded by Cllr Acheson RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.

39 STAFF MATTERS

There is nothing to discuss at this time.

40 OPEN SESSION

On the proposition of Cllr Vertigan, seconded by Cllr Coates RESOLVED that the Council moves into Open Session.

The meeting closed at 7.00pm.

CONFIRMED this day of 2016.

CHAIRMAN