

MINUTES of a MEETING of FAKENHAM TOWN COUNCIL
held at Trap Lane Pavilion, Trap Lane, Fakenham
on TUESDAY 14 JULY 2015 at 7.00pm

PRESENT:

Councillor J Punchard (Town Mayor, Presiding)
Town Cllrs: A. Vertigan, G Acheson, A Claussen-Reynolds, M Coates, R Crook, D Cubitt,
J Cubitt, J Dougall, J Holdom, I Grand, R Reynolds, R Smith and J Sandford Cooke
Town Clerk: L Jennings
District Cllrs: P. Punchard, A Claussen-Reynolds, R Reynolds
Press: Mr J Harding (Lynn News)
Police: PC A Clarke & PCSO J. Robotham

49 HOUSEKEEPING

The Chairman informed the Meeting of the location of the emergency exits and toilets and asked that mobile phones be turned off or set to silent.

50 MINUTES

The Minutes of the Meeting held on 9 June 2015, having been circulated were, on the proposition of Cllr Coates, seconded by Cllr R Reynolds AGREED and signed by the Chairman.

51 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs N. Westmancott and T Duffy, District Cllr J Rest

52 DECLARATIONS OF INTEREST

Cllr A. Claussen-Reynolds declared an other interest in Items 16 & 20 on the Agenda.

Cllr R Reynolds declared an other interest in Items 16 & 20 on the Agenda.

Cllr A Vertigan declared an other interest in Items 12 on the Agenda.

Cllr J Punchard declared an other interest in Items 20 on the Agenda.

53 MAYOR'S ANNOUNCEMENTS

The Mayor attended the unveiling of the World War 1 commemorative sculpture at North Norfolk District Council offices on 26 June which included an RAF Tornado flypast. The Annual Service at RAF Marham which is soon to be the base for Typhoon fighters. .

54 COUNCILLOR REPORTS

Cllr Sandford-Cooke attended the Press launch for Fabcom's new information leaflet
Cllr Holdom reported on the Lobby Day at Norfolk ALC on 30 June. The National ALC is doing advocacy work in Parliament which raises awareness of Parish and Town Councils. Strengthening relationships with MP's and working with the Department for Communities and Local Government. The Training Partnership programme has 2 budgeting training sessions in October. A reminder for the Policy & Resources Meeting that an Actuary's valuation of the Pension Fund Pot needs to be available.

Cllr Crook attended the VCSE Conference on 7th July.

Cllr Vertigan attended the Kick Start meeting on 7 July which discussed the progress for the Fakenham Fair and Duck Race. It was suggested that should the Council wish to support the duck race it could be discussed at the next Leisure & Environment meeting

55 DISTRICT/COUNTY COUNCILLORS

The Chairman adjourned the meeting to allow County and District Cllrs to speak.

District Cllr Claussen-Reynolds reported that she had been in contact with the District and County Councils regarding the grass cutting in Fakenham. She also reported that as Chairman of North Norfolk District Council her charities for the year are, The Wensum Centre and three charities run by the Benjamin Foundation. They are BOOM, Steven Newing House and Ben's Workforce. District Cllr Claussen-Reynolds also reported that new textile recycling banks will be available around the town and these are lime green. They will take all kinds of clothing, shoes etc. with around 65% going to Africa and Asia. District Cllr Reynolds reported that he had been investigating the frequency of grass cutting around Fakenham. He has spoken to Victory Housing, North Norfolk District Council and the County Council (Highways). He has asked the District Council to cut

more frequently especially around the Connect Building and the Community Centre. Cllr Holdom if there was a possibility that the District Council would consider devolved funding for the area around the Connect Building and the Community Centre. Cllr Reynolds will investigate. District Cllr Purnard now sits on the Planning Policy Built Housing Party which is overseeing the Core Strategy. Publication of this new strategy and conservation guide is aimed at 2019. This will be one large document and Planning Officer Mark Ashwell has volunteered to speak to Councillors. Cllr George Acheson will represent the Town Council at the site meeting of the District Council Planning Committee at 'Argos', Fakenham. County Cllr Fitzpatrick had not sent a report. Cllr Holdom asked that an outstanding question to County Cllr Fitzpatrick of why £50,000 is being spent to demolish the Junior School swimming pool. The Clerk will forward this.

56 FAKENHAM POLICE

The crime figures for June had been circulated. PC A Clarke explained these to Councillors.

57 UPDATE ON ACTIONS

Hayes Lane: The new gates are made and should be installed shortly.

58 ELECTORS' QUESTIONS

Jim Harding asked if Cllrs had any information regarding the forthcoming road closure at Norwich Road. The Clerk will investigate. Cllr Sandford-Cooke asked if anything could be done about the illegal car parking on the Upper Market Place. Is there anything that can be done to stop this? The Chairman and the Clerk will organise a multi-agency meeting. Cllr Holdom reported that the Neil Allen Associates consultation has been returned to North Norfolk District Council. All participants of the Fakenham SPA Group had been promised sight of this report. She asked District Councillors to ensure that the report is made available to the SPA group well before the Cabinet meeting in October.

