

MINUTES of the proceedings at a Meeting of the **LEISURE & ENVIRONMENT COMMITTEE** of Fakenham Town Council held at Fakenham Connect, Oak Street, Fakenham, on **TUESDAY 15 DECEMBER 2015** at **5.30pm**, when there were present:

Cllr R Crook (Chairman Presiding)

Cllrs J Holdom, M Coates, G Acheson, N Westmancott and J. Dougall

Public: Mrs Westwood

110 HOUSEKEEPING

The Chairman informed the Meeting of the location of the emergency exits and toilets.

111 MINUTES

The Minutes of the Meeting held on 17 November 2015, having been circulated, were, on the proposition of Cllr Coates, seconded by Cllr Acheson, AGREED and signed by the Chairman.

112 APOLOGIES

Apologies were received from Cllr Vertigan.

113 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

114 MATTERS ARISING FROM THE MINUTES

Minute 106: This item was rescinded and amended at the Full Council meeting on December 8th 2015.

115 ELECTORS QUESTIONS

Mrs Westwood from Ratcliffe Road asked Councillors if they could help with a boundary fence issue. Councillors suggested that she takes some photographs and comes to the next Development and Market meeting on 4th January 2016.

116 REPORTS ON THE COUNCIL'S ESTATE

The Clerk has received notification that NNDC Environmental Health inspectors will be visiting the Town Councils estate for the dog enforcement notice. Cllr Acheson will accompany them. The Clerk will enquire from NNDC the cost of supplying a dog bin and the emptying on an annual basis.

Hayes Lane (Cllr Crook): Cllr Coates reported this area ok.

Whitelands (Cllr Reynolds): No report.

Aldiss Park (Cllr Westmancott): No report.

Goggs Mill Picnic Area (Cllr Westmancott): This area is ok.

Millennium Park (Cllr Vertigan): Cllr Holdom reported this area is ok.

Queen's Road Cemetery (Cllr N Westmancott): This area is ok.

Peckover Cemetery No report.

Creake Road Cemetery (Cllr Vertigan): This area ok.

St Peter's Gardens: (Cllr Vertigan): This area is ok.

North Park Play Area (Cllr Coates): This area is ok.

Railway Cutting: Cllr Westmancott reported that building work has started at the Holt Road of the cutting and there is now no vehicular or pedestrian access to Great Eastern Way.

Trap Lane Pavilion (Cllr Holdom): This will be discussed later in the meeting.

Trap Lane Field (Cllr Coates): The area is ok.

Edmondson's Acres/Bacon's Piece: (Cllr Coates): The cattle have been removed from Edmondsons Acres.

Goggs Meadow: This is ok.

117 TO RECOMMEND BUDGET FIGURES OF 2016-17

The budget for 2016-17 was discussed and recommendations made. The Clerk will check the vehicle insurance to ensure it is covered by the machinery budget. There are some missing panels on the Wells Road and Smiths Lane bus shelters. Cllr Vertigan will be asked for a report for the CCTV contract renewal.

Cllr George Acheson left the meeting.

118 NORFOLK ORBITAL RAILWAY

An update has been received with a survey being carried out for bridge repairs on the railway line at Fakenham. The project is seeking additional match funding and they have now received several letters of support.

119 RAILWAY CUTTING STEPS

On the proposition of Cllr Coates, seconded by Cllr Crook that the quotation received, to remove the steps at the Holt Road end, from Haller Builders of £750 + vat is accepted. All in favour.

120 EXCLUSION OF PUBLIC & PRESS

On the proposition of Cllr Coates, seconded by Cllr Westmancott RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.

121 TRAP LANE PAVILLION

The progress report for remedial works was discussed. The Clerk will get quotations to fit new blinds to the windows, to replace the windows and doors.

122 OPEN SESSION

On the proposition of Cllr Westmancott, seconded by Cllr Coates RESOLVED the Council moves into Open Session

The meeting closed at 7pm.

CONFIRMED this day of 2016.

CHAIRMAN