

**MINUTES** of the proceedings at a Meeting of the **LEISURE & ENVIRONMENT COMMITTEE** of Fakenham Town Council held at Fakenham Connect, Oak Street, Fakenham, on **TUESDAY 26 JANUARY 2016** at **5.30pm**, when there were present:

Cllr R Crook (Chairman Presiding)

Cllrs J Holdom, M Coates, G Acheson, N Westmancott, A. Vertigan and J. Dougall

**123 HOUSEKEEPING**

The Chairman informed the Meeting of the location of the emergency exits and toilets.

**124 MINUTES**

The Minutes of the Meeting held on 15 December 2015, having been circulated, were, on the proposition of Cllr Coates, seconded by Cllr Acheson, AGREED and signed by the Chairman.

**125 APOLOGIES**

Apologies were received from Cllrs Thorpe, Wilkes and Reynolds.

**126 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**127 MATTERS ARISING FROM THE MINUTES**

There were no matters arising.

**128 ELECTORS QUESTIONS**

There was none.

**129 REPORTS ON THE COUNCIL'S ESTATE**

**Hayes Lane (Cllr Crook):** Cllr Crook reported that the posts and chains at the vehicular entrance to the Playing Field need updating and an extra post added. The Clerk will ask the Groundsman to repaint the posts and chains.

**Millennium Park (Cllr Vertigan):** Cllr Holdom reported that some of the shrubs need further attention. The Clerk will liaise with the Groundsman.

**St Peter's Gardens: (Cllr Vertigan):** The fire damaged Lime Tree has had all the damaged branches removed.

**Trap Lane Field (Cllr Coates):** The hedge still has not been cut. The Clerk will contact the Contractors.

**130 ALLOTMENT SUB-COMMITTEE**

The Report and Recommendations of the Allotment Sub-Committee held on 19 January 2016 were moved for reception and adoption by Cllr Coates, seconded by Cllr Dougall.

**131 MILLENIUM PARK**

A letter has been received regarding the condition of the Millennium Park car park. The Clerk suggested that a local groundworks company could use rubble that needs removing from Rudham Stile Lane to fill some of the holes. On the proposition of Cllr Acheson, seconded by Cllr Vertigan that the Clerk obtains a quotation.

**132 CIRCUS TYANNA**

On the proposition of Cllr Coates, seconded by Cllr Vertigan that Circus Tyanna have the use Aldiss Park from the 17 to 21 August 2016 at a cost of £300. All in favour.

**133 RAILWAY CUTTING**

The cutting continues to be blocked from Holt Road to Great Eastern Way. The Clerk will contact the County Council to establish if there is a Public Right of Way. She will also speak to the District Council regarding the section 106 agreement for the new development.

**134 DOG FOULING**

Cllr Acheson had toured the Town Council's estate with Officers from North Norfolk District Council. On the proposition of Cllr Crook, seconded by Cllr Holdom that the Clerk writes to the District Council to ensure that the Town Council is seeking a total ban of dogs on all play areas and sports fields. The Clerk will also write to Fakenham Town Rugby Club to ask what their intentions are with the area at the bottom of Trap Lane Sports Field.

**135 TRAP LANE SPORTS FIELD**

A request has been received to park approximately 200 cars during a football tournament in June. Councillors felt the risk of damage to the field and cricket square was too great and declined. Suggest they ask the Rugby Club for use of their car park or use Highfield car park.

**136 SIGNS FOR SSSI SITES**

Cllr Crook asked where the information boards for Goggs Mill Picnic area and other sites had gone. The Clerk will contact the Haw & Owl Trust and Dr Robin Parker.

**137 THE QUEEN'S BIRTHDAY CELEBRATIONS**

Cllr Coates suggested a subcommittee is formed. This will be discussed at the next Full Council meeting.

**138 EXCLUSION OF PUBLIC & PRESS**

On the proposition of Cllr Coates, seconded by Cllr Holdom RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.

**139 TRAP LANE PAVILLION**

The progress report for remedial works was discussed. The Clerk still needs to get quotations to fit new blinds to the windows, to replace the windows and doors. The hot water heaters are not working, the Clerk will get these repaired.

**140 NORTH PARK PLAY AREA**

The sale is progressing.

**142 OPEN SESSION**

On the proposition of Cllr Vertigan, seconded by Cllr Westmancott RESOLVED the Council moves into Open Session

The meeting closed at 6.25pm.

**CONFIRMED** this

day of

2016.

**CHAIRMAN**