59 INFORMATION AND ACTION

1 Norfolk Constabulary:

- a) Weekly crime summary 5th June to 12th June 2015
- b) Weekly crime summary 19th June to 25th June 2015
- c) Weekly crime summary 25th June to 2nd July 2015.

2 STANTA Operations Training: programmed air activity:

- a) 22nd – 28th June 2015
- b) 6th – 12th July 2015
- c) 20th – 26th July 2015
- d) 27th – 2nd August 2015

3 Royal British Legion (Fakenham Branch) VJ Day 70th Anniversary Commemoration Service Sunday 16th August 2015 at 10.15am, Fakenham Salvation Army Citadel. All Councillors are welcome to attend.

4 Community Action Norfolk, Invitation to AGM Wednesday July 15 at 3.30pm.

5 Norfolk Constabulary, Norfolk Safer Community Awards

6 Copy letter from Mr S Fuell regarding Highway issues in and around Fakenham.

7 Norfolk County Council – 'A good education for every learner' – information regarding a survey which will be sent to some schools in the autumn term.

8 Norfolk County Council, information on Hazardous Household Waste Amnesty Days.

Publications & Newsletters

- 1 Community Action Norfolk – Signpost – Issue 1 – Summer 2015.
- 2 Oh Olivet! – No 164 – July 2015.
- 3 Clerks & Councils Direct – Issue 100 – July 2015.
- 4 The Clerk – Vol46 – No 4 – July 2015.

60 DEVELOPMENT & MARKET COMMITTEE

- a) The Report and Recommendations of the Meeting held on 15 June 2015 were moved for reception and adoption by Cllr Acheson, seconded by Cllr Vertigan.
- b) The Report and Recommendations of the Meeting held on 29 June 2015 were moved for reception and adoption by Cllr Dougall, seconded by Cllr Vertigan.
- c) The Report and Recommendations of the Meeting held on 13 July 2015 were moved for reception and adoption by Cllr Acheson, seconded by Cllr Smith.

61 LEISURE & ENVIRONMENT COMMITTEE

The Report and Recommendations of the Meeting held on 23 June 2015 were moved for reception and adoption by Cllr Crook, seconded by Cllr Coates.

62 FINANCIAL MATTERS

- a) On the proposition of Cllr Coates, seconded by Cllr Vertigan RESOLVED the Accounts and Accounts paid out of Meeting for June and the Reconciliation Statements for June are approved.
- b) On the proposition of Cllr Punchard, seconded by Cllr Coates RESOLVED the Budget vs Actuals for the period April to June 2015 are approved. Cllr Holdom queried the cost of CCTV and what future costs are likely to be.
- c) On the proposition of Cllr Coates, seconded by Cllr J Cubitt that the Street Lighting Tender is deferred until the costs of replacement heads has been sought.

63 SOCIAL MEDIA

Cllr Crook gave a resume of the Working Party Meeting. On the proposition of Cllr J Cubitt, seconded by Cllr Acheson that a Facebook page is set up for the Town Council. The Council will use 'Social Monkey' for help with the initial set up and for training Officers and Councillors. The cost of this will be £25 to set up a Face Book page, £25 to set up a Twitter and £25 per hour for training and advice.

64 TOUR OF BRITAIN

The Clerk had no further information from the District Council. Up-to-date information is available from the 'Tour of Britain' website.

65 PARISH PARTNERSHIP

The Clerk had received good news from Norfolk County Council Highways informing the Town Council that the above project for the path along the Railway Cutting would receive 100% funding instead of the 50% funding as had been agreed. Section 106 monies had become available and to be used for access paths. There is also another £5000 available. On the proposition of Cllr Vertigan, seconded by Cllr Coates that permission is sought from the private owner to continue the path.

66 AGENDA ITEMS FOR SEPTEMBER MEETING

There were none.
Cllr Acheson left the meeting.

67 EXCLUSION OF PUBLIC & PRESS

On the proposition of Cllr Punchard, seconded by Cllr Coates RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.

68 OFFICE ACCOMMODATION

On the proposition of Cllr Vertigan, seconded by Cllr D Cubitt, the Town Council proceeds with discussions around finances invested in the Connect Building, that a 'Tenancy at Will' document should not be progressed with and the Head Lease would not be agreed until financial issue had been resolved.

69 SOLICITORS FEES

On the proposition of Cllr J Cubitt, seconded by Cllr Coates RESOLVED the fees are paid.

70 OPEN SESSION

On the proposition of Cllr J Cubitt, seconded by Cllr Coates RESOLVED the Council moves into Open Session.

Meeting ended 20:15

Confirmed this day of 2015.

CHAIRMAN