

MINUTES of the proceedings at a Meeting of the **LEISURE & ENVIRONMENT COMMITTEE** of Fakenham Town Council held at Fakenham Connect, Oak Street, Fakenham, on **TUESDAY 28 JULY 2015** at **5.30pm**, when there were present:

Cllr R Crook (Chairman Presiding)

Cllrs M Coates, A Vertigan, D Cubitt, J Cubitt, J Holdom, N Westmancott, R. Reynolds.

33 HOUSEKEEPING

The Chairman informed the Meeting of the location of the emergency exits and toilets.

34 MINUTES

The Minutes of the Meeting held on 23 June 2015, having been circulated, were, on the proposition of Cllr Coates, seconded by Cllr Westmancott, AGREED and signed by the Chairman.

35 APOLOGIES

Apologies for absence were received from Cllr J Punchard.

36 DECLARATIONS OF INTEREST

Cllr Vertigan declared another interest in item 9

Cllr Holdom declared another interest in item 9

Cllr Crook declared another interest in item 9

37 MATTERS ARISING FROM THE MINUTES

Minute 21; Jack Richards Walk: Cllr Punchard will be meeting with Haller Builders to discuss the proposed walk and get costs.

38 ELECTORS QUESTIONS

There were no questions.

39 REPORTS ON THE COUNCIL'S ESTATE

Hayes Lane: (Cllr Crook) Grass is coming through the new boardwalk. The Clerk will ask the Groundsman to monitor.

Whitelands: (Cllr Reynolds) All ok.

Aldiss Park: (Cllr Westmancott): This area is ok.

Goggs Mill Picnic Area: (Cllr Westmancott): This area is ok.

Millennium Park: (Cllr Vertigan): This area is ok. Cllr Vertigan reported that the planned 'graffiti' work by EP Youth has been postponed because of bad weather.

Queen's Road Cemetery: (Cllr D Cubitt): All ok

Peckover Cemetery: (Cllr D Cubitt): All ok.

Creake Road Cemetery: (Cllr Vertigan): This area is ok.

North Park Play Area: (Cllr Coates): This area is ok.

Railway Cutting: (Cllr Punchard): This is ok.

Trap Lane Pavilion: (Cllr Holdom): This will be reported on later in the meeting.

Trap Lane Field: (Cllr Coates): There are quite a lot of rabbits.

Edmondson's Acres/Bacon's Piece: (Cllr Coates): Edmondsons Acres, the grass is still quite long and Cllr Coates does not feel there are enough cows to keep the grass down. The Clerk will make investigations. There is a tree branch down that needs removing and the ditch is very clogged up. Bacons Piece, there are 3 horses on the meadow although no shelter. A top rail is broken. The Clerk will get the Groundsman to fix this.

Goggs Meadow: Cllr Crook will now be responsible for this area. There is a dip in the soil near the cattle trough.

40 ALLOTMENT SUB-COMMITTEE

The report and Recommendations of the Meeting held on 29 June 2015 were moved for reception and adoption by Cllr Coates.

41 DUCK RACE

Following a discussion it was agreed not appropriate to sponsor a duck. Cllr Crook had felt that this would be a way for the Town Council to raise its profile.

42 CEMETERY FEES AND TRAP LANE SPORTS FIELD FEES

Following a discussion it was agreed to increase the Cemetery fees by 10% rounded up to the nearest £10. The Clerk will contact the Town's Undertakers regarding the length of Exclusive Rights. The Clerk will get some comparison figures for the Trap Lane fees.

43 COMMONWEALTH WAR GRAVES

A letter has been received from the Commonwealth War Graves Commission withdrawing the Maintenance Agreement.

44 BUS SHELTERS

The Town Bus Shelters have all been cleaned. Norfolk County Council is looking to improve the bus stop signs when budgets allow. Cllr Vertigan suggested that the Town Council investigates sponsorship of the bus shelters. The Clerk will ask other Town Councils.

45 SLIDE AT MILLENIUM PARK

A letter had been received from a concerned resident regarding the large slide. She says that it is potentially dangerous for young children. Cllr Holdom suggested that a sign is erected giving a suitable age range.

46 TRAP LANE PAVILION

Cllr J Cubitt had prepared a report regarding the condition of the Pavilion. The building is making a loss. Cllr Reynolds said that usage would need to be increased by 25% to help make up the loss. A review of the fees will be discussed at the next meeting.

Cllr Westmancott left the meeting.

Cllr Coates stated that the original use of the Pavilion was for the Town Band and sports. This was before the Sports Centre was built making the area an island. This is not acceptable for cricket matches held on Trap Lane field.

Cllr J Cubitt, Cllr Crook and the Deputy Clerk will meet with Little Angels to discuss charges and any other concerns.

47 NORFOLK ORBITAL RAILWAY

Norfolk Orbital Railway has asked the Town Council for a donation of £300 towards their bid for funds from the Heritage Lottery. Cllr Coates proposed that the Council supports this. This will be a section 137 donation discussed at the next Full Council meeting.

48 EXCLUSION OF PUBLIC & PRESS

On the proposition of Cllr Coates, seconded by Cllr J Cubitt RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.

49 LAND AT NORTH PARK

Councillors were asked if they would consider selling this by auction. Not at the moment.

50 OPEN SESSION

On the proposition of Cllr J Cubitt, seconded by Cllr Coates RESOLVED the Council moves into Open Session

The meeting closed at 7.15pm.

CONFIRMED this

day of

2015.

CHAIRMAN