

MINUTES of the proceedings at a Meeting of the **DEVELOPMENT & MARKET COMMITTEE** held at Fakenham Connect, Oak Street, Fakenham on **MONDAY 12 OCTOBER 2015**, at 5.30pm when there were present:

Cllr T Duffy (Chairman, Presiding)

Cllrs G. Acheson, J Sandford-Cooke, R Smith, J. Dougall, A Vertigan and J. Holdom

110 **HOUSEKEEPING**

The Chairman informed the Meeting of the location of the emergency exits and toilets.

111 **ELECTION OF CHAIRMAN**

On the proposition of Cllr Dougall, seconded by Cllr Vertigan, Cllr Duffy was elected as Chairman to serve until the next Annual Meeting of the Council. All were in favour. Cllr Duffy took the chair for the remainder of the meeting.

112 **MINUTES**

The Minutes of the Meeting held on 28 September 2015, having been circulated, were on the proposition of Cllr Vertigan, seconded by Cllr Sandford-Cooke, AGREED and signed by the Deputy Chairman.

113 **APOLOGIES**

Apologies for absence were received from Cllrs Grand and Claussen-Reynolds.

114 **DECLARATIONS OF INTEREST**

Cllr Holdom declared an other interest in Item 16a on the Agenda.
Cllr R Smith declared an other interest in Item 14 on the Agenda.
Cllr Vertigan declared an other interest in Item 9 PA 4014 (PF/15/1340)
Cllr Duffy declared an other interest in Item 20 on the Agenda.
Cllr Acheson declared an other interest in Item 20 on the Agenda
The Town Council declares an other interest on item 20 on the Agenda.

115 **ELECTION OF VICE-CHAIRMAN**

On the proposition of Cllr Duffy, seconded by Cllr Dougall, Cllr Acheson was duly elected Vice-Chairman of the Development & Market Committee to serve until the next Annual Meeting of the Council.

116 **MATTERS ARISING FROM THE MINUTES**

Minute 105: Cllr Holdom asked that the minutes reflected the length of time the Market Trader has attended the Thursday Market. He has run his stall for 61 years and is 4th generation market trader on the Thursday Market.

Minute 99 (74) (69): The Clerk had met with the Highways Engineer and discussed the roundabouts. A committee could be formed and Highways would raise a 'License to Cultivate'. Public Liability Insurance would be required. There would need to be a minimum of 2 people working on the roundabout at any one time with suitable PPE and signage.

117 **ELECTORS QUESTIONS**

There were none.

118 **PLANNING APPLICATIONS**

PA 4012 (PF/15/1333) Marston & Langering – Erection of extension to wood store. 13 George Edwards Road. Councillors agreed to support this application.

PA 4013 (PF/15/1337) Mr J Howard – Change of use from A1 (retail) to A2 (Estate Agent). 1-3 Bridge Street. No objection or comment was made.

PA 4014 (PF/15/1340) Mr & Mrs J Papworth – Erection of two buildings comprising 6 flats, following demolition of abattoir. Papworth Abattoir, Oak Street. No objections were given although Councillors would like to draw attention to the access onto Oak Street for which they have a great concern.

- 119 PLANNING APPLICATION WITHDRAWN**
PA 3992 (PF/15/0950) Mr Herculson – Alterations to dwelling and extension/conversion of outbuildings to create additional living space. Barons Hall Farm, Barons Hall Lane. This application has been withdrawn and no further action will be taken upon it by NNDC
- 120 PLANNING DECISIONS**
Notice was received of the Decisions of the Planning Authority (as listed in the Minute Book).
- 121 POLICY AND RESOURCES COMMITTEE**
The Chairman of the Development & Market Committee will automatically serve on the Policy & Resources Committee until the next Annual Meeting.
- 122 HUMAN RESOURCES COMMITTEE**
On the proposition of Cllr R. Smith, seconded by Cllr J. Dougall that Cllr Sandford-Cooke is elected to serve on the Human Resources Committee until the next Annual Meeting. All in favour.
- 123 SITE INSPECTION**
Cllr Acheson attended the site inspection by North Norfolk District Council's Development Committee regarding planning application PF/15/0901, erection of two single-storey dwellings. 24a Holt Road for Mr Whitby. The findings will be presented to the next District Council Planning meeting.
- 124 THE WENSUM CENTRE**
A letter of thanks for the Market Tolls Grant has been received.
- 125 MARKET TOLLS APPLICATION**
The following application for a Market Tolls Grant was considered:
a) Fakenham Area Partnership – Grant towards organising the installation of the Christmas lights display through the Town Centre. Cllr Holdom explained how the grant is used and then left the room. On the proposition of Cllr Duffy, seconded by Cllr R. Smith that the Grant of £7500 is awarded. All in favour.
- 126 FAKENHAM ROUNDABOUTS**
An email had been copied to the Town Council from a concerned resident regarding the condition of the Town's roundabouts. The email had been sent to County Councillor Tom Fitzpatrick and the Town Council will await a response from him.
- 127 EXCLUSION OF PUBLIC & PRESS**
On the proposition of Cllr Vertigan, seconded by Cllr Duffy RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.
- 128 LOCAL DEVELOPMENT PLAN**
Cllr Acheson & Cllr Duffy have produced a response from Fakenham Town Council and this has been delivered to North Norfolk District Council.
- 129 OPEN SESSION**
On the proposition of Cllr Vertigan, seconded by Cllr Sandford-Cooke RESOLVED the Council moves into Open Session

The meeting closed at 6.30pm

CONFIRMED this

day of

2015.

CHAIRMAN